

DegreeWorks

How to Access – Log on to Pipeline, click **Advisors** on the left of the webpage then click “DegreeWorks” for Undergraduate Students [Use Firefox].” Enter student’s M# then click submit. A separate window will pop up for DegreeWorks.

After a student registers for courses you click refresh button then click on “Process New” to see the courses the student has registered for. The audit result can be saved as a PDF.

Worksheets

Basic degree audit based on student’s current curriculum information.

- **Credits Applied** – the credit hours included in progress coursework.
- You can also see **course substitution** and **transfer coursework**.

Major - Political Science						GPA: 2.999	Credits Required: 37	Credits Applied: 40
9 Upper-Division Hours at MTSU								
Your GPA in these classes is 2.999.								
POLITICAL SCIENCE, PRE-LAW								
American Government and Politics	PS 1005 Satisfied by	American Govt and Politics POLS1030 - American Government - Nashville State Community Coll	TB	3	Fall 2012			
Foundations of Government	PS 1010 Satisfied by	Foundations of Govt POLI1111 - Political Science - Nashville State Community Coll	TC	3	Spring 2011			
Political Sci and International Relations as a Profession	PS 2000	Pol Sci & IR. as Profession	A	1	Summer 2017			
Law and the Legal System	PS 2440	Law and the Legal System	C+	3	Fall 2016			
American Constitutional Law	PS 3370	American Constitutional Law	C	3	Fall 2017			
American Constitutional Law	PS 3380	American Constitutional Law	C+	3	Spring 2018			
Senior Seminar	PS 4800	Senior Seminar	A	3	Summer 2018			
Electives	PS 4230 PS 4930	Classical Political Theory Intro Contemp Political Phil	B B	3 3	Summer 2018 Fall 2017			
American Government	PS 2020 Satisfied by	State and Local Government POLS2010 - State and Local Government - Nashville State Community Coll	TC	3	Fall 2011			
Exception By:	Slater, Margaret R	On:	08/28/2018	Apply Here: Apply PS 2020 here.				
Public Administration	PS 4290	Public Service Internship	A	6	Summer 2017			
Comparative Government	PS 3220	Comparative Politics	B	3	Fall 2016			
Exception By:	Slater, Margaret R	On:	05/16/2018	Apply Here: Apply PS 3220 here.				
International Relations	PS 3910	International Organization	C	3	Spring 2017			

- Special adjustments made to the degree may also be found under “**Exceptions**” at the bottom of the worksheet.

Exceptions						
Type	Description	Date	Who	Block	Enforced	
Apply Here	Apply PS 3270 here.	05/16/2018	Slater, Margaret R	RA000988	Yes	
Apply Here	Apply PS 3220 here.	05/16/2018	Slater, Margaret R	RA000843	Yes	
Apply Here	Apply PS 2020 here.	08/28/2018	Slater, Margaret R	RA000843	Yes	
Remove Course / Change the Limit	WAIVE 2 SENIOR COLLEGE HOURS	08/28/2018	Slater, Margaret R	RA000997	Yes	
Remove Course / Change the Limit	3 HRS PS 4290 COUNT IN MINOR (ALL HRS SHOW IN MJR)	08/28/2018	Slater, Margaret R	RA000988	Yes	
Remove Course / Change the Limit	Change to 15 Credits	08/28/2018	Slater, Margaret R	RA000988	Yes	
Also Allow	ALLOW PS 3340 AS MINOR ELECTIVE	09/05/2018	Slater, Margaret R	RA000988	Yes	
Apply Here	Apply PS 4820 here.	09/05/2018	Slater, Margaret R	RA000978	Yes	

- **Double major** – a student is pursuing different majors under the same degree. Both (or all) major requirements will be displayed for on the same worksheet.

Major - Political Science						GPA: 3.613	Credits Required: 37
9 Upper-Division Hours at MTSU Your GPA in these classes is 3.613.							
POLITICAL SCIENCE, GENERAL							
✓	American Government and Politics	PS 1005	Intro to American Politics	A	3	Fall 2015	
✓	Foundations of Government	PS 1010	Intro to Global Politics	A	3	Spring 2016	
✓	Political Sci and International Relations as a Profession	PS 2000	Pol Sci & IR as Profession	A	1	Fall 2016	
✓	Research Methods in Political Science	PS 3001	Research Methods in PS	A	3	Spring 2017	
	Senior Seminar	PS 4800	Senior Seminar	NA	(3)	Spring 2019	
	American Politics	PS 3050	The U.S. Presidency	NA	(3)	Spring 2019	
✓	Comparative/International Relations	PS 3220	Comparative Politics	A	3	Fall 2016	
✓	Political Theory	PS 4920	Modern Political Theory	B	3	Spring 2017	
✓	Electives	PS 3210	International Relations	A	3	Fall 2016	
		PS 3500	International Law	D	3	Fall 2017	
		PS 3530	Legal Writing and Research	A	3	Spring 2017	
		PS 3910	International Organization	A	3	Spring 2017	
		PS 4240	American Foreign Policy	A	3	Fall 2017	

Major - Sociology						GPA: 3.571	Credits Required: 34
9 Upper-Division Hours at MTSU Your GPA in these classes is 3.571.							
Sociology							
✓	Introductory Sociology	SOC 1010	Introductory Sociology	A	3	Fall 2017	

- **Dual Degree** – a student is pursuing majors with different degrees. You need to click on the **Degree** dropdown menu on the top left-hand corner to see requirements for each degree.

Please note that the requirement of a minor which will be canceled out by the other major will still show as “Not complete.”

- **Waiver for a minor** – There will be a green check for the minor.

BFA- Bachelor of Fine Arts		Catalog Year:	Fall 2017	Credits Required:	120
				Credits Applied:	89
<input checked="" type="checkbox"/>	Minimum 25 Percent of Hours at MTSU				
<input checked="" type="checkbox"/>	Last 12 of 18 hours at MTSU				
<input type="checkbox"/>	120 Hours Required	Still Needed:	HOURS NEEDED: 31		
<input type="checkbox"/>	30 Upper-Division Hours at MTSU	Still Needed:	A minimum of 30 upper-division hours must be taken in residence at MTSU. You still need 18 upper-division hours at MTSU.		
<input type="checkbox"/>	60 Senior College Hours	Still Needed:	30 senior college hours required		
<input checked="" type="checkbox"/>	2.0 Minimum Overall GPA				
<input checked="" type="checkbox"/>	Undergraduate Course Prerequisites (if needed)				
<input checked="" type="checkbox"/>	General Education Requirements				
<input type="checkbox"/>	Major Requirements	Still Needed:	See Major - Art section		
<input checked="" type="checkbox"/>	No Minor Required				
<input type="checkbox"/>	42 Upper-Division Hours	Still Needed:	See Upper-Division section		
<input checked="" type="checkbox"/>	Undergraduate Prerequisites (if needed)				
<input checked="" type="checkbox"/>	Spanish Pre-requisite Requirement				
<input checked="" type="checkbox"/>	SPAN 1010 Pre-requisite Required Based on Placement Score	SPAN 1010	Elementary Spanish I	A	3
Fall 2017					

- **Waiver for credit hours** – Ms. Peggy Slater will change the number of required hours. Please see the example below “Remove Course / Change the Limit: Change to 2.67 Credits.”

General Education						
<input checked="" type="checkbox"/>	Communication: Writing (Requires C- or better)	ENGL 1010	Expository Writing	TA	3.33	Fall 2015
		Satisfied by	ENGL010101 - English Comp - Clark College Wa			
<input checked="" type="checkbox"/>	Communication: Research Writing (Requires C- or better)	ENGL 1020	Research and Arg Writing	TP	2.67	Fall 2016
		Satisfied by	ENGL0002 - Writing - Evergreen State College			
Exception By: Slater, Margaret R		On:	08/21/2018			
		Remove Course / Change the Limit : Change to 2.67 Credits				
<input checked="" type="checkbox"/>	Communication: Speech	COMM 2200	Fundamentals of Communication	B+	3	Fall 2018
<input checked="" type="checkbox"/>	HISTORY	HIST ELLD	LD:American History	TP	2.67	Fall 2016
		Satisfied by	HIST0001 - American History - Evergreen State College			
		Satisfied by	LD:Soviet & Post-Soviet Histor			
		Satisfied by	HIST0003 - Soviet and Post-Soviet History - Evergreen State College			
Exception By: Slater, Margaret R		On:	08/21/2018			
		Remove Course / Change the Limit : Change to 5.34 Credits				
<input checked="" type="checkbox"/>	HUMANITIES AND/OR FINE ARTS	Complete 9 Hours With 3 hours from Literature: ENGL 2020, 2030, HUM 2610. Three different prefixes required.				

History

- You can see the report history and save as a PDF. Select the **Historic Report** you would like to see then click “View” or “Save as PDF.”

The screenshot shows the PipelineMT interface for a student with ID [redacted], Name [redacted], Degree BS, Major Political Science, and Student Class Level Senior. The 'History' menu is circled in red, and a dropdown menu is open showing a list of reports. The top report, '01/31/2019 11:20 UG/BS', is selected and highlighted. A red arrow points to the 'View' button next to this report. Other reports in the list include dates from 01/15/2019 to 08/07/2018 with various class levels (UG/BS, UG/BA).

What if

- You can change catalog year, pick a new program, or add/remove/change a minor. You also need to select concentration if applicable.

Format: Student View [Process What-If](#) [Save as PDF](#)

What-If I change my catalog year, pick a new program, or add/remove/change a minor (select concentration if applicable or what-if may not be correct)?

Catalog Year	<input type="text" value="pick a Catalog Year"/>	Major	<input type="text" value="(pick a Major)"/>
Program	<input type="text" value="(pick a Program)"/>	Concentration	<input type="text" value="(pick a Concentration)"/>
Level	<input type="text" value="(pick a Level)"/>	Minor	<input type="text" value="(pick a Minor)"/>
Degree	<input type="text" value="(pick a Degree)"/>		

What-If I add an additional major/concentration or minor (select same program if just adding another minor)?

Program for additional areas	<input type="text" value="(pick a Program)"/>	Chosen Areas of study <input type="text"/>
Major	<input type="text" value="(pick a Major)"/>	
Concentration	<input type="text" value="(pick a Concentration)"/>	
Minor	<input type="text" value="(pick a Minor)"/>	

[Add](#) [Remove](#)

Plan Your Future Classes

Enter a course and click Add Course

Subject
Number

[Add Course](#)

Courses you are considering

[Remove Course](#)

- When adding a second minor, you need to repeat the same degree, major, concentration (if applicable) and select a different minor then click "Add," then click on "Process What If" at the top of the page to see the audit result.

Format: Student View [Process What-If](#) [Save as PDF](#)

What-If I change my catalog year, pick a new program, or add/remove/change a minor (select concentration if applicable or what-if may not be correct)?

Catalog Year	<input type="text" value="Fall 2017"/>	Major	<input type="text" value="Political Science"/>
Program	<input type="text" value="BS -Political Science"/>	Concentration	<input type="text" value="No Concentration"/>
Level	<input type="text" value="Undergraduate"/>	Minor	<input type="text" value="Anthropology"/>
Degree	<input type="text" value="Bachelor of Science"/>		

What-If I add an additional major/concentration or minor (select same program if just adding another minor)?

Program for additional areas	<input type="text" value="BS -Political Science"/>	Chosen Areas of study MAJOR : Political Science MINOR : Gerontology (UG, GR) CONC : No Concentration PROGRAM: BS -Political Science
Major	<input type="text" value="(pick a Major)"/>	
Concentration	<input type="text" value="(pick a Concentration)"/>	
Minor	<input type="text" value="(pick a Minor)"/>	

[Add](#) [Remove](#)

Plan Your Future Classes

Enter a course and click Add Course

Subject
Number

[Add Course](#)

Courses you are considering

[Remove Course](#)

- You can also “Plan Your Future Classes” when using “What if,” just simply enter the subject and course number and click “Add Course.”

Format: Student View [Process What-If](#) [Save as PDF](#)

What-If I change my catalog year, pick a new program, or add/remove/change a minor (select concentration if applicable or what-if may not be correct)?

Catalog Year: Fall 2017
 Program: BS -Political Science
 Level: Undergraduate
 Degree: Bachelor of Science
 Major: Political Science
 Concentration: No Concentration
 Minor: Anthropology

What-If I add an additional major/concentration or minor (select same program if just adding another minor)?

Program for additional areas: BS -Political Science
 Major: (pick a Major)
 Concentration: (pick a Concentration)
 Minor: (pick a Minor)

Chosen Areas of study
 MAJOR : Political Science
 MINOR : Gerontology (UG, GR)
 CONC : No Concentration
 PROGRAM: BS -Political Science

Plan Your Future Classes

Enter a course and click Add Course

Subject: PS
 Number: 1005
 Add Course

Courses you are considering
 PS 1010
 Remove Course

- You can also see **A-Z list** of undergraduate courses. First, select a catalog year then go to “Program” and select “A-Z List if UG Courses” at the top of dropdown menu and click “Process What-If.”

Format: Student View [Process What-If](#) [Save as PDF](#)

What-If I change my catalog year, pick a new program, or add/remove/change a minor (select concentration if applicable or what-if may not be correct)?

Catalog Year: Fall 2017
 Program: A-Z List of UG Courses
 Level: A-Z List of UG Courses
 Degree: Academic Focus-Applied Technology
 Major: Non Degree Seeking
 Concentration: (pick a Concentration)
 Minor: (pick a Minor)

What-If I add an additional major/concentration or minor (select same program if just adding another minor)?

Program for additional areas: Academic Focus-Business
 Major: Academic Focus-Education
 Concentration: Academic Focus-Health Professions
 Minor: Academic Focus-Humanities
 Academic Focus-Liberal Arts
 Academic Focus-Mass Communication
 Academic Focus-STEM (Science-Tech-Eng-Math)
 Academic Focus-Social Sciences

Chosen Areas of study
 MAJOR : Political Science
 MINOR : Gerontology (UG, GR)
 CONC : No Concentration
 PROGRAM: BS -Political Science

Plan Your Future Classes

Enter a course and click Add Course

Subject: PS
 Number: 1005
 Add Course

Courses you are considering
 BA -Africana Studies
 BA -Anthropology
 BA -Art - Art History
 BA -Art - Visual Arts
 BA -Art History (Ends May 2019)
 BA -English

Look Ahead

- Enter subject (course prefix) and course number, such as FREN 1010 then click on “Add.”
- Repeat this step until you enter all the courses you are considering then click “Process New” on the top to see the result.

Format:

Look Ahead

To see an audit **SHOWING COURSES FOR WHICH YOU PLAN TO REGISTER IN FUTURE TERMS**, use the form below to enter the Subject code and Number of each anticipated course. Once you have created your list of courses, click on the Process New button.

Enter a course and click Add Course

Subject:
 Number:

Courses you are considering

PS 1010

Notes

- We currently are using **Navigate** as our note-taking system.

MIDDLE TENNESSEE STATE UNIVERSITY

FAQ/Help Log Out/Back to PipelineMT

Find Student ID Name Degree Major Student Class Level Last Audit Last Refresh

Worksheets **Notes** GPA Calc

View Notes >

Add Note

View Notes

Internal	Note Text	Created By	Create Date

GPA Calculator

- DegreeWorks also has a GPA Calculator built in.

MIDDLE TENNESSEE STATE UNIVERSITY

FAQ/Help Log Out/Back to PipelineMT

Find Student ID Name Degree Major Student Class Level Last Audit Last Refresh

Worksheets Notes **GPA Calc**

GPA Calculator >

Disclaimer: This is not an official GPA calculator. This is only a tool to assist you in reaching your GPA goals.

Current GPA	2.636
Credits Earned So Far	99

	Credits	Grade
ECON 2410	3	A [4.000]
ENGL 3370	3	A [4.000]
PS 3220	3	A [4.000]
PS 4210	3	A [4.000]
PS 4801	3	A [4.000]
Class 6		A [4.000]
Class 7		A [4.000]
Class 8		A [4.000]
Class 9		A [4.000]
Class 10		A [4.000]