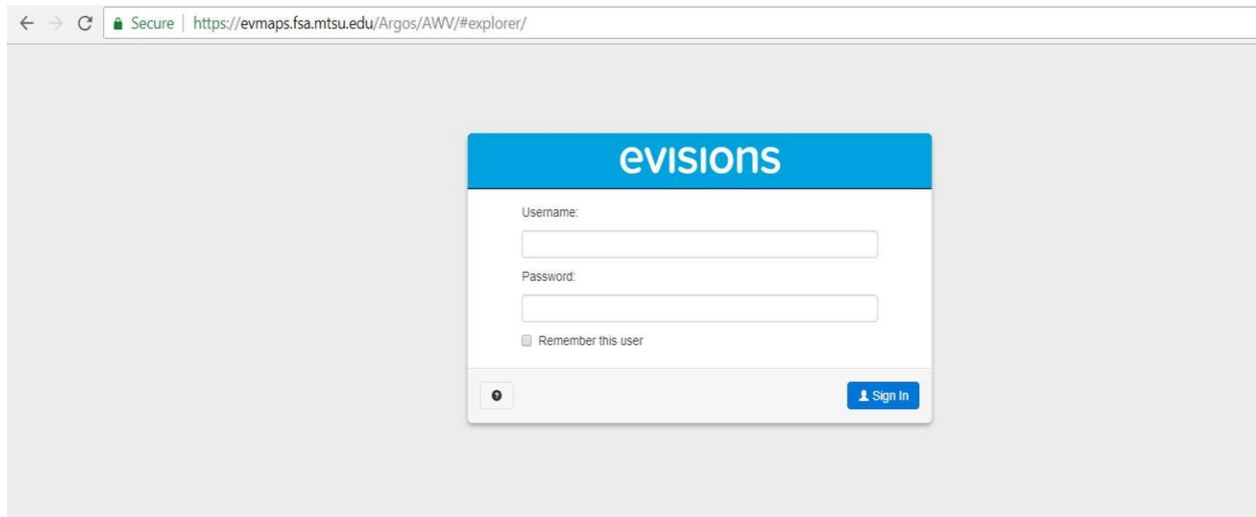


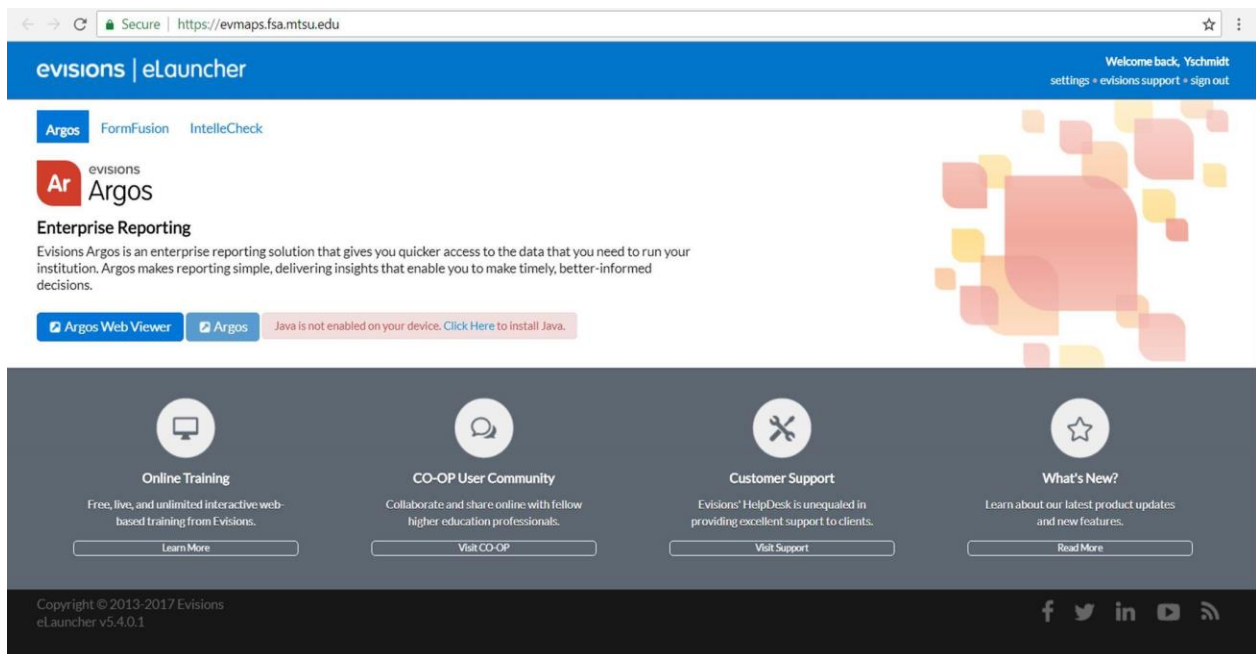
Argos

This data tool is useful for generating lists based on various criteria from menus that feature varying degrees of customization.

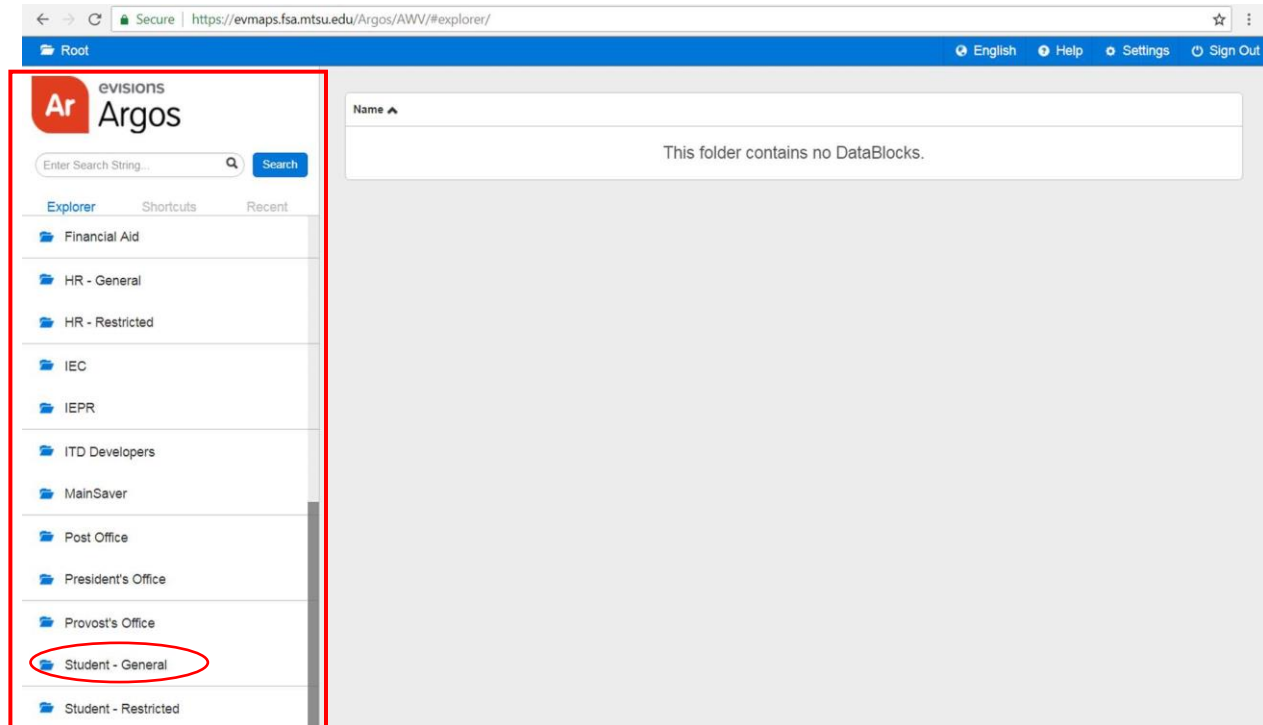
How to Access – on the Pipeline home page, click on **Argos** under the “Employee Resources” menu and follow the prompts to log in using your single sign-on credentials.



After logging in, select “Argos Web Viewer.”



Identify the list containing the information you seek (sorted alphabetically by title) from the left hand menu, scroll down to select the “Student – General” folder. Some CLA specific lists are kept in a subfolder “College of Liberal Arts.” You can also pull CUSTOMS reports from “CUSTOMS” folder.

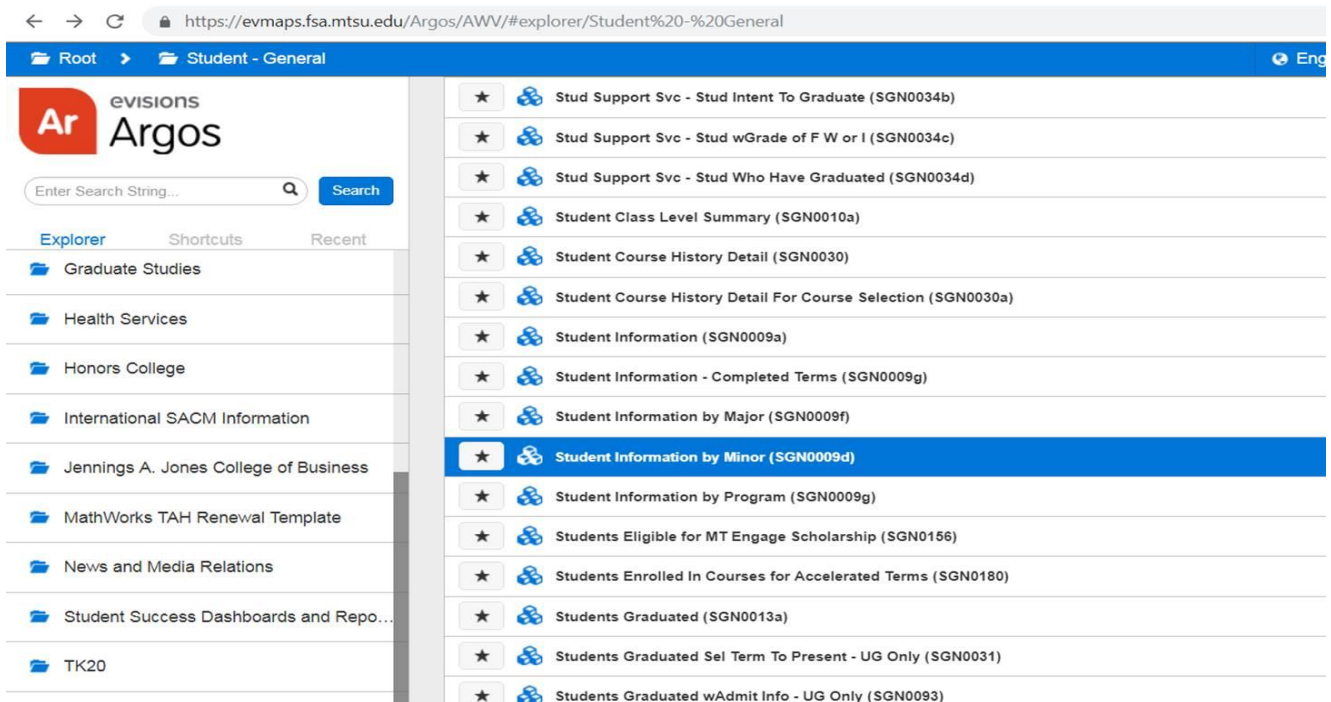


Frequently Used Reports

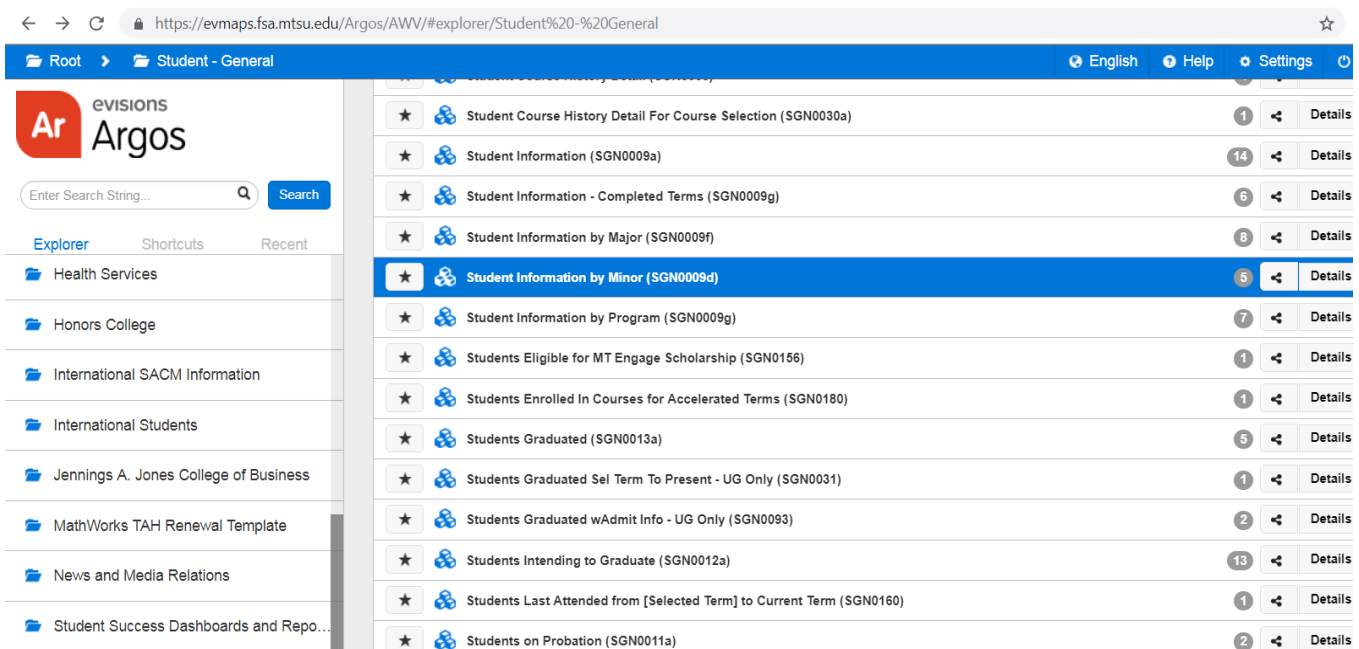
- **Student - General** folder
 - Class List with Student Detail
 - Dean’s List by College
 - Registration Status for Future Term
 - Student Course History for Course Selection
 - Student information (by Department/Major/ minor)
 - Student information by program (Degree)
 - Student Who Repeat Courses
 - Students with Double Major
 - Students with Liberal Arts Majors, 75 or more earned hrs, and no UD filed
- **CUSTOMS** folder
 - CUSTOMS Active Registration
 - Students Admitted But Not Registered for CUSTOMS

Step-by-step Example - Student Information by Minor:

1. Click on the “Student General” folder on the left.
2. Select “Student Information by Minor (SGN0009d).”



Similarly, you can also select “Student Information by Major” to look up majors or any other report you want to run.



3. Use the dropdown menus to set parameters (Select Term/Minor/Class/Sort By, etc.).

Instructions:

- * Select a term, a single minor, ** All Classes ** or a single class, and ** All Races ** or a single race.
- * Additional parameters for selection include GPA and Hours type and the lower and upper limits for Cumulative GPA and Earned Hours.
- * Select 1st, 2nd, 3rd, and 4th Sort By.
- * To execute, save, or print a report, select a report from "Report Options" at the top of the screen.
- * To learn more about this DataBlock, click "About."

Select Term: Fall 2018

Select Minor: RUJS - Russian Studies

Select Class: All Undergraduates

Select Race: All Races

1st Sort By: Class Level

2nd Sort By: Student's Name

3rd Sort By: Major

4th Sort By: Concentration

GPA and Hours: Inclusive Combined

Cumulative GPA: Lower Limit: 0.000, Upper Limit: 4.000

Earned Hours: Lower Limit: 0.00, Upper Limit: 999.00

4. Click on "Reports" at the top of the screen to choose the report format.

Instructions:

- * Select a term, a single minor, ** All Classes ** or a single class, and ** All Races ** or a single race.
- * Additional parameters for selection include GPA and Hours type and the lower and upper limits for Cumulative GPA and Earned Hours.
- * Select 1st, 2nd, 3rd, and 4th Sort By.
- * To execute, save, or print a report, select a report from "Report Options" at the top of the screen.
- * To learn more about this DataBlock, click "About."

Reports:

- Campus Email List for Sel Minor - CSV (SGN0009dC)
- Students by Minor with Address (SGN0009dA)
- Students by Minor with Address - CSV (SGN0009dA)
- Students by Minor without Address (SGN0009dB)
- Students by Minor without Address - CSV (SGN0009dB)

Select Term: Fall 2018

Select Minor: RUJS - Russian Studies

Select Class: All Undergraduates

Select Race: All Races

1st Sort By: Class Level

2nd Sort By: Student's Name

3rd Sort By: Major

4th Sort By: Concentration

GPA and Hours: Inclusive Combined

Cumulative GPA: Lower Limit: 0.000, Upper Limit: 4.000

Earned Hours: Lower Limit: 0.00, Upper Limit: 999.00

- Click the "Run" button, the report file will be downloaded at the bottom of the screen. Double click to open the report.

Instructions:

- * Select a term, a single minor, ** All Classes ** or a single class, and ** All Races ** or a single race.
- * Additional parameters for selection include GPA and Hours type and the lower and upper limits for Cumulative GPA and Earned Hours.
- * Select 1st, 2nd, 3rd, and 4th Sort By.
- * To execute, save, or print a report, select a report from "Report Options" at the top of the screen.
- * To learn more about this DataBlock, click "About."

Select Term: Fall 2018

Select Minor:

- PHOT - Photography
- PHYS - Physics
- PLEG - Paralegal
- POCE - Political and Civic Engagement
- PORT - Portuguese
- POSC - Political Science
- PRFR - Professional French
- PSY - Psychology
- PURE - Public Relations
- REAL - Real Estate
- REIN - Recording Industry
- RELI - Religion
- RESE - Remote Sensing
- RUST - Russian Studies**
- SCI - Science
- SE - Secondary Education
- SLPA - Speech/Language Path & Audio
- SME - Somatic Movement Education
- SOCI - Sociology
- SOUT - Southern Studies
- SOWE - Social Welfare
- SPAN - Spanish
- SPED - Special Education
- STAT - Statistics
- TEME - Textiles Merchandising Design
- THEA - Theatre
- UH - University Honors
- UHA - University Honors Associate
- VCOM - Visual Communication

Select Class: ** All Classes **

- All Undergraduates
- All Graduates
- Freshman
- Sophomore
- Junior
- Senior

Select Race: ** All Races **

- Unknown
- Alaskan Native
- American Indian
- Asian
- Black or African American
- Hispanic
- White
- Native Hawaiian or Other Pacific Islander
- Two or More Races

1st Sort By: Class Level

2nd Sort By: Student's Name

3rd Sort By: Major

4th Sort By: Concentration

GPA and Hours ? Cumulative GPA Earned Hours

Inclusive Combined Lower Limit: 0.000 Lower Limit: 0.00

Inclusive Upper Limit: 4.000 Upper Limit: 999.00

Overall Combined

Overall

Students by Minorcsv Show all X

Tips

- You can pull most of the reports by using similar steps
- You can create shortcuts for frequently run reports
- Some reports have restricted access
- The lists pulled from Argos might be different from **Navigate**