TYPES OF MTSU DISTANCE COURSES

MTSU faculty members have the opportunity to develop and to teach a variety of alternative delivery courses. The course types and definitions below are provided to assist course designers as development plans are made and departments as they plan their semester schedules.

Please note:
*The development of new correspondence courses is no longer permitted, but existing correspondence courses may continue to be offered.*

*Web-enhanced and web-assisted courses are not considered distance offerings. Definitions are provided for scheduling purposes allowing for more efficient use of classroom space.*

DISTANCE COURSE DEFINITIONS

**DEVELOPMENT AND REDESIGN FEES APPLY**

**MTSU Online Courses**

*Scheduling Codes:*
- Meeting Type - **ONLN**
- Instructional Method Code - **WEB**

**Definition:**
- All class instruction takes place in an online environment
- May include optional orientations and proctored exams (These would be listed in RaiderNet as memo notes. Students must click on the CRN to view notes. Optional meetings will not create a time conflict)
- No physical class attendance may be required
- “D” section number is attached
- MTSU Distance learning fee applies ($10 ug/$15 grad per credit hour)
- Course reviewed and approved through UC
- Development and redesign fees apply

**Hybrid Courses**

*Scheduling Codes:*
- Meeting Type - **HYBR**
- Instructional Method Code - **HYB**

**Definition:**
- A significant portion of instruction and activities takes place online
- May include up to 15 hours of required or mandatory campus meetings per semester (Mandatory meetings will create time conflicts in Banner)
- “D” section number is attached
- MTSU Distance learning fee applies ($10 ug/$15 grad per credit hour)
• Course reviewed and approved through UC
• Development and redesign fees apply

RODP Courses
Scheduling Codes:
Meeting Type - RODP
Instructional Method Code - RD1 – Undergraduate
Instructional Method Code - RD2 – Graduate

Definition:
• All class instruction takes place in an online environment
• Instructors can require that students take two proctored exams
• R50 is the course section number
• Students from TBR institutions may register for courses
• Course access for faculty and students is through the RODP eLearn website
• Courses are developed using the RODP template and are housed on the RODP server
• RODP course tuition/fees are higher
• Courses are reviewed and approved by the RODP
• Development and redesign fees apply

DEVELOPMENT AND REDESIGN FEES DO NOT APPLY – COURSES NOT APPROVED THROUGH UNIVERSITY COLLEGE

Accelerated Online Courses
Scheduling Codes:
Meeting Type - ONLN
Instructional Method Code - WEB

Definition:
• Courses offered online in an 8-week schedule each Fall and Spring semester
• Students may take only 9 hours in each part of term (A1 or A2)
• Students may mix accelerated courses with full-term courses not to exceed 18 hours total
• Students must register for A2 courses during regular registration.
• Students are not permitted to add the A2 courses after late registration ends except by special permission.
• Faculty teaching Accelerated Online Courses in the A2 session are required to email to their students orientation materials/syllabus within the first 14 days of the semester. Instructors also have the option of meeting with their students either in person or online. Please include these dates on the semester schedule.
• May include optional orientation and proctored exams (exams would be listed in RaiderNet as memo notes. Students must click on the CRN to view notes. Optional meetings will not create time conflicts.)
• Five seats each course/semester are restricted to students in the B.S., Liberal Studies degree.
• “D” section number is attached.
• MTSU Distance learning fee applies ($10 ug/$15 grad per credit hour)
Synchronous Online Courses

**Scheduling Codes:**
Meeting Type - SYNC
Instructional Method Code - WEB
Attribute - ASYN

**Definition:**
- All class instruction takes place in an online environment.
- Class meets online at specified days and times during the semester. These meetings will create time conflicts for students taking other courses that require meetings.
- May require proctored exams (These would be listed in RaiderNet as memo notes. Students must click on the CRN to view notes.)
- MTSU Distance learning fee is assessed ($10/cr hr ug/$15/cr hr grad)
- A "D" section number is attached
- Course is not reviewed/approved through UC
- Development and redesign fees do not apply

**RaiderNet Notes**
- This class meets online at the time/days of week specified in RaiderNet.
- Students will receive an email from the instructor regarding course access and should check their MTSU email account.
- A reliable computer with, at minimum, a DSL Internet connection is needed to successfully access this course.
- Hardware requirements include earphones, earbuds OR speakers.
- During the class, students can hear and see the professor, and their communication with the professor takes place through a text chat window.
- Recording of class sessions may occur

Videoconferencing Courses

**Scheduling Codes:**
Meeting Type - VCON
Instructional Method Code - TWY

**Definition:**
- Courses are taught by MTSU faculty from the main campus and are transmitted "live" to one or more distant sites.
- The instructor and students interact with each other through television cameras, monitors and microphones enabling real-time interaction.
- Attendance is required at the MTSU site or at one of the specified distance locations.
- Course materials may be provided on the MTSU supported course management system Desire2Learn (D2L) and accessed through Pipeline or at https://elearn.mtsu.edu/
- Distance learning fee does not apply
- "D" section number is attached
- Course is not reviewed/approved through UC
- Development and redesign fees do not apply
Off-campus Courses

**Scheduling Codes:**
Meeting Type - OFFC  
Instructional Method Code - CON

**Definition:**
- Courses are taught by MTSU faculty at several locations in the Middle Tennessee region.
- Course materials may be provided on the MTSU supported course management system Desire2Learn (D2L) and accessed through Pipeline or at [https://elearn.mtsu.edu/](https://elearn.mtsu.edu/)
- Attendance at the specified off-campus site is required.
- “D” section number is not attached
- Distance learning fee is not assessed
- Course is not reviewed/approved through UC

Web-assisted Courses

**Scheduling Codes:**
Meeting Type - WAST  
Instructional Method Code - CON

**Definition:**
- A blend of classroom and online instruction which utilizes the web to reduce the time traditionally spent in the classroom (in excess of 15 hours per semester spent on campus)
- “D” section number is not attached
- Distance learning fee is not assessed
- Course is not reviewed/approved through UC