MIDDLE TENNESSEE STATE UNIVERSITY Office of Compliance and Enterprise Risk Management

Compliance Tip for the Month - August 2021

Annual FERPA and Ethics Training

The annual FERPA and Ethics trainings for 2021 are now available on the University's training webpage - https://www.mtsu.edu:8443/online-training/. Please note that you will need to sign into the training webpage with your MTSU username and password. The menu of trainings, on the left, includes FERPA and Ethics. Viewing the trainings in Google Chrome or Firefox is best.

The FERPA and Ethics trainings are required for:

- 1. Full-time employees
- 2. Part-time employees
- 3. Faculty
- 4. Adjuncts
- 5. Student-workers
- 6. Graduate Fellows
- 7. Graduate Assistants
- 8. System Access Custodians (i.e. anyone responsible for approving access to any ITD approved systems)

If possible, please complete your trainings by December 1, 2021. Division and department training completions are tracked for department manager review.

For questions on the above trainings, please contact <u>caerm@mtsu.edu</u>.



