



MTSU Student Organization Fundraiser Registration

This form must be turned in to the Office of Leadership & Service accompanied with the Use of Facilities and Application for Food (if needed). For further information, please refer to *the General Rules on Student Organizations and Off-Campus Speakers* section of the *MTSU Rights & Responsibilities Manual*.

Student Organization Name

Contact Person/Title

Today's Date

Campus Address

Phone Number

Type of Fundraiser (ex: merchandise sale, car wash, ticket sales)

Location(s) of Fundraiser

Date(s) of Fundraiser

Name of Co-Sponsoring Organization

Time(s) of Fundraiser

Name of Vendor (if applicable)

Amount to be charged

Is your organization receiving a guarantee and/or percentage by the vendor (check one or both):
_____ Guarantee _____ Percentage

_____ If neither, indicate the benefit to your organization: _____

APPROVED BY: _____

NOT APPROVED: _____

_____ Facility Coordinator

_____ Advisor

_____ Leadership & Service

_____ Other

Distribution:

1) Facility Coordinator 2) Organization 3) Leadership & Service