

**COLLEGE OF BASIC AND APPLIED SCIENCES
REQUEST FOR CREDIT OVERLOAD**

For approval, take this form to your assigned College Advisor in DSB 120

**ALL HOLDS MUST BE REMOVED
BEFORE BEING PROCESSED**

Name of Student

M #

Major

Semester, Year

(If Summer, indicate hours per session)

Total Semester Hours Desired _____

Full Term _____

Total Hours Earned _____

May Term (S1) _____

Quality Point Average (GPA) _____

June Term (S2) _____

July Term (S3) _____

RODP Term (R) _____

Reason for Requesting Overload

_____ 1. Quality Point Average

_____ 2. Candidate for Degree Next Convocation

_____ 3. Repeating _____ Hours

_____ 4. Other: Explain _____

NOTE: Exceptions to the following rules require the signature of the department chairman:

- Students must have a 3.5 average on all college work attempted in order to take 21 hours in a semester
- Students must have a 3.0 average in order to take 19 hours provided that 1 hour is MS, PHED activity or CSCI 1000.
- Graduating seniors may also be allowed an overload in the last semester prior to graduation.

DATE

SIGNATURE OF FACULTY MENTOR

DATE

SIGNATURE OF DEPARTMENT CHAIR (See note above)