

# English Department Graduate Faculty Membership Criteria

## **Initial Graduate Faculty Membership**

The tenure-track or tenured applicant must

- have published a scholarly or creative book requiring independent review; and/or
- have published at least two articles in a peer-reviewed academic journal or chapters or creative entries in edited collections requiring independent review; and
- have presented scholarly papers at two or more academic conferences; and
- submit a brief description of short-term and long-term research goals (less than 500 words).

Applicants will submit a current Curriculum Vitae (to remain within the department), a list of publications and presentations, and the description of goals (the latter two to be forwarded to the Graduate Council for required approval).

In all cases, the burden of evidence rests upon the applicant to prove the rigor and peer-reviewed status of the scholarly and creative publications and activities.

Fulfillment of the criteria and approval (described below) will qualify the applicant for teaching at the graduate level as well as directing graduate theses and dissertations.

## **Renewal of Graduate Faculty Membership (every five years)**

Renewal applications should demonstrate that the faculty member has distinguished her/himself in the following areas:

- research and/or creative activity
- thesis and/or dissertation direction
- graduate teaching
- and service to the graduate program

The graduate faculty member must

- fulfill the criteria for initial membership described above (within the past five years) or
- provide a statement of substantial career publications and description of works-in-progress; and
- provide evidence of active and ongoing service to the English Graduate Program, demonstrated by any of the following:
  - teaching graduate courses
  - directing or reading graduate theses and/or dissertations
  - writing and evaluation of Qualifying or Preliminary examinations
  - serving on the Graduate Committee
  - graduate curriculum development
  - graduate teaching supervision

- judging the William Wolfe Graduate Writing Award
- formal mentoring of graduate students

Renewal applicants will submit a current Curriculum Vitae (to remain within the department), a list of publications and presentations for the past five years or the statement described above, and a list of contributions to the English Graduate Program (the latter two to be forwarded to the Graduate Council for required approval).

### **Review and Approval Process**

Once required materials are received, the process will include review by the following committees and individuals:

- Graduate Committee and Graduate Director
- English Department Chair
- Graduate Council