



UNIVERSITY STUDIES INTERNSHIP (PRST 4110) LEARNING AGREEMENT

Section I: To be completed by student			
Student Name			
Student M#		Cell #	
CRN of Course		Semester/Year	
Student Email			
Academic Classification (junior/senior required)			
Name of Internship Site Supervisor			
Title			
Supervisor Email			
Supervisor Phone#			
Internship Site Company/Organization			
Company Address			
Expected Hours to be Worked This Semester (150 HOURS required for 3 CREDIT HOURS)		Hourly Pay Rate	
The student acknowledges that he/she is working under a site supervisor, deriving educational benefit from the experience, and is receiving course credit; moreover, he/she is not guaranteed employment upon conclusion of the internship/co-op experience. Please initial: _____			
Are you currently employed by this organization?	If yes, THE SITE SUPERVISOR SHOULD complete the question below:		

Students should complete all parts of form, obtain signature from site supervisor, and email the agreement to Dianna.Rust@mtsu.edu. Or fax to 615-898-5907. An email will be sent to the student once the agreement is approved and permit is entered. The student must then register for PRST 4110.

Section II: To be completed with site supervisor

If you are currently employed, what experiences will the student have that s/he would not have as a regular employee in your company? What additional assignments, experiences, etc? How will the employee complete the internship hours (150 hours for 3 hours of credit) outside of their regular hours?

Learning Objectives (to be completed with site supervisor)

The internship begins with a list of learning objectives. To the degree possible, these objectives should be specific, measurable, and realistic. They should also reflect what activities the student will do during the internship. Objectives should relate to curriculum goals and be judged worthy and appropriate by the student's department chair. Work with your internship site supervisor to complete the learning objectives.

LEARNING OBJECTIVES (LIST BELOW):

Approvals

Signature: _____ Date: _____
(Site supervisor at Sponsoring Organization)

Signature: _____ Date: _____
(Student)

Signature: _____ Date: _____
(Department Chair at Student's Institution)

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