

# Middle Tennessee State University Admissions and Standards Committee

## Meeting Minutes

Monday, April 25, 2:00 p.m.  
James Walker Library, Room 475

### Members present:

Ms. Annette Williams, Chair; Dr. Buddy Freeman; Dr. Zhijiang Dong; Dr. Vaughn Barry; Dr. Christine Kim; Dr. Jan Zijlstra; Dr. Cathy Cooper; Dr. Jennifer Vannatta-Hall; Dr. Laurie Witherow, Ex-Officio; Dr. Sheila Otto, Ex-Officio; Ms. Teresa Thomas, Ex-Officio.

**Guest present:** Dr. Clare Bratten, Electronic Media Communication; Dr. Billy Pittard, Chair EMC

**1. Meeting called to order** at 2:00 PM by Annette Williams.

### 2. New Business

- Proposal 1: Change in Candidacy for Electronic Media Communication Video and Film Production majors.

Dr. Bratten answered questions concerning the proposal, and Dr. Pittard arrived during the discussion. They answered questions on the impact and the various parts of the proposal. The Committee suggested that they change the classification marked on the Cover Memo to “Proposed change in other requirements for admission,” eliminate the Master Catalog Change Form, and rework the Candidacy Forms to properly show the changes intended in the proposals leaving out the addition of EMC 1080 that had not been brought to the Committee. There was a motion to approve the proposal with the aforementioned changes.

Moved: Berry            Seconded: Freeman

Vote: Approved, 6 yes, 0 opposed, 2 abstentions

- Proposal 2: Dropping Writing Requirement for Candidacy—Moving to Required before Graduation

Dr. Bratten and Dr. Pittard answered questions concerning impact of the changes. They were told that the TBR Request for 30-day Review Form needed to be sent forward with the proposals. It was suggested that the various proposed changes in the two proposals be addressed in one TBR form. Teresa Thomas described the impact data that was needed in this form. There was a motion to

approve as on the first proposal with the changes that had been discussed.  
Proposals will be signed and sent forward after revisions are made.  
Moved: Vannatta-Hall                      Seconded: Freeman  
Vote: Approved, 7 yes, 0 opposed, 1 abstention

**3. Approval of Minutes:** Approval of March minutes.

**4. Old Business**

None at this time

**5. Meeting adjourned at 3:00 pm.**