MTSU Biology Student Laboratory Safety Contract

Instructor _____ Course-Section _____

To ensure an understanding of concepts and the safe execution of laboratory experiments, it is essential that you come to class prepared and follow the health and safety rules of laboratory conduct.

LABORATORY CONDUCT **Initial after you read and understand each item**

- The consumption of food or drinks is **NOT** allowed in any Biology laboratory at any time. _____
- The use of **all** tobacco products (including e-cigs) is not allowed in the laboratory at any time. _____
- Chewing gum or the application of cosmetics is not allowed in the laboratory at any time. _____
- Appropriate gloves and eye protection must be worn when working with hazardous materials and removed before exiting the laboratory. _____
- Closed toe shoes (shoes covering the toes **and** the top of the foot) are to be worn at all times. _____
- Coats, backpacks, and other personal items are to be stored away from the work area. Keep only those items on the lab bench that are needed to perform experiments. _____
- Clean the lab bench with disinfectant (microbiology) before you begin work and again before leaving the laboratory.
- Long hair must be tied back to avoid contact with flames of burners and potentially infectious or otherwise hazardous materials. _____
- Sharps (i.e. razor blades, broken glass) should be used with extreme caution and must be deposited in appropriate containers. _____
- Hands and arms should be thoroughly washed with soap and water prior to leaving the laboratory, including leaving for breaks. _____
- Cultures, slides, or other materials may not be taken from the laboratory. _____
- Please obtain **prior** permission from the appropriate University authority for any adult (≥ 18yrs) visitors you will be bringing to class. **No** children are allowed in the laboratory for any reason. _____
- Students are required to report all spills to the instructor immediately. Treat all spilled chemicals or cultures as though they are hazardous/pathogenic. _____
- Report any injury to your instructor immediately. _____
- Any lab work performed in the lab outside of normal lab hours must be done with the instructor's **written permission**. **Both** instructor and student are required to retain a copy of the document. _____
- Become familiar with the locations of all safety aids (eyewash and shower stations, first-aid kit, emergency door lock button, and emergency gas shut-off button), along with when and how to properly use them. _____
- I understand that it is my responsibility to read the Safety Data Sheets (SDSs) **before** I handle any chemicals and/or specimens and follow the recommendations for safe handling of the specific chemical and/or specimen. _____
- You are required to follow all of the directives in this contract with or without accommodations. If accommodations are needed for you to meet any of the above requirements, please contact the MTSU Disability and Access Center (DAC) at office phone 615-898-2783 or by email at dacemail@mtsu.edu. _____
- It is the responsibility of anyone that may have a compromised immune system (including, but not limited to, undergoing chemotherapy, pregnancy, HIV/AIDS positive, coronavirus, taking medications for immunomodulatory treatment of lupus, multiple sclerosis, and sickle cell disease) to discuss laboratory activities and organisms used with their physician. If your physician has concerns about your participation in this laboratory and you decide or intend to still take the course, a waiver of liability must be completed. _____

The rules of laboratory conduct are for your safety and that of other students and laboratory personnel. I, the undersigned, have read the above rules, and agree to observe and abide by them. I understand that failure to do so can result in dismissal from MTSU, the course, and/or a reduction in my course grade.

PRINT NAME: _____

SIGNATURE: _____ DATE: _____