

CUSTOMS CHECKLIST



- ❑ Did I know my PipelineMT username and password and log into Pipeline?
- ❑ Do I know which country I am assigned to for CUSTOMS?
- ❑ Do I have my campus map and directions to MTSU? Did I download the MTSU App?
(<http://mtsu.edu/parking/documents/parking-map.pdf>)
(<http://www.mtsu.edu/mobile/>)
- ❑ Do I know where and what time CUSTOMS registration begins?
- ❑ Did I provide proof of immunity to Varicella (chicken pox) to MTSU Health Services? This is required for ALL new students.
(Questions: Health Services- 615-898-2988, fax: 615-898-5004, or
www.mtsu.edu/healthservices)
- ❑ Did I provide proof of my MMR shots to MTSU Health Services? All students who have graduated from a Tennessee high school 1999-present, automatically have MMR proof sent to us along with their high school transcript.
(Questions: Health Services- (615) 898-2988, fax: 615-898-5004, or
www.mtsu.edu/healthservices)
- ❑ Did I electronically sign the Hepatitis B and Meningitis waiver form if I am over 18 years of age? If I am under 18, my parent or guardian must print the form and sign.
(www.mtsu.edu/healthservices)
- ❑ Did I submit proof of citizenship or lawful presence in the US?
(www.mtsu.edu/how-to-apply/evea.php)
- ❑ Do I need to take the Placement Test? Do I have my test results?
(Questions: University Studies- (615) 898-2568)
- ❑ Do I have my parking permit for CUSTOMS? This will be in your CUSTOMS confirmation packet.
(<http://www.mtsu.edu/customs/documents/ParkingPermit.pdf>)
- ❑ Did I complete the PIE (Partners In Education) form, if I plan to participate in the PIE program? This allows parents/guardians access to student information.
(www.mtsu.edu/pie)
- ❑ Did I make arrangements with CUSTOMS (615-898-5533) if I need disability related accommodations in order to participate in the CUSTOMS program?

- ❑ Do I need to turn in any documents for Financial Aid or Scholarships? Check on your [PipelineMT](#) account.
- ❑ Did I make plans to stay for the entire CUSTOMS session? Students must participate in the entire CUSTOMS program in order to be eligible for course registration at the end of the session. Day 1: 8:30 a.m. – 7:00 p.m. Day 2: 8:00 a.m. – 1:00 p.m.