Please bring the completed form to MT One Stop, Student Services and Admissions Center (SSAC)-Room 210 or Mail: MTSU, MT One Stop, SSAC 260, 1301 E. Main St., Murfreesboro, TN 37132; Fax: (615)898-5167.

### 2013-2014 Master of Criminal Justice (MCJ)
Federal Direct Student Loan Request Sheet

- Please complete all sections this form to avoid delays in processing and return it to the Financial Aid Office.
- A first-time Direct Student loan borrower must complete a Master Promissory Note and Entrance Interview. See reverse side for more information.
- By signing this application, you are attesting that you have read and agree to the information on the back of this form.

#### Student Information: (please print)

<table>
<thead>
<tr>
<th>Last Name:</th>
<th>First Name:</th>
<th>MI:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>MTSU Student ID:</th>
<th>Phone:</th>
<th>Email:</th>
</tr>
</thead>
<tbody>
<tr>
<td>M</td>
<td>(      )</td>
<td>@mtmail.mtsu.edu</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Street:</th>
<th>City:</th>
<th>State:</th>
<th>Zip:</th>
</tr>
</thead>
</table>

#### Other Aid and Information: (please print)

Check the box below if you will be receiving any of these funds: Failure to report this information may require you to repay loan funds.

- Graduate Assistantship $_________________
- Employee/State Discount $_________________
- Private Scholarship $_________________
- Other Aid $_________________

#### Loan Period and Loan Amount Requested

The Department of Education will deduct a fee from the loan amount before loan funds are credited to the student’s account. Federal Direct Student Loans for graduate/professional students are restricted to Unsubsidized loans.

**Loan Period**

*Please select ONE loan period.*

- Fall 2013
- Spring 2014
- Summer 2014

**Loan Amount Requested**

*(Dollar amount must be included. Failure to list a dollar amount may delay the processing of this application)*

$_________________

#### Authorization and Signature

_______________________________                 __________________
Student Signature                                                     Date

***Check your active messages on your MTSU RaiderNet account regularly for information regarding your aid. ***
Complete the Free Application for Federal Student Aid (FAFSA) prior to requesting a Federal Direct Student loan. The FAFSA can be completed online at https://www.fafsa.gov. The School Code for MTSU is 003510.

Sign a Federal Direct Master Promissory Note (MPN) electronically at https://StudentLoans.gov using the PIN assigned to the borrower (same PIN as the one used to sign the FAFSA). If the borrower does not have a PIN, one can be requested at https://pin.ed.gov. (NOTE: If you have previously signed a Federal Direct MPN within the last 10 years, you do not have to sign another one if your current MPN is still active.)

Complete Loan Entrance Counseling. You may access this online through your RaiderNet account or at https://StudentLoans.gov (NOTE: If you have previously completed Loan Entrance Counseling for a Direct Student loan for Middle Tennessee State University, you do not need to complete another interview.)

Important Notes

1. You may only request a one-semester loan each term.
2. Graduate students must be enrolled in at least 5 graduate hours to be eligible for the loan each semester.
3. **Graduate loans are limited to Federal Direct Unsubsidized loans only.** The Unsubsidized Student loan will begin accruing interest after each loan disbursement.
4. If the borrower does not complete the MPN within 30 days of the term in which the loan is requested, the loan may be cancelled and the student will be responsible for paying any balance owed to the university.
5. The MPN must be completed for the first Federal Direct loan processed, but not for subsequent loans.
6. Loan amounts may be reduced if additional awards are received after the loan is processed.
7. If your professor(s) report that you never attended or stopped attending your class(es), your loan may be cancelled or reduced; you may owe a balance to MTSU.
8. Federal Direct Student Loans for the Fall semester may be processed before we evaluate Satisfactory Academic Progress (SAP) following enrollment in the Summer term; therefore, **if it is determined that you are not making SAP, your financial aid will be cancelled.** To review the SAP policy, go to http://www.mtsu.edu/financialaid/sap_finaid.php.
9. Graduate students may be eligible to borrow up to $20,500 for the academic year. (Because you may request one-semester only loans, the maximum you may borrow for a Fall or Spring term is $10,250.) Before requesting the full amount for the Fall or Spring terms, consider whether or not you need loan funds for Summer. You may be eligible for Summer loans if you do not borrow the maximum one-semester amounts during Fall and Spring.

<table>
<thead>
<tr>
<th>Class Level</th>
<th>Yearly Maximum Available for Loans</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate/Professional</td>
<td>$20,500</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Class Level</th>
<th>Federal Direct Maximum Aggregate Limits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate/Professional</td>
<td>$138,500 (no more than $65,500 of which could have been subsidized)</td>
</tr>
</tbody>
</table>