

**MIDDLE TENNESSEE STATE UNIVERSITY -- COLLEGE OF BEHAVIORAL AND HEALTH SCIENCES
REQUEST FOR OVERLOAD**

2023-2024 Catalog Policy – Semester Hour Load of Student

Students should determine their semester course loads after careful consideration of time commitment outside the classroom. Students who work a significant number of hours per week should consider attempting fewer hours each semester. One's own time commitments, work and study habits, and other considerations should be reviewed with the academic advisor prior to the selection of courses.

Fifteen or sixteen semester hours of credit is the "normal" Fall or Spring load for students who wish to graduate in four years. Eighteen semester hours (excluding courses for audit) is the maximum load for a student during any semester while enrolled only at MTSU or concurrently at another institution.

Students with a 3.50 average on all college work attempted may be permitted to take up to 21 semester hours in a semester. Students with a 3.00 average may be permitted to take a maximum of 19 hours in a semester provided one hour is a physical education activity.

Graduating seniors may be permitted to take an overload with the limits above during the last semester in residence to graduate.

Name of Student

M#

Major

Department

Semester _____ Year _____

Total Hours Earned _____

Total Semester Hours Desired _____

Grade Point Average _____

The student's overall grade point average (GPA) is a required part of this form.

Reason for Requesting Overload

- _____ 1. Raising GPA
- _____ 2. Candidate for degree at next graduation
- _____ 3. Repeating _____ hours
- _____ 4. Other: Explain

Signature of Advisor

Date

Signature of Department Chair

Date

Signature of Dean or Associate Dean

Date

For final approval by Dean or Associate Dean, deliver this form (with Advisor and Department Chair signatures) to:

Ms. Linda G. Hall, Assistant to the Dean
College of Behavioral and Health Sciences
Academic Classroom Building 340
615-494-8806

Updated: November 15, 2021