

Game Room Attendant Job Description

- ♦ Check patrons in and out of Game Room
- ♦ Check equipment out to patrons according to Game Room regulations. Check equipment into inventory according to Game Room regulations
- ♦ Maintain cleanliness in the Game Room
- ♦ Understand all Game Room policies and procedures and enforce when necessary
- ♦ Assist with events or private rentals in the Game Room
- ♦ Inventory and maintain all equipment as directed
- ♦ Ensure the safety of Game Room patrons
- ♦ Learn and follow all opening and closing procedures
- ♦ Communicate clearly with coworkers, Game Room Student Manager(s), and Assistant Director regarding issues within the Game Room (including but not limited to) inventory and behavioral problems
- ♦ Maintain professional and customer service oriented demeanor
- ♦ Follow dress code
- ♦ Attend all scheduled meetings and shifts. Follow all shift switching procedures if necessary



Student Programming and Activities

Game Room Application

Name: _____

M#: _____ Email Address: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____

Classification (Choose One): Fr. So. Jr. Sr. Graduate

Are you currently or in the past 6 months have you been employed by MTSU?
Yes No

Do you have a discipline record with MTSU? Yes No
If Yes, please explain

Employment and Involvement

Please list any previous employment and/or organizational involvement which you believe would be helpful in evaluating your eligibility as a Game Room Attendant.

Employer/ Organization: _____

Dates of employment/involvement: _____

Responsibilities: _____

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