

Memorandum of Understanding
Accelerated Bachelor of Business Administration/Master of Science Program in Management
Department of Management
Jones College of Business
Middle Tennessee State University

As a student participating in an Accelerated Bachelor's/Master's (ABM) program at MTSU, I understand the following:

Retention and Graduation Requirements:

- Students must complete required bachelor's degree courses prior to entering the master's program.
- Students must receive a grade of "B" (3.00) or better in double-counted graduate courses. Courses with a grade below "B" (3.00) (including "B-" (2.67)) cannot be counted toward the graduate degree requirements.
- If a student completes his or her bachelor's requirements with a cumulative GPA of less than 3.25/4.00, he/she is no longer eligible to double count credit hours and is automatically terminated from the ABM program. When a student is dismissed from a program, the Graduate Program Director must inform the student in writing with a copy of the letter delivered to the College of Graduate Studies. A copy of the letter must also be delivered to the Jones College of Business Advising Office.
- No more than twelve (12) hours of graduate work may be counted toward the requirements of both degrees.
- Students who do not follow the approved program of study may become ineligible to continue in the ABM program.
- A student who is ineligible to participate in the ABM program cannot double count any courses for both bachelor's and master's degrees.
- A student who withdraws from the ABM program cannot double count any courses for both bachelor's and master's degrees.
- Students who pursue the ABM in Management must complete the BBA in Management degree.
- The BBA in Management requires a business minor. The BBA in Management carries an automatic Business Administration minor; if a student chooses another business minor, the program may require additional credit hours.

Withdrawal from ABM Program:

- A student in an ABM program may withdraw at any time by informing the undergraduate and graduate program directors in writing. A copy of the letter of withdrawal must be sent to the College of Graduate Studies; in Management, a copy must also be sent to the Jones College of Business Advising Office. Once a student withdraws from an ABM program, he/she is ineligible to subsequently re-enter that ABM program.

Courses approved: _____

I, the undersigned student, understand the requirements, rules, and regulations of the ABM program in Management and agree to abide by these requirements, rules, and regulations as a condition of admission into the ABM in Management program.

Student's Signature

Date

Student's Printed Full Name

Graduate Director's Signature

Date