

**MTSU Faculty Senate Minutes
January 14, 2002**

Members present: Rhonda Armstrong, Dianne Bartley, Robert Blair, Jerry Brookshire, Jimmie Cain, Don Campbell, Yuan-ling Chao, Linda Covington, Dorothy Craig, Ellen Donovan, Jennifer Dooley, Rebecca Fischer, William Ford, Gordon Freeman, Jacqueline Gilbert, Larry Farmer, Warren Anderson, Kenneth Lancaster, Dana Landry, Paul Lee, Terrence Lee, Marva Lucas, Sheila Marquart, Ron McBride, Robb McDaniel, Richard Moffett, Larry Morris, Rick Morris, John Mullane, Sandra Neal, Dennis Oneal, Dan Pfeifer, Michael Rutledge, Lance Selva, Kevin Smith, Mack Thweatt, Mary Magada-Ward, Annette Williams, James Williams, Jan Zijlstra

Members absent: Larry Burriss, Paul Craig, Diane Gower, James Henry, Kathy Mathis, Robert Petersen, Kevin Smith, Catherine Stogner, Tanya Tewell, Earl Thomas, William Whitehill, Chuck Giles

President Dennis Oneal called the meeting to order at 4:30 p.m. The minutes for November were approved.

Treasurer's report: Operating budget - \$967.62, Travel - \$801.60.

Dennis Oneal asked whether the members of the senate would prefer to have guest speakers before or during meetings. It was decided that the guests will be invited to speak at 4:00 and that attendance would not be taken until the official meeting begins at 4:30.

President Oneal reviewed the items from the following report:

**Faculty Senate President's Report
Middle Tennessee State University
January 14, 2002**

1. The 2% pay raise for MTSU faculty was passed by the TBR and will be effective with the paycheck at the end of January. The raise will be retroactive to August 1, 2001 for faculty on academic year contracts. Staff and faculty on 12-month contracts will have their raise retroactive to July 1, 2001. Staff raise is 1%.
2. The President has asked that the various groups on campus to submit private fund raising project for the future. All were emailed for their suggestions. All ideas submitted to me were hand delivered to President McPhee. The President's Cabinet will review all suggestions initially. The review will begin shortly.
3. The "Defining Our Future" was adopted and forwarded on to the legislature. The final document can be review at the TBR web site.
4. TBR approved the idea of upgrading Nashville State Technical Institute to a community college. The idea is being presented as part of TBR's legislative agenda. The proposed effective date is July 1, 2002.
5. The new statewide organization of faculty senates (Tennessee Universities Faculty Senates - TUFS) will meet at Tennessee State University on January 25.
6. The MTSU budgetary process will likely change for next years budget. Carry over policy will probably change.

7. We now have \$110 in our Faculty Senate Discretionary Account for the purchase of flowers, etc.
8. Customs is being revised for the upcoming summer with more emphasis on advising. Additional funds for additional advisors will be used. Advising will be given a higher university priority for the coming years.
9. There will be Convocation for students starting in the fall of 2002. It is hoped that this will be the start of a tradition for the campus. The Convocation will be held on the Sunday afternoon preceding the first day of fall classes. All incoming freshmen will be required to attend. Their parents will be invited to participate. Faculty will be asked to participate (in regalia) in the ceremonies. The major speaker this fall will be James McBride author of *The Color of Water*. Students in some of the University 1010 classes and English comp classes will have this book as required reading.
10. The university will have an Inauguration for President McPhee. It will April 19. It will be paid for with private funds. A committee is being formed to work out the details of the ceremony.
11. MTSU is behind last year in giving to the United Fund. All faculty are encouraged to give.
12. A new Fund-Raising Clearance Procedure is now in place. It is designed to coordinate the solicitation of private monies for the university. If you are planning to solicit private funds, you need to make sure you follow the new rules. The new rules were sent to all departments.
13. The SACS study has been delayed by one year. (Evidently they are behind in their visits.) The new SACS Committee will begin preliminary work next year. Bill Connelly will chair this committee.
14. Memorial Day has been added as a new holiday for the university. Memorial Day will be officially recognized with the closing of the university this year.
15. The Student Government Association recently held referenda on two items. Approximately 2000 students voted. By a vote of 1216 to 686 they recommended eliminating the +/- grading system. By a vote of 1646 to 344 they recommended that MTSU professors should not penalize student's final grade based upon attendance in that class.
16. Dr. McPhee approved giving adjunct faculty athletic ticket discounts enjoyed by staff and covering half their cost of joining the Rec center.
17. MTSU will partner with Channel 4 for a series of vignettes dealing with Black History month. The series will focus on black Tennesseans.
18. A marker will be dedicated at the obelisk at the main entrance honoring the people that donated the land to start MTSU.
19. The top priorities from MTSU for next year are faculty salaries, capitol projects, and DA conversions.
20. Tenure and promotion consideration will be earlier next year. The Provost's recommendations will be to the President by late December or early January.
21. The Faculty Senate Election Committee will consist of Diane Gower, Diane Bartley, Jerry Brookshire, Rebecca Fischer, Mack Thweat, Kathy Mathis, Annette Williams, Dan Pfeifer, John Mullane,

and Robert Blair.

22. The Nomination Committee will be Jerry Brookshire, Dorothy Craig, Ron McBride, Rhonda Armstrong, and Robert Blair.

23. The President will announce the new Athletic Director at 10:00 am tomorrow morning in the Game Day Room in the stadium.

New business:

Jim Williams brought forward a proposal to pass a resolution in support of a raise in salary and benefits for part-time faculty members. There was a second to the motion and a discussion that followed. The motion failed by a vote of 21-10.

Jim Williams offered a proposal that was originally submitted to the faculty senate in 1995 that would add sexual orientation to the university non-discrimination policy. There was a second to the motion and discussion. This motion was tabled so that we could research the wording of the current policy.

Dennis Oneal announced that the new furniture for Peck Hall and Kirksey Old Main will be delivered soon.

President Oneal adjourned the meeting at 5:45 p.m.

Respectfully submitted, Dana Landry, Secretary

Wilson
W. J.

Faculty Senate President's Report
Middle Tennessee State University
January 14, 2002

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22. The Nomination Committee will be Jerry Brookshire, Dorothy Craig, Ron McBride, Rhonda Armstrong, and Robert Blair.
23. The President will announce the new Athletic Director at 10:00 am tomorrow morning in the Game Day Room in the stadium.

MTSU Faculty Senate
President's Report
February 11, 2002

1. Discussions are underway on developing a priority list of private fund raising needs for MTSU.
2. Search committees for the Executive Vice President and Provost and the Vice President for Development and University Relations will be appointed in the near future.
3. Budget and staffing hearings will begin in the next week or two. The deans will meet with department chairs to determine college budget and staffing needs. The deans will meet with the Executive Vice President and Provost to present the colleges needs. Department chairs may attend the dean-Executive Vice President and Provost meetings. The Executive Vice President and Provost will present the Academic Affairs budget to the President. The Faculty Senate will once again be allowed to observe all levels of budget presentations.
4. The SACS reaccreditation visit will be postponed for a year at their request.
5. Peck Hall and Kirksey Old Main will get new classroom furniture during Spring Break. The remaining classrooms receiving new furniture should be in May after finals. No class size has been reduced because of the new furniture. Class size is being reduced in some cases due to fire codes, not new furniture.
6. The university has insurance coverage for theft of equipment. Please contact Watson Hannah if a theft should occur.
7. The Department of Development Studies will receive national certification for their program at the National Association for Developmental Education Conference in Orlando on Friday March 8. We are the first in the nation to get this certification. This included a 2-year self-study and a one-year evaluation by the accrediting body.
8. Colleges and Department Chairs need to be more involved in the IRB procedures. Where human subjects are involved federal law mandates that all provisions must be met. Sponsored Programs will be offering workshops on this topic.
9. The Library has just received a valuable collection of civil war books that will be available in the special collections area.
10. In order for a course to be counted during the 14 day Fall census for TBR, it must meet at least once in the first two weeks of the semester.
11. A revision advising during summer Customs is being considered to improve the student advising experience. I am told that faculty will not be asked to do more work for less money.
12. MTSU and the Nashville Speedway are looking into partnering opportunities including internships and co-operative possibilities for students in marketing, business entertainment and similar areas of study.
13. Changes to the Purchasing Card procedures are underway. Restaurant charges will not be honored in the future.
14. A new standing committee has been establish President McPhee. The Athletic Compliance Committee will take effect immediately. Three at-large faculty members will be appointed (no more than one from a college).

**Faculty Senate
March 11, 2002**

Members present: Rhonda Armstrong, Dianne Bartley, Robert Blair, Jerry Brookshire, Larry Burriss, Jimmie Cain, Yuan-ling Chao, Linda Covington, Ellen Donovan, Gordon Freeman, Jacqueline Gilbert, Larry Farmer, Diane Gower, James Henry, Kenneth Lancaster, Paul Lee, Terrence Lee, Marva Lucas, Sheila Marquart, Kathy Mathis, Ron McBride, Robb McDaniel, Richard Moffett, Larry Morris, Rick Morris, John Mullane, Sandra Neal, Dennis Oneal, Robert Petersen, Kevin Smith, Mack Thweatt, Earl Thomas, William Whitehill, Annette Williams, James Williams, Jan Zijlstra, Jennifer Dooley

Members absent: Don Campbell (excused), Dorothy Craig, Paul Craig, Rebecca Fischer (excused), William Ford, Warren Anderson, Dana Landry (excused), Mary Magada-Ward, Dan Pfeifer, Michael Rutledge, Lance Selva, Catherine Stogner, Tanya Tewell, Chuck Giles

President Dennis Oneal called the meeting to order at 4:30 p.m.

The minutes for November were approved with the following changes: Kathy Mathis and Larry Farmer were present at the previous meeting.

Treasurer's report: Operating budget - \$882.23, Travel - \$570.98.

President's Report:

1. Under President McPhee's concept of university structure, deans will have more authority, responsibility, and control of money. The deans will become more empowered.
2. Groundbreaking for the Honors College Building will be at 10:00 on this Wednesday, March 13, between Bragg Mass Comm and the Rec Center.
3. At the TBR Presidents meeting in February, there was not much discussion on Defining Our Future and no final decisions have been made concerning a timetable for implementation. Remedial education will receive first attention concerning removing it from four-year institutions. The legislature may look at cutting some of the Centers of Excellence. Appointments of faculty and staff with salaries under \$75,000 no longer require TBR approval.
4. A new "word mark" is in the finishing stages of design and should be introduced in the not-to-distant future.
5. The Private Fundraising priorities have been set:
 - A. Priorities for Private Funding Sources (top 5 emphasized first)
 - i. Nursing building expansion
 - ii. Scholarships
 - 1. National Merit and valedictorian
 - 2. Low income and underrepresented areas
 - 3. Athletics
 - iii. Distinguished and endowed professorships
 - iv. Upgrading the airplane fleet
 - v. Library collections enhancement
 - vi. Center for Cultural Diversity/Asian Studies

- vii. Physical Plant- Visual enhancement (artworks around campus)
- viii. Wright Music Hall addition
- ix. Electronic media communication digital equipment
- B. Priorities for State Funding Leveraged with Private Funding Sources
 - i. Science Building
 - ii. Art Building
 - iii. Classroom wing on LRC
 - iv. Mass Communications building expansion
 - v. New student union
- C. Priorities for Private Fundraising Sources (athletics)
 - i. Women's basketball coaches' locker room construction
 - ii. Women's softball field expansion
 - iii. Baseball stadium expansion
 - iv. New soccer/track complex
 - v. New office complex for football coaches

6. TBR is pushing for a common academic calendar for all TBR units by no later than fall semester, 2004.

7. Applications for admission to MTSU are up about 21% over last year at this time.

8. The following reports are available in the Faculty Senate office:

- a. TBR Analysis of High Cost Programs
- b. TBR List of Low-Producing Programs
- c. TBR Report of Potential Reallocation of Funds and Potential Student Savings

9. All persons that have been located in the portables have been assigned new office space as of today.

TUFS (Tennessee University Faculty Senates) Jerry Brookshire moved that we (our Senate) join TUFS and ratify the constitution. Larry Burriss seconded. Motion carried.

Diane Bartley moved that we elect our Senate president to serve as the voting representative and our president-elect to serve as the alternate voting representative. Seconded by Paul Lee. Motion carried.

Committee Reports:

1. Senate Election Committee: Jerry Brookshire announced the names of senators just elected. The newly elected senators are: Austin Cheney, John DiVincenzo, Mary Enderson, Sandra Johnson, Bichaka Fayissa, David Foote, Larry Howard, Kathleen Burriss, James Calder, Laurie Katz, Ellen Donovan, Clarence Johnson, Melinda Richards, Theodore Sherman, Amy Staples, Rhonda Armstrong, Nancy Brien, Guanping Zheng

2. Senate nominating committee: The committee is looking for nominations for president-elect and secretary-treasurer. The election will take place at the April meeting.

3. Academic Affairs A: no report

4. Academic Affairs B: Lynn Nelson reported on the committee's Report and Recommendations on the Regent's On-line Degree Program (RODP). The full committee report can be read at <http://www.mtsu.edu/~lnelson/FacultySenate-Report>. The committee moved that the goals and

recommendations and the entire report be sent to President McPhee, and that he forward them to the RODP staff at TBR. Ellen Donovan seconded the motion. In the event that the report is not forwarded to TBR by our administration, the senate will revisit the issue at the next senate meeting and then send the report on to the RODP staff at TBR. Motion carried.

5. Government Liaison: Richard Barnett reported that the committee members were unable to meet with legislators, but they plan to meet with several legislators to discuss what our faculty can do to inform legislators about our needs.

6. Academic Affairs C: David Foote presented the report and recommendations on academic advising. He moved that we forward the report to President McPhee. Seconded by Terry Lee. Motion carried.

7. Academic Affairs D: no report.

8. Student Affairs A: submitted report previously.

9. Student Affairs B: Lisa Sheehan-Smith submitted a written report on the committee's progress on its current mission to provide input to help answer two questions regarding classroom and laboratory space. She states that the committee has met, is currently "fact-finding", and will meet again in 3-4 weeks.

10. Student Affairs C: no report.

11. Budget Advisory: no report.

12. Faculty Welfare A: no report.

13. Faculty welfare B: no report.

Old Business

Kevin Smith moved that the motion regarding sexual orientation language be removed from the table. Motion carried. Motion to add "sexual orientation" to the MTSU non-discrimination statement was voted on and passed.

Terrence Lee moved that the resolution regarding the expansion of the NIA committee (proposed by Dan Pfeifer) be removed from the table. Motion carried. The resolution was voted on and passed:

The Faculty Senate of Middle Tennessee State University recommends that the Non-instructional Assignment Committee be expanded to include two faculty members from each college (no two from the same department), starting with the 2002-2003 academic year.

New Business

Diane Gower is heading up the campus team for the membership drive for BRAA. She explained that this is a critical time for athletic because of MTSU's membership in the Sunbelt Conference. She asked that senators seriously consider joining BRAA and that senators support the BRAA membership drive in their own departments.

Kenneth Lancaster announced that MTSU's first International Conference on Cultural Diversity will be October 16-19, 2002.

MTSU Faculty Senate Minutes
April 8, 2002

Members present: Dianne Bartley, Robert Blair, Jerry Brookshire, Larry Burriss, Don Campbell, Jimmie Cain, Yuan-ling Chao, Linda Covington, Gordon Freeman, Rebecca Fischer, William Ford, Jacqueline Gilbert, Larry Farmer, Diane Glower, James Henry, Kenneth Lancaster, Dana Landry, Terrance Lee, Marva Lucas, Shiela Marquart, Kathy Mathis, Ron McBride, Robb McDaniel, Larry Morris, Rick Morris, John Mullane, Dennis Oneal, Robert Peterson, Dan Pfeifer, Michael Rutledge, Kevin Smith, Mack Thweatt, James Williams, Jan Zijlstra, Jennifer Dooley

Members Absent: Rhonda Armstrong, Dorothy Craig, Paul Craig, Warren Anderson, Paul Lee, Richard Moffett, Mary Magada-Ward, Sandra Neal, Lance Selva, Catherine Stogner, Tanya Tewell, Earl Thomas, Chuck Giles, William Whitehill, Annette Williams

Knoxville District Attorney Randy Nichols, candidate for Governor, spoke prior to the meeting. He discussed the current state tax system and that he is the only candidate who supports an income tax. He detailed the Knoxville Truancy Initiative, expressed his support for the death penalty, and gave his views on the jail system.

President Dennis Oneal called the meeting to order at 4:30 p.m. The minutes for March were approved.

Treasurer's report: Operating budget- \$798.71, Travel- \$393.98.

President's report:

- 1) TBR has issued its latest timetable on Defining Our Future. A copy is available in the Faculty Senate Office. It basically gives broad (year) target deadlines for the various elements of the Defining Our Future initiative.
- 2) Motlow State Community College is exploring the possibility of another permanent site in Rutherford County probably in the Smyrna area. Their current partnership with the National Guard has developed problems of access to the facilities in the wake of the 9-11 tragedy making a less problematic site necessary. If Motlow finds another preferably larger permanent facility in the Smyrna area, new partnership opportunities with MTSU become possible. What those partnership possibilities might be are open for discussion.
- 3) All faculty are being encouraged to attend all of the events of the Inauguration, especially the Inauguration ceremonies at Murphy Center, Friday, April 19, at 10:00 a.m. Also, faculty are being encouraged to attend the dedication of the new quadrangle in front of Walker Library and a campus-community picnic that will follow on Thursday, April 18, at 4:00 p.m.
- 4) MTSU was required to submit a budget based on the infamous DOGS budget. The media have given it some play. Nothing can really be done to get realistic about budgets until the legislature acts and THEC and TBR decide on tuition increases. Until those two things happen, one guess is as good as another.
- 5) The latest round of budget hearings is underway. The new format seems to be working well.

- 6) The new MTSU web site page and new word mark are now official.
- 7) Search committees for the Executive Vice President and Provost and the Vice President for Development have been set. The President has a goal of having campus interviews with candidates for the Executive Vice President and Provost before the end of this Spring semester.

President Oneal discussed the DOGS budget. The last place there will be cuts is tenure track faculty. Oneal stated that President McPhee would like to interview candidates for the open upper administration posts this month.

The summer Faculty Senate meeting will be held on June 10 at 4:30 p.m.

The Faculty Senate retreat will be on August 15 at the Foundation House.

Committee reports: none

The budget process this year is different than in recent years: chairs will meet with deans and then deans will meet with the Executive Vice President and Provost.

All senators are welcome to the reception for new senators on April 17 from 9:30-11:30 a.m.

Installation of new senators.

Election of officers. These officers will begin serving on June 1. There were no nominations from the floor. The recommendations of the election committee were used. Results:

Dan Pfeifer, President Elect
Dianne Bartley, Secretary-Treasurer

Steering Committee:

Basic and Applied Sciences-
Ron McBride
Linda Covington

Business-
David Foote

Education-
Diane Gower

Liberal Arts-
Kevin Smith
Rebecca Fischer

Mass Communication-
Larry Burris
Marva Lucas

President Oneal adjourned the meeting at 5:45 p.m.

Respectfully submitted,

Dana Landry, Secretary

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3. All faculty are being encouraged to attend all of the events of the Inauguration especially the Inauguration ceremonies at Murphy Center Friday April 19 at 10 am. Also faculty are encouraged to attend the dedication of the new quadrangle in front of Walker Library and a campus-community picnic will follow on Thursday April 18 at 4 pm.
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Steering June 3 3pm
Summer 6-10 Monday 4:30
Senate Retreat 8-15 Thurs
Reception Wed 4-17
9:30-11:30

Jennifer
2nd meeting

Faculty Senate President's Report
June 10, 2002

1. The Faculty Senate Retreat will be held on Thursday, August 15 at the Foundation House. Becky Fischer is chairing the planning committee. Please poll your faculty for issues they think the Senate should consider in the next year, and forward those ideas to Ms. Lanier. Also be sure to RSVP to Ms. Lanier.
2. TBR's response to the THEC proposal to limit enrollment growth to 3% (for five years) was to ask each institution to come up with their own "right size." A committee chaired by Bob Glenn gathered data and recommended that MTSU could accommodate 4-5% growth per year over the next five years. The final report sent to TBR recommended that MTSU's right size reflect a 4% enrollment increase per year over the five year period.
3. The administration is considering how best to manage enrollment increases for this fall since the number of applications is up approximately 30%. Steps being considered include: No students will be allowed to register after Aug. 20; Tighten up the process of admitting students by Committee Review; Enforce the "space available" requirement for fee waiver courses; and Freshmen who apply after August 1 will be admitted provisionally, based on space available. - How is that defined?
4. Dr. McPhee has asked the vice presidents now to look very seriously at budgets and what they can cut in the worst case budget scenario. What services can we live without?
5. There will be no President's Ball this year, partly because we just had a major celebration for Dr. McPhee's inauguration.
6. The search committee for the Provost/Executive Vice president for Academic Affairs is doing background checks this summer. Finalists will be brought to campus for interviews in the fall when all faculty are back on campus. The search committee for the Vice President for Development and University Relations has narrowed the field to five candidates and will be submitting a list to the president. Tom Cheatham has been named Dean of the College of Basic and Applied Sciences. We are still waiting for a final decision on the Dean of Mass Comm.
7. Last semester the Senate passed a resolution that a central Advising Center for freshmen be created. A group of deans and others is recommending the creation of a center for advising undeclared students. This step is seen as the first phase toward the development of an undergraduate college.
8. A committee has been formed to look at criteria for adjunct pay scales. The scale is set by the Board of Regents, but our campus does not have uniform criteria in use at this time.
9. The deans have been asked to review low-producing programs. The review process is to begin at the departmental level and follow the regular curriculum review process. Deans can recommend elimination, consolidation or they can defend the program.
10. Dr. McPhee is planning to increase the funding for faculty promotions this year. The minimum raises will be \$1500 for assistant professors, \$3000 for associate professors, and \$4500 for full professors.
11. The Conference on Cultural Diversity, scheduled for October 16-19, 2002, has been postponed until a later date.

old Business
- Discretionary Fund
Payroll deduction
\$10.00/yr.
New Bus.

Student Convocation
Sunday 9-19

Common Calendar

MTSU Faculty Senate Minutes
June 10, 2002

Members present: Rhonda Armstrong, Dianne Bartley, Nancy Brien McCormick, Jerry Brookshire, Kathleen Burriss, Larry Burriss, Austin Cheney, Linda Covington, John Di Vincengo, Ellen Donovan, Mary Enderson, Bichaka Fayissa, David Foote, Gordon Freeman, Diane Gower, Larry Howard, Clarence Johnson, Sandra Johnson, Kenneth Lancaster, Marva Lucas, Sheila Marquart, Ron McBride, Robb McDaniel, Richard Moffett, Robert Petersen, Dan Pfeifer, Melinda Richards, Kevin Smith, Amy Staples, Mack Thweatt, Jennifer Dooley, Dennis Oneal, Kathy Mathis.

Members absent: Robert Blair, Rebecca Fischer, John Mullane, Annette Williams, James Williams, Guanping Zheng, (all excused). Warren Anderson, James Calder, Dorothy Craig, Paul Craig, Larry Farmer, Charles Giles, James Henry, Laurie Katz, Paul Lee, Sandra Neal, Nuria Novella, Lance Selva, Ted Sherman, and Tanya Tewell.

President Jennifer Dooley called the meeting to order at 4:30 p.m.

The roll was called and the minutes were corrected and approved. Ellen Donovan, Nancy Brien and Melinda Richards were all in attendance on April 8, 2002.

Treasurer's report: Operating balance was \$405.40, and travel balance was \$393.98

President's report:

1. Faculty Senate retreat August 15. Ideas needed from the faculty. Paula Short Vice Chancellor AA, TBR will speak.
2. As a response to THEC's proposal to limit enrollment growth, a "right size" committee was formed. The committee recommended that MTSU can accommodate a 4-5% growth a year over the next five years. The final report to TBR recommended that MTSU's right size reflect a 4% enrollment increase a year over the next five years.
3. MTSU is considering how best to manage the increase in enrollment for the coming school year. Steps considered are a) No registration after August 20, b) tighten up the process of admitting students by exception with closer Committee review, c) Enforce the "space available" requirement for fee waiver courses, d) Freshmen who apply after August 1 will be admitted provisionally based on space available.
4. Dr. McPhee has asked the vice presidents to look at their budgets and consider the worst case scenario with the State budget.
5. There will be no President's Ball this year, partly because of his inauguration.
6. The search committee for Provost Exec VP for AA is doing background checks this summer. Finalists will be on campus in the fall. A list of five finalists for the position of VP for Development and University Relations will be submitted to the

Minutes
Faculty Senate Meeting
September 9, 2002

Members present: Warren Anderson, Rhonda Armstrong, Dianne Bartley, Robert Blair, Jerry Brookshire, Kathleen Burriss, Larry Burriss, Linda Covington, Donald Snead, John DiVincenzo, Ellen Donovan, Mary Enderson, Larry Farmer, Bichaka Fayissa, Rebecca Fischer, David Foote, Gordon Freeman, Diane Gower, James Henry, Larry Howard, Sandra Johnson, Laurie Katz, Kenneth Lancaster, Angela Tipps, Marva Lucas, Paul Lee, Sheila Marquart, John Mullane, Richard Moffett, Nuria Novella, Dan Pfeifer, Melinda Richards, Lance Selva, Ted Sherman, Kevin Smith, Amy Staples, Mack Thweatt, Annette Williams, James Williams, Guanping Zheng, Jennifer Dooley, Dennis Oneal.

Members absent: Nancy Brien McCormick, James Calder (excused), Austin Cheney (excused), Paul Craig, Charles Giles, Clarence Johnson, Ron McBride, Robb McDaniel, Sandra Neal (excused), Robert Petersen, Tanya Tewell, Kathy Mathis (excused).

President Jennifer Dooley called the meeting to order at 4:30 p.m.

The roll was called and the minutes were approved.

Treasurer's report: Operating balance was \$1,188.38, and travel balance was \$856.00.

President's report:

1. Provost/Executive Vice President candidates will be on campus this month. The schedule for their forums with faculty were:
Karen Steckol 3:30 – 4:15 Thursday, Sept. 12
Alan Dillingham 3:30 – 4:15 Monday, Sept. 16
Kendall Blanchard 3:00 – 3:45 Tuesday, Sept. 24
Paul Ferguson 3:15 – 4:00 Friday, Sept. 27
All meetings were in the Faculty Senate Chambers. Curriculum vitae were located in the Senate office.
2. Please submit any comments on the TBR General Education recommendations to the provost's office ASAP. Comments are due to the provost's office by Oct. 18. Chairs and Senate Steering Committee members will meet with Dr. Kay Clark from the TBR on Sept. 16 to discuss these recommendations.
3. President McPhee was putting together a committee to develop a University Compensation Plan. This plan was to include components of equity, market, and merit pay. There will be faculty representation from each college.
4. MTSU is getting ready for its next SACS study which will be in 2004-05. Jill Austin will chair the committee, and Faye Johnson will assist.
5. There is some indication that THEC may address the D.A. to Ph.D. conversions at their December meeting.
6. Welcome to new senators Angela Tipps (Music) and Donald Snead (Education Leadership.)

7. The Faculty Senate Committees will begin meeting September 10. President Dooley will meet with each committee to deliver its charge. The issues are ones identified at the Senate Retreat.
8. The Academic Affairs budget was complete. Academic Affairs will receive \$3,430,000 of the \$4,351,000 of discretionary funds. Dr. McPhee has been very explicit that expenditures should be directly tied to priorities identified by each division in the budget hearing process. And he will be asking each division to show outcomes of their spending next year. The provost's office plans to give him monthly updates.
9. President Dooley needs someone from the College of Education to serve on the University Relations Committee. Any nominations? Faculty can serve on no more than two University (not Senate) committees.
10. Dr. McPhee will be one of four panelists at a gubernatorial candidate debate at David Lipscomb University on Monday, Sept. 15 at 1:30. You are encouraged to attend, if possible.
11. There are two campus-wide events planned for September 11. You should have received an email with details. Please announce to your students if you feel comfortable doing so. There is a music program at noon, sponsored by the Music Department in the Wright Music Building, and a candlelight service on the KUC knoll at 8:45 p.m.
12. Enrollment as of Friday, September 6 was 21,163. This represented approximately a 5% increase in headcount over last year. The FTE was up over 6%.
13. The Institutional Efficiency Committee is planning to hold four open forums to discuss their report. The tentative dates are Fridays, Sept. 20, Oct. 25, Nov. 1, and Nov. 22. from 1:30 p.m. to 3:30 p.m.
14. News and Public Affairs offers several services for faculty, departments, or programs. Besides The Record, they now have a weekly video up-link to Nashville television stations, publish a daily Today's Response paper, and can provide your campus guests with a Visitor's Guide. Contact Doug Williams at 898-2919 or fdwilliams@mtsu.edu.
15. The new Vice President for Development and University Relations is Joe Bales. His official start date is October 1.

Dan Pfeifer then asked senators to consider donating to the senate flower fund. The suggested donation is \$10/year or \$1/month. It was also suggested that we could use employee deduction. The account to be used is MTSU Foundation #9-92727. This donation is tax deductible.

There was no old business.

New business: Nuria Novella introduced the following resolution.

Whereas: the MTSU faculty has accumulated experience with merit pay plans, intermittently implemented, stretching back to 1976;

Whereas: such experience has taught the faculty that merit pay is inherently divisive and always, to a greater or lesser degree, destructive of faculty collegiality and morale;
Whereas: given continued inadequate funding of higher education in Tennessee, it seems a distinct possibility that financially rewarding a few faculty deemed "excellent" under any merit-pay system would further depress the already inadequate wages of most faculty members;

Whereas: the faculty seriously doubts that implementing a merit-pay plan at this time would significantly enhance the educational experience of MTSU's students:

Be It Resolved by the MTSU Faculty Senate:

that merit pay should not be seriously contemplated until and unless:

- (1) funding for higher education rises to a reasonable level,
- (2) it has been demonstrated that merit pay would result in a general increase in the level of performance by the MTSU faculty as a whole, and
- (3) the MTSU faculty has signaled its support for a specific merit-pay plan through subsequent actions by the Faculty Senate.

There was a motion that the resolution be accepted and Jim Williams seconded. Much discussion followed after which there was a motion to table. The motion to table failed. Nuria then withdrew her resolution.

Seeing no other new business, the meeting was adjourned at 5:15.

Respectfully submitted,

Dianne Bartley, Secretary

**President's Report
Faculty Senate Meeting
September 9, 2002**

1. Provost/Executive Vice President candidates will be on campus this month. The schedule for their forums with faculty are:
Karen Steckol 3:30 – 4:15 Thursday, Sept. 12
Alan Dillingham 3:30 – 4:15 Monday, Sept. 16
Kendall Blanchard 3:00 – 3:45 Tuesday, Sept. 24
Paul Ferguson 3:15 – 4:00 Friday, Sept. 27
All meetings are in the Faculty Senate Chambers. Curriculum vitae are located in the Senate office.
2. Please submit any comments on the TBR General Education recommendations to the provost's office ASAP. Comments are due from the provost's office to the TBR by Oct. 18. Chairs and Senate Steering Committee members will meet with Dr. Kay Clark from the TBR on Sept. 16 to discuss these recommendations.
3. President McPhee is putting together a committee to develop a University Compensation Plan. This plan is to include components of equity, market, and merit pay. There will be faculty representation from each college.
4. MTSU is getting ready for its next SACS study which will be in 2004-05. Jill Austin will chair the committee, and Faye Johnson will assist.
5. There is some indication that THEC may address the D.A. to Ph.D. conversions at their December meeting.
6. We want to welcome new senators Angela Tipps (Music) and Donald Snead (Education Leadership.)
7. The Faculty Senate Committees will begin meeting tomorrow. I will meet with each committee to deliver their charges. The issues are ones targeted at the Senate Retreat.
8. The Academic Affairs budget is complete. Academic Affairs will receive \$3,430,000 of the \$4,351,000 discretionary funds. Dr. McPhee has been very explicit that expenditures should be directly tied to priorities identified by each division in the budget hearing process. And he will be asking each division to show outcomes of their spending next year. The provost's office plans to give him monthly updates.
9. I need someone from the College of Education to serve on the University Relations Committee. Any nominations? Faculty can serve on no more than two University (not Senate) committees.
10. Dr. McPhee will be one of four panelists at a gubernatorial candidate debate at David Lipscomb University on Monday, Sept. 15 at 1:30. You are encouraged to attend, if possible.
11. There are two campus-wide events planned for September 11. You should have received an email with details. Please announce to your students if you feel comfortable doing so. There is a music program at noon, sponsored by the Music Department in the Wright Music Building, and a candlelight service on the KUC knoll at 8:45 p.m.

12. Enrollment as of Friday was 21,163. This represents approximately a 5% increase in headcount over last year. The FTE is up over 6%.
13. The Institutional Efficiency Committee is planning to hold four open forums to discuss their report. The tentative dates are Fridays, Sept. 20, Oct. 25, Nov. 1, and Nov. 22. from 1:30 p.m. to 3:30 p.m.
14. News and Public Affairs offers several services for faculty, departments, or programs. Besides The Record, they now have a weekly video up-link to Nashville television stations, publish a daily Today's Response paper, and can provide your campus guests with a Visitor's Guide. Contact Doug Williams at 898-2919 or fdwilliams@mtsu.edu.
15. The new Vice President for Development and University Relations is Joe Bales. His official start date is October 1.

Faculty Senate Meeting, September 9, 2002
Bill Badley, Director of General Studies

I. "According to our data, the *average* general education requirement is 37.6 percent of the baccalaureate degree, or 45.1 credit units, assuming 120 credits are required for graduation. The *median* is 40 percent of a 120-hour baccalaureate, or 47.8 credit units" (Ratcliff, James L. et al. *The Status of General Education in the Year 2000: Summary of A National Survey*. Washington, DC: Association of American Colleges and Universities, 2001; pp. 11-12; [italics orig.]).

Currently, Middle Tennessee State University requires 42 credit units of General Studies or $42/132 = 31.8$ percent of the baccalaureate degree. If the TBR General Education Proposal of 41 hours of lower division credit hours and the 5 hours of upper division credit hours of the MTSU General Education Proposal in a 120-hour baccalaureate degree program were required, the result would be $46/120 = 38.3$ percent. As noted above in the AAC&U survey, this places MTSU slightly above the national average in credit hours and slightly below the national median.

II. Letter from Ms. Betty Dandridge Johnson (Executive Director, Institutional Effectiveness, Planning and Research) on the results of the College Base 2002-02 testing, dated August 22, 2002:

- "Preliminary results indicate that students' writing skills need to be enhanced and required throughout their academic program."
- "There was a decline in [English] analytical skills from the previous year (82% to 76%)."
- "MTSU students scored at the 41st percentile" on this nationally normed outcomes assessment instrument.

III. SACS Requirements

The institution. . . offers a general education program that:

- 1) Is a substantial component of each undergraduate degree
- 2) Ensures breadth of knowledge (Courses do not narrowly focus on those skills, techniques and procedures specific to a particular occupation or profession.)
- 3) Is based on coherent rationale

Each institution must:

- a. Define and publish the general education and major program requirements.
- b. Identify competencies within the general education core and provide evidence that graduates have attained those college-level competencies.

IV. Tennessee Board of Regents Philosophy of General Education

The purpose of the Tennessee Board of Regents' general education core is to ensure that college students have the broad knowledge and skills to become life-long learners in a global community that will continue to change. Because courses in general education should emphasize breadth, they should not be reduced in design to the skills, techniques, or procedures associated with a specific occupation or profession. As a core of the baccalaureate degree, essential for a full completion of all majors and minors, general education is included in lower division courses but may be incorporated at the upper division as well.

**President's Report
Faculty Senate
October 14, 2002**

1. The Provost/Executive Vice President search has been reopened.
2. The University Compensation Pay Plan Committee has been formed. You should be receiving an announcement about the committee make-up from the provost's office.
3. All comments about the TBR General Education recommendations should be in the provost's office by tomorrow noon.
4. Dr. McPhee has signed into policy changes in the anti-discrimination policy regarding sexual orientation. This comes as a result of a senate resolution passed in the spring.
5. The Faculty Senate sent flowers to the funeral of Dr. Donald Schneller (Sociology and Anthropology) who passed away a couple of weeks ago.
6. James McBride will be on campus on Monday, October 28. His address will be at 7:30 in Murphy Center. There will be a book signing in the Walker Library at 5:00.
7. The Open Forum on RODP with Chancellor Manning, President McPhee, and other TBR staff members will be held on Tuesday, October 29 at 2:00 in the State Farm Lecture Hall. This forum will address concerns raised in a report sent to Dr. McPhee from the senate last spring.
8. There are three remaining open forums on the Institutional Efficiency Committee report. Friday, October 25 at 1:30 in the State Farm Lecture Hall (Academic Retention Standards and Compensation); Friday, November 1 at 1:30 in the University Theater (Reorganization of the Academic Structure and a Process for Elimination), and Friday, November 22 at 1:30 in the University Theater (Academic Administration Issues-Excessively repeated courses, Requiring mid-term attendance and final grades online, Reducing the amount of time to drop a course, Transfer student admission policies.)
9. The Faculty Senate Budget has been increased by \$1000 annually.
10. We will be asking Dr. McPhee to name a task force to consider a university statement of university community principles. If you are interested in working with this group, please let me know.
11. Initiatives from the administration (Gen Ed, 120 hour requirement, low producing programs, CLUE recommendations.)
12. MTSU will become an Internet 2 institution. MTSU received an NSF grant to get this initiative going.
13. The time of the MTSU vs. Louisiana-Lafayette football game Saturday has been changed to 11:00 am.
14. The December graduation speaker will be Murfreesboro Mayor Tommy Bragg.

MTSU Faculty Senate Minutes
October 14, 2002

Members present: Warren Anderson, Rhonda Armstrong, Robert Blair, Dianne Bartley, Nancy Brien McCormick, Jerry Brookshire, Kathleen Burriss, Larry Burriss, Linda Covington, Donald Snead, John DiVincenzo, Ellen Donovan, Bichaka Fayissa, David Foote, Gordon Freeman, Diane Gower, Larry Howard, Clarence Johnson, Sandra Johnson, Laurie Katz, Kenneth Lancaster, Marva Lucas, Paul Lee, John Mullane, Ron McBride, Robb McDaniel, Richard Moffett, Dan Pfeifer, Melinda Richards, Ted Sherman, Amy Staples, Mack Thweatt, Annette Williams, James Williams, Guanping Zheng, Jennifer Dooley, Dennis Oneal, Kathy Mathis.

Members absent: James Calder, Austin Cheney, Paul Craig, Larry Farmer, Rebecca Fischer, Charles Giles, James Henry, Sheila Marquart, and Tanya Tewell. Mary Enderson, Angela Tipps, Sandra Neal, Nuria Novella, Robert Petersen, Lance Selva, and Kevin Smith (all excused).

President Jennifer Dooley called the meeting to order at 4:40 p.m. as the pre-senate meeting needed to be concluded.

The roll was called and the minutes were approved.

Treasurer's report: Operating balance was \$1,748.91 and travel balance was \$719.31.

Dr Jeannette Heritage announced that her 25-year Drug and Alcohol study was about to be updated. She needed 10 minutes of class time for students to complete her survey. She left a sign-up sheet for interested faculty.

Dr Sherian Huddleston informed us about the new method of reporting the unofficial withdrawals. For fall 2002 the withdrawals will be reported online.

President's report:

1. The Provost/Executive Vice President search has been extended.
2. The University Compensation Pay Plan Committee has been formed. An announcement about the committee make-up from the provost's office is forthcoming.
3. All comments about the TBR General Education recommendations should be in the provost's office by October 15, at twelve noon.
4. Dr. McPhee has signed into policy changes in the anti-discrimination policy regarding sexual orientation. This resulted from a senate resolution passed in the spring.
5. The Faculty Senate sent flowers to the funeral of Dr. Donald Schneller (Sociology and Anthropology) who passed away a couple of weeks before the senate meeting.

6. James McBride is expected on campus on Monday, October 28. There will be a book signing in the Walker Library at 5:00 followed by his address at 7:30 in Murphy Center.
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9. The Faculty Senate Budget has been increased by \$1000 annually.
10. Dr. McPhee will be asked to name a task force to consider a statement of university community principles. If you are interested in working with this group, please inform President Dooley.
11. Initiatives from the administration (Gen Ed, 120 hour requirement, low producing programs, CLUE recommendations) have been the cause of some concern. The Liaison Committee will address these with administrators.
12. MTSU will become an Internet 2 institution. MTSU received an NSF grant to get this initiative going.
13. The time of the MTSU vs. Louisiana-Lafayette football game Saturday has been changed to 11:00 am.
14. The December graduation speaker will be Murfreesboro Mayor Tommy Bragg.

Committee Reports:

Academic Affairs A - No report

Academic Affairs B - The committee has developed a questionnaire on Tenure and Promotion procedures that will be sent to the deans, chairs, and to the chairs of the departmental and college P/T committees.

Academic Affairs C - This committee is looking into the method of assigning teaching workloads to faculty.

Academic Affairs D - No report.

Student Affairs A - The charge was to investigate MTSU's policy on permanent residents. The International office assures us that the students are classified correctly; however the students have been somewhat confused. If there is further concern, this should be addressed to the steering committee.

Student Affairs B and C - No report.

Budget Advisory - This budget process is the best in 32 years. (1) The decentralization of funds. (2) The pooling of carryover funds, and the further reallocation according to a similar formula. (3) There will be a monitoring of expenditure of funds through a monthly report to president McPhee

Government Liaison – More information is needed on the TN Legislature and the lottery. The committee is preparing information for faculty about the lottery.

Faculty Welfare A – No report

Faculty Welfare B – They are early in the process of collecting data on faculty workloads.

TBR Faculty Sub-Council – They will meet on Friday 18th Oct. The focus will be on the General Education proposal.

Old Business:

Discretionary fund – The senate is still collecting funds. Suggested \$10/year or \$1 /month. Forms for payroll deduction are available.

New Business:

Rick Moffett stated that there were concerns about the 120 hours. Departments seem to be working in the dark with no communication from other departments.

There was discussion about the minor. Is an 18 hour minor a TBR or SACS requirement? Will it be better to drop the minor to 15 hours instead of deleting an entire minor? What is the role of the University Curriculum Committee? The University General Studies Committee has asked for 46 credit hours. Senators were then encouraged to send concerns to Dr. McPhee both about the 120 credit reduction and General Studies.

David Foote then demonstrated that there is too much litter on campus grounds. (1) Too many individuals throw trash on the grounds and (2) too many individuals do not pick up trash when they see it. He presented us with the following resolution as a first step in creating a culture change:

WHEREAS, we believe we have responsibility to act as conscientious stewards of our campus grounds and buildings; and

WHEREAS, we are proud of our campus and its facilities and desire to reflect that pride to those who visit our campus and to the community in which it is located; and

WHEREAS, littering is a practice that appears to be acceptable to a portion our campus population; and

WHEREAS, the actions of those who view littering as acceptable result in the presence of a substantial amount of litter on campus grounds and in campus buildings; and

WHEREAS, the presence of litter on the campus grounds and in campus buildings represents a potential health hazard as well as an eyesore; and

WHEREAS, the presence of litter on campus grounds and in campus buildings also reflects a lack of respect for public property, lack of stewardship, and lack of personal responsibility, and

WHEREAS, we view the acceptability or unacceptability of littering on campus grounds and in campus buildings as an element of campus culture rather than a policy issue;

It Is Hereby Resolved That:

ONE: Littering on campus grounds and in campus buildings of Middle Tennessee State University is an unacceptable practice.

TWO: Faculty must take active, visible role in creating a pervasive environment in which littering is unacceptable.

THREE: Creating a pervasive environment in which littering is unacceptable requires changing our campus culture to reflect a greater sense of pride, respect, stewardship, and personal responsibility.

FOUR: Faculty can substantially impact campus culture by using the classroom venue to address the issue of litter through creative discussions and projects related to their respective disciplines.

FIVE: Student leaders and student organizations can substantially impact campus culture through their active involvement to generate a greater sense of pride, respect, stewardship, and personal responsibility.

SIX: Every member of the university population is responsible for contributing to the cleanliness of campus grounds and buildings.

There was discussion on the resolution and the litter situation. (1) More and beautiful trash cans are needed. (2) Involve the SGA (3) Graffiti on buildings (4) Change the policy on recycling. (5) Our hope is that if the resolution is forwarded, we will have a joint initiative between students, faculty, staff, and administration.

The resolution was passed and accepted as is and will be forwarded to Dr. McPhee.

Kathy Mathis told us that she and some graduate students want the use of alternative vehicles on campus. They are thinking of a shuttle tram on the interior of campus and diesel on the exterior of campus. Again there is a push for a culture change on campus. Kathy informed us that she was seeking support from the Faculty Senate and the SGA.

President Dooley adjourned the meeting at 6:02 p.m.

Respectfully submitted,

Dianne Bartley, Secretary.

President's Report
Faculty Senate
November 11, 2002

1. The General Education Core proposal is scheduled to go to the TBR at the December meeting. There are to be special called meetings of the sub-councils before the December board meeting. You should have received an electronic copy of the report MTSU sent to the board.
2. Two Executive Vice President/Provost candidates are scheduled to be on campus. The faculty open forum with Kaylene Gebert will be Tuesday, November 12 at 3:15. The faculty open forum with Benjamin Christy will be Monday, November 18 at 3:15. Both meetings will be in the Faculty Senate Chambers.
3. The D.A. to Ph.D. conversions are on the agenda at the THEC meeting this week. If the conversions are not approved, there will be serious implications for all members of the university and in particular for faculty.
4. The fourth open forum on the Institutional Efficiency Committee report is scheduled for Friday, November 22 at 1:30 in the University Theater. The discussion will be on various academic administration issues such as excessively repeated courses, requiring submission of midterm attendance and final grades online, reducing the amount of time to drop a course, and transfer student admission policies. The Senate Liaison Committee is planning to discuss related issues and concerns with Dr. McPhee at next week's Liaison meeting.
5. C.L.U.E. is planning to recommend a 24/7 lab. Specifics are yet to be determined.
6. Dr. McPhee is standing behind faculty attendance policies and +/- grading.
7. Homecoming is this weekend. You are encouraged to attend as many of the activities as possible.
8. The TBR will put on a legislative reception on February 11 in Nashville. The Senate Steering Committee will be invited.
9. A legislative committee to develop guidelines on the use and implementation of the lottery has been formed. Bill Ford will represent MTSU on that committee.
10. The University Compensation Plan Committee has had its initial meeting. The committee plans to meet twice monthly in order to give Dr. McPhee a report by the end of the academic year.
11. The submission of campus plans to TBR staff for the 120-hour graduation requirement has been postponed until September 30, 2003. The plans will be submitted for approval at the December 2003 board meeting. 50% of the plans will be implemented Fall 2005, and the final implementation will be Fall 2006.
12. Our next Faculty Senate meeting will be January 13, 2003. The last two Liaison meetings of this calendar year will be Wednesday, November 20 and Wednesday, December 4.
13. I need a replacement for Diane Gower from the College of Education and Behavioral Science to serve next semester on the Steering and Liaison Committee.

MTSU Faculty Senate Minutes
November 11, 2002

Members present: Warren Anderson, Rhonda Armstrong, Robert Blair, Dianne Bartley, Nancy-Brien McCormick, Jerry Brookshire, James Calder, Linda Covington, Donald Snead, John DiVincenzo, Ellen Donovan, Mary Enderson, Larry Farmer, Rebecca Fischer, David Foote, Diane Gower, James Henry, Larry Howard, Laurie Katz, Kenneth Lancaster, Marva Lucas, Paul Lee, Sheila Marquart, John Mullane, Ron McBride, Robb McDaniel, Richard Moffett, Sandra Neal, Nuria Novella, Dan Pfeifer, Melinda Richards, Lance Selva, Ted Sherman, Kevin Smith, Amy Staples, Mack Thweatt, Annette Williams, James Williams, Guanping Zheng, Jennifer Dooley, Dennis Oneal, Kathy Mathis.

Members absent: Austin Cheney, Paul Craig, Gordon Freeman, Charles Giles, Sandra Johnson, and Tanya Tewell.
Kathleen Burris, Larry Burris, Bichaka Fayissa, Clarence Johnson, Angela Tipps, and Robert Petersen, (all excused).

President Jennifer Dooley called the meeting to order at 4:35 p.m. as the pre-senate meeting needed to be concluded.

The roll was called and the minutes were approved.

Treasurer's report: Operating balance was \$1,641.66 and travel balance was \$732.75.

President's report:

1. The General Education Core proposal is scheduled to go to the TBR at the December meeting. There are to be special called meetings of the sub-councils before the December board meeting. You should have received an electronic copy of the report MTSU sent to the board.
2. Two Executive Vice President/Provost candidates are scheduled to be on campus. The faculty open forum with Kaylene Gebert will be Tuesday, November 12 at 3:15. The faculty open forum with Benjamin Christy will be Monday, November 18 at 3:15. Both meetings will be in the Faculty Senate Chambers.
3. The D.A. to Ph.D. conversions are on the agenda at the THEC meeting Wednesday November 13 & 14th.
4. The fourth open forum on the Institutional Efficiency Committee report is scheduled for Friday, November 22 at 1:30 in the University Theater. The discussion will be on various academic administration issues such as excessively repeated courses, requiring submission of midterm attendance and final grades online, reducing the amount of time to drop a course, and transfer student admission policies. The Senate Liaison Committee is planning to discuss related issues and concerns with Dr. McPhee at the November 20th Liaison meeting.
5. The C.L.U.E. committee is planning to recommend a 24/7 lab. Specifics are yet to be determined. Faculty can give input to Jennifer Dooley.
6. In regards to the student government's motion on attendance and +/- grading, Dr. McPhee is standing behind the faculty on these policies.

7. Homecoming is November 16th. Faculty members are encouraged to attend as many of the activities as possible.
8. The TBR will put on a legislative reception on February 11, 2003 in Nashville. The Senate Steering Committee will be invited.
9. A legislative committee to develop guidelines on the use and implementation of the lottery has been formed. Bill Ford will represent MTSU on that committee.
10. The University Compensation Plan Committee has had its initial meeting. The committee plans to meet twice monthly in order to give Dr. McPhee a report by the end of the academic year. This committee will also deal with merit and review the list of the institutions that are determined to be our peers. Again, please let Jennifer know of your concerns.
11. The submission of campus plans to TBR staff for the 120-hour graduation requirement has been postponed until September 30, 2003. The plans will be submitted for approval at the December 2003 board meeting. 50% of the plans will be implemented fall semester 2005, and the final implementation will be fall semester 2006.
12. Our next Faculty Senate meeting will be January 13, 2003. The last two Liaison meetings of this calendar year will be Wednesday, November 20 and Wednesday, December 4.
13. A replacement is needed for Diane Gower from the College of Education and Behavioral Science to serve spring semester on the Steering and Liaison Committee.

Laurie Katz explained the AHEAD Program (Service Learning) for Katherine Stogner. Interested individuals should take a brochure.

TBR Sub-council:

The sub-council discussed the Gen. Ed. Curriculum and they had similar concerns to those expressed on our campus. Approval of the Gen. Ed. Curriculum is set for December at TBR. An email from Kay Clark stated that: 1) A 3 hour literature course can count toward the 9 hour Fine Arts requirement 2) Anatomy and Physiology may count in Natural Science 3) A Health/Wellness class may count in Social/Behavioral science 4) The Gen. Ed. Curriculum at TBR is expected to be all lower division classes. 5) There have been some changes in wording in some of the outcomes. 6) Community College students need to look forward to the 4-year colleges to see what their History requirements are and choose their classes accordingly. However, if these students have the Associate degree we at MTSU have to accept the classes that were completed.

Committee Reports:

Academic Affairs A –

The committee will propose a university-wide faculty award for advising.

Academic Affairs B – There was a survey sent to chairs, deans, and chair of Promotion & Tenure committee of each college. The results should be back by the end of November and a report will be forthcoming in January.

Academic Affairs C – The policy for allocating summer teaching schedules was surveyed. Half of the departments responded and a finalized report is scheduled for January.

Academic Affairs D - No report.

Student Affairs A - No report.

Student Affairs B - No report.

Student Affairs C - Summer School Enrollment. The committee is reviewing the policy. They will do a focus report and will report later.

Budget Advisory – No report. However, they are looking into the methods the deans will use to divide the monies given to them by AA.

Government Liaison – A factual sheet on the lottery was placed in the mailboxes. Hoped it was helpful for the election. For any other governmental issues, contact the Government Liaison Committee.

Faculty Welfare A – No report

Faculty Welfare B – There are a magnitude of inconsistencies in workload assignments. They are in the process of analyzing.

Old Business:

None

New Business:

There was a resolution from the steering committee to name the Faculty Senate Office for Ms. Lanier – passed. The Faculty Senate will celebrate with Ms. Lanier at a reception on January 13.

Jim Williams presented a new resolution on the method of spending funds from the lottery. There was discussion and the resolution was corrected to read:

**A Resolution of the Faculty Senate of Middle Tennessee State University
Regarding a State Lottery in Tennessee
November 11, 2002**

Whereas the voters of Tennessee amended the state constitution on November 5, 2002, to make possible a state lottery in Tennessee;

Whereas the faculty of Middle Tennessee State University support making college education financially more accessible to Tennessee residents, especially after the steep increases in tuition and fees in recent years;

Whereas every faculty member has witnessed the ability of students with average or below average academic records to succeed and even to excel in college if they are given the chance and do not have severe economic pressures competing with their academic responsibilities;

Whereas the proposed lottery for Tennessee is often compared to Georgia's HOPE scholarship program;

Whereas studies of Georgia's HOPE scholarship program have demonstrated that the practice of awarding scholarships based only on grade achievement and not on demonstrated financial need has not significantly increased the number of Georgians attending college;

Whereas other studies demonstrate that poorer Americans play the lottery in disproportionate numbers than do wealthier Americans;

Whereas recent news reports have also demonstrated that the Georgia program awards state lottery proceeds to college students regardless of need, while students who do not meet the grade requirement but who might otherwise succeed or are already succeeding in college receive nothing from the lottery proceeds (see attached news articles);

Therefore, the Faculty Senate of Middle Tennessee State University resolves that, should the General Assembly create a lottery in its upcoming legislative session, that this Tennessee lottery should include the following features:

1. The college scholarship program should have as its highest priority a component that would increase the opportunity of poorer or "average" students to obtain a college education by establishing criteria based on need, rather than high academic merit. These scholarships could come in the form of state grants that use federal need-based financial aid guidelines, such as the Pell grants, and thereby supplement inadequate federal and state grants for higher education expenses. This component should be designed solely to increase the number of Tennessee residents who are able to attend and complete a post-secondary education.
2. The college scholarship program should have as a secondary priority a component that awards money based on merit, i.e. on high school grade point averages, standardized test scores, or student involvement in communities. This component should be designed either to enhance other scholarship and grant programs in order to reduce the crushing burden of debt that many middle-class students currently assume to finance college educations, or to retain within the state high achievers who might otherwise attend colleges outside of Tennessee.
3. The college scholarship program should have a range of award amounts so that the child of a wealthy family from a richly funded school system does not necessarily receive the same award as a similarly talented child of a poor family from an underfunded school system.
4. Legislation that creates a state lottery must also include companion legislation that guarantees proportional funding increases for operational and capital expenses resulting from increases in enrollment at public institutions.

Upon passage of this resolution, a copy shall be delivered to President Sidney McPhee, to the members of the General Assembly representing Rutherford County, to Senator Steve Cohen, to Governor-Elect Phil Bredesen, to the chancellor of the Tennessee Board of Regents system, to the executive director of the Tennessee Higher Education Commission, and to the Tennessee University Faculty Senates.

President Dooley adjourned the meeting at 6:05 p.m.

Respectfully submitted,

Dianne Bartley, Secretary.

MTSU Faculty Senate Minutes
January 13, 2003

Members present: Warren Anderson, Rhonda Armstrong, Robert Blair, Dianne Bartley, Nancy-Brien McCormick, Jerry Brookshire, Kathleen Burriss, Larry Burriss, James Calder, Linda Covington, Donald Snead, John DiVincenzo, Ellen Donovan, Larry Farmer, Bichaka Fayissa, David Foote, Gordon Freeman, Diane Gower, Larry Howard, Laurie Katz, Kenneth Lancaster, Angela Tipps, Marva Lucas, Paul Lee, Sheila Marquart, John Mullane, Ron McBride, Robb McDaniel, Richard Moffett, Robert Petersen, Dan Pfeifer, Lance Selva, Ted Sherman, Kevin Smith, Amy Staples, Mack Thweatt, Annette Williams, James Williams, Jennifer Dooley, Kathy Mathis.

Members absent: Austin Cheney, Paul Craig, Charles Giles, James Henry, Clarence Johnson, Sandra Johnson, Sandra Neal, and Tanya Tewell, Dennis Oneal. Mary Enderson, Rebecca Fischer, Nuria Novella, Melinda Richards, and Guanping Zheng (all excused).

Before the senate meeting, there was a reception held in Ms. Lanier's honor and the Senate secretary's office was named for her.

President Jennifer Dooley called the meeting to order at 4:40 p.m. as the reception for Ms. Lanier needed to be concluded.

The roll was called and the minutes were approved.

Treasurer's report: Operating balance was \$1,526.09 and the travel balance was \$535.81.

Bill Lansden Assoc. Athletic Director announced to us that we will have a faculty and staff night at the Jan.28 basketball game. Two tickets will be available for each individual along with 2 vouchers for hot dogs. He also explained that 1A football was in its 5th year and there was a rule in NCAA that we must average 15,000/game in the stands starting 2004 to remain 1A. Next year we will have a better schedule with six home games. He further explained that Athletics needs Academics and we also need them because they sell the school for us. Bill answered two questions 1) The Athletic department has promotional events for the women's team; however it does not spend as much time on these because of the money. 2) Presently we average 11,500 a game. We had 24,000 to 25,000 for the 1st game. We were told that there will be a membership drive from April 7 to May 11 for BRAA. This money is used for scholarships. They spend \$1.8 million on scholarships and we raise \$500,000 of this.

Dr. Robert Glenn (VP for Student Affairs and Vice Provost for Enrollment Management) then reported to us on subjects related to these:
He explained the strategies that we are using to for enrollment management - deadlines for enrollment; decrease the % of students admitted by committee review.

The changes in Customs will require ALL new students to attend. We have increased the number of sessions to 19 and the number of students per session will be decreased. Sessions will start as early as April and end as late as August with the majority in June and July. The students will register in the same room as they are advised so that they can get further help.

There will be increased advising for all students starting with increased advising for the undeclared.

We intend to increase retention from 37% to 50% and to 60% in ten years.

President's Report:

1. Kathy Burriss will replace Diane Gower on the Steering/Liaison Committee this semester.
2. John Cothorn has been named Interim Vice President for Business and Finance. He began on Jan. 2, 2003.
3. Dr. Kaylene Gebert has been named Executive Vice President and Provost. She will begin on March 1, 2003.
4. Members of the Senate Election Committee are Dan Pfeifer, Rick Moffett, Nancy McCormick, Ron McBride, John DiVincenzo, Jim Williams, Kevin Smith, Kathy Burriss, David Foote, and Larry Farmer.
5. THEC approved the PhD programs for Economics, English, and Human Performance. Dr. McPhee is certain that these programs will be monitored closely by THEC and TBR.
6. TBR approved the Gen Ed proposal. Now MTSU will study the campus proposal. The provost's office wants input from deans, department chairs and faculty by Feb. 11. Diane Miller will attend our meeting on Feb. 10. All programs are to have their plans to go to 120 hours to the provost's office by April 30.
7. There is a backlog of new program proposals due to the moratorium imposed by the board. The provost's office will be looking at all of these with respect to the new board guidelines.
8. Faculty need to refer to Dr. McPhee's newsletter on the MTSU web site for progress on funding priorities identified last year and a report on the December TBR meeting.
9. The University Compensation Pay Plan Committee will meet Thursday, Jan. 16. The committee's web site should be up by January 17. You will be able to access it at www.mtsu.edu/~cppc.
10. The March senate meeting will be on March 17 because of Spring Break. You can access the meeting schedule at www.mtsu.edu/~facsen.
11. Chairs and dean evaluations are scheduled for the week of March 17 through March 21.
12. To review and submit feedback on the MTSU parking plan, go to www.mtsu.edu/~parking/plan.
13. The Institutional Efficiency Committee's revised report will be sent to President McPhee. Dr. McPhee will want input from the Faculty Senate before implementing any proposals.
14. The following are the challenges Dr. McPhee has identified for MTSU in 2003:
 - External and internal institutional competition
 - New compensation plan
 - Budget
 - Graduation and retention rates
 - Athletic attendance
 - Administrative systems update
 - Productivity of academic programs

Committee Reports:

Academic Affairs A – Kenneth Lancaster presented a report on guidelines for Academic Advising which contains evaluation criteria.

Academic Affairs B – Amy Staples said that they will report on the questionnaire that they developed next month.

Also, they are drafting a survey on the use of collegiality to send to all faculty members.

Academic Affairs C – No report

Academic Affairs D - No report.

Student Affairs A – Finished assignment.

B and C - No report.

Budget Advisory – No report

Government Liaison – They sent resolution to the committee. There were a few responses.

Faculty Welfare A – No report

Faculty Welfare B – They are working with data.

TBR Faculty Sub-Council – No report.

Old Business: None

New Business:

Larry Howard: In the spirit of the resolution about the trash and Campus Beautification will any one be opposed to getting the buildings power washed?

This suggestion will be taken to the Liaison committee meeting.

President Dooley adjourned the meeting at 6:00 p.m.

Respectfully submitted,
Dianne Bartley, Secretary.

MTSU Faculty Senate Minutes
February 10, 2003

Members present: Rhonda Armstrong, Dianne Bartley, Nancy Brien McCormick, Jerry Brookshire, Kathleen Burriss, Larry Burriss, James Calder, John DiVincenzo, Ellen Donovan, Mary Enderson, Larry Farmer, Bichaka Fayissa, Gordon Freeman, James Henry, Larry Howard, Clarence Johnson, Sandra Johnson, Laurie Katz, Kenneth Lancaster, Marva Lucas, Paul Lee, John Mullane, Ron McBride, Robb McDaniel, Richard Moffett, Sandra Neal, Robert Petersen, Dan Pfeifer, Melinda Richards, Ted Sherman, Kevin Smith, Amy Staples, Mack Thweatt, Annette Williams, James Williams, Guanping Zheng, Jennifer Dooley, Dennis Oneal, and Kathy Mathis.

Members absent: Warren Anderson, Austin Cheney, Linda Covington, Donald Snead, Paul Craig, Charles Giles, Diane Gower, Angela Tipps, Sheila Marquart, Nuria Novella, and Tanya Tewell.

Robert Blair, Rebecca Fischer, David Foote, and Lance Selva (all excused).

President Jennifer Dooley called the meeting to order at 4:35 p.m. as the pre-senate meeting needed to be concluded.

The roll was called and the minutes were approved.

Treasurer's report: Operating balance was \$1,137.39 and travel balance was \$535.81.

President's report:

1. The Faculty Senate will co-host two events with AAUP and MTEA this spring. One will be a Question and Answer session with area legislators. The other will be a welcome reception for Dr. Gebert at 4:00 on Thursday, March 27. Both events will be in the Senate Chambers.
2. The Senate Election Committee is finalizing the ballot for the spring elections. Nominations are needed from Accounting, Ed. Leadership, Foreign Language, and an at large candidate from Basic and Applied Science among others.
3. The Nominating Committee will be named soon to solicit nominations for senate officers. Nominations are needed for Secretary/Treasurer and President elect.
4. The Faculty Senate reception honoring new senators and newly elected officers is scheduled for Wednesday, April 16 from 9:30 to 11:30.
5. SGA is recommending the renaming of Tennessee Blvd to Middle Tennessee Blvd. or MTSU Blvd. This is being discussed with Dr. McPhee, Mayor Bragg and other city officials. The Faculty Senate will be asked to co-sponsor a resolution at some point.

6. All comments and opinions on the MTSU General Education proposal are due to the provost's office February 11. Comments about admission standards are also being sought from faculty. President Dooley is compiling comments on both issues.
7. The Compensation Pay Plan Committee continues its work. Three sub-committees have been formed to look at faculty, administration, and staff.
8. Drs. Eaker, Miller, and Glenn held a special meeting with the deans to discuss Customs. Dan Pfeifer and Jennifer Dooley were invited. Dr. Eaker and Dr. Glenn were looking for ways to make this initiative work as smoothly as possible. The workload and payments are still in discussion.
9. Dr. Larry Burriss will serve as the Faculty Senate representative on the Sidelines Executive Board.
10. John Cothorn and Doug Williams will distribute an Emergency Management Plan for inclement weather.
11. Dr. McPhee has asked Drs. Eaker and Glenn to meet with Developmental Studies faculty and others about the "freshman college" concept.
12. There will be a Legislative Reception sponsored by TBR on February 11 at the Nashville Sheraton. The Senate Steering Committee has been invited to attend.
13. Budget hearings will be scheduled with Dr. Gebert beginning in March. The Faculty Senate will be represented at these hearings.
14. Dr. McPhee has appointed a new University Budget Committee consisting of vice-presidents, the president of SGA, and the president of the Faculty Senate. This committee will meet with the president monthly. Departments will be monitored on spending their money according to priorities. President Dooley further explained about the budget cuts by stating that the present impoundment will not cause MTSU as much pain as the 7.5 million cuts for 2003-2004. The 2003-2004 cut will be permanent and will result in decreased services and personnel. The plans for these cuts are to be implemented from the departmental level up instead of from the President's office down.

President Dooley then initiated some discussion about the MTSU General Education proposal since Dr. McPhee wanted some feedback from faculty about this proposal. There were many responses from faculty to the email sent by President Dooley about this proposal.

The decision was to have separate votes on the skills and competencies; the upper division course; and the capstone course.

Ted Sherman moved that we approve the skills and competencies language in MTSU's General Education proposal. There was much discussion on the logistics and other matters. The motion was accepted with a vote of 17 – Yes, 14 – No, and 1 Abstention.

Kevin Smith then moved that we support the three hour Upper Division Contemporary Issue inter-disciplinary course. After much discussion the vote was 8 – Yes, 23 – No, and 3 – Abstentions. The motion was defeated.

Jim Williams then moved that we support the inclusion of the two-hour Capstone course. Again after some discussion the vote was 1 – Yes, 24 – No, and 7 – Abstentions. The motion was defeated.

The discussion then turned towards admission standards. Do we need to keep admission standards as written or make them higher? The discussion covered: 1) Whether we should require ACT and GPA as many other schools (MTSU says ACT or GPA). 2) We need to decrease the number admitted by committee review. 3) The report from Admissions did not give the % of African Americans affected by higher admission standards, it only stated numbers. Finally it was decided that we needed more information before we can make a decision. President Dooley is to get the answers to three questions: 1) Percentage of African Americans affected by higher standards? 2) Exactly what do the other schools in the TBR, UT system, and the Southeast do? 3) What are the criteria for being admitted by exception? The senators recommended sending this to the Admissions and Standards Standing Committee for further study.

Committee Reports:

Academic Affairs A - No report.

Academic Affairs B – No report.

Academic Affairs C – No report.

Academic Affairs D - No report.

Student Affairs A – No report.

Student Affairs B and C - No report.

Budget Advisory No report.

Government Liaison –No report.

Faculty Welfare A – No report

Faculty Welfare B – No report.

TBR Faculty Sub-Council – No report.

Old Business:

None

New Business:

We are seeking nominations for student awards. We have no nominations from the colleges of Education and Mass Communications.

President Dooley adjourned the meeting at 5:55 p.m.

Respectfully submitted,

Dianne Bartley,
Secretary.

**President's Report
Faculty Senate
February 10, 2003**

1. The Faculty Senate will co-host two events with AAUP and MTEA this spring. One will be a Question and Answer session with area legislators. The other will be a welcome reception for Dr. Gebert at 4:00 on Thursday, March 27. Both events will be in the Senate Chambers.
2. The Senate Election Committee is finalizing the ballot for the spring elections.
3. The Nominating Committee will be named soon to solicit nominations for senate officers.
4. The Faculty Senate reception honoring new senators and newly elected officers is scheduled for Wednesday, April 16 from 9:30 to 11:30.
5. SGA is recommending the renaming of Tennessee Blvd to Middle Tennessee Blvd. or MTSU Blvd. This is being discussed with Dr. McPhee, Mayor Bragg and other city officials. The Faculty Senate will be asked to co-sponsor a resolution at some point.
6. All comments and opinions on the MTSU General Education proposal are due to the provost's office tomorrow, Feb. 11. Comments about admission standards are also being sought from faculty. I am compiling comments on both issues.
7. The Compensation Pay Plan Committee continues its work. Three sub-committees have been formed to look at faculty, administration, and staff.
8. Drs. Eaker, Miller, and Glenn held a special meeting last week with the deans to discuss Customs. Dan Pfeifer and I were invited. Dr. Eaker and Dr. Glenn are both looking for ways to make this initiative work as smoothly as possible.
9. Dr. Larry Burriss will serve as the Faculty Senate representative on the Sidelines Executive Board.
10. John Cothorn and Doug Williams are to distribute an Emergency Management Plan for inclement weather.
11. Dr. McPhee has asked Drs. Eaker and Glenn to meet with Developmental Studies faculty and others about the "freshman college" concept.
12. There will be a Legislative Reception sponsored by TBR tomorrow at the Nashville Sheraton. The Senate Steering Committee has been invited to attend.
13. Budget hearings will be scheduled with Dr. Gebert beginning in March. The Faculty Senate will be represented at these hearings.
14. Dr. McPhee has appointed a new University Budget Committee consisting of vice-presidents, the president of SGA, and the president of the Faculty Senate. This committee will meet with the president monthly.

President's Report
Faculty Senate
March 17, 2003

1. The Faculty Senate, MTEA, and AAUP are hosting a welcome reception for Dr. Kaylene Gebert, Executive Vice President/Provost on Tuesday, March 26 at 4:00 p.m. in the Senate Chambers. All faculty are invited. 5
2. The grand opening of the Tennessee Miller Coliseum is scheduled for tomorrow, March 18 at 5:30 p.m. There will be tours of the facility followed by a "Symphony of Horses" at 7:30 p.m.
3. The reception honoring newly elected senators and senate officers will be on Wednesday, April 16, 9:30 – 11:30 a.m. in the Senate Chambers.
4. The Annual Faculty Senate Retreat is scheduled for Wednesday, August 13 at the Foundation House.
5. Dr. Gebert is planning to have monthly brown-bag lunches with the faculty. The first one will be scheduled in April.
6. An Ad Hoc Promotion & Tenure Committee will be established to act in an advising capacity to the MTSU representative (Kathy Mathis) on the TBR committee. This committee will also study the existing MTSU policy to determine if revisions are appropriate.
7. Homecoming 2003 is scheduled for October 11. We will play New Mexico State.
8. Announcements from Dan.

MTSU Faculty Senate Minutes
March 17, 2003

Members present: Warren Anderson, Rhonda Armstrong, Robert Blair, Dianne Bartley, Nancy Brien McCormick, Jerry Brookshire, Kathleen Burriss, Larry Burriss, James Calder, Linda Covington, Donald Snead, John DiVincenzo, Ellen Donovan, Mary Enderson, Larry Farmer, Bichaka Fayissa, David Foote, Gordon Freeman, James Henry, Larry Howard, Sandra Johnson, Laurie Katz, Kenneth Lancaster, Marva Lucas, Paul Lee, John Mullane, Ron McBride, Robb McDaniel, Richard Moffett, Robert Petersen, Dan Pfeifer, Melinda Richards, Ted Sherman, Kevin Smith, Amy Staples, Mack Thweatt, Annette Williams, James Williams, Jennifer Dooley, Dennis Oneal, and Kathy Mathis.

Members absent: Austin Cheney, Paul Craig, Rebecca Fischer, Charles Giles, Clarence Johnson, Sheila Marquart, Sandra Neal, Nuria Novella, Lance Selva, Tanya Tewell, Angela Tipps, and Guanping Zheng. Diane Gower, (excused).

There was a pre-senate meeting at 3:45. President McPhee and Interim VP John Cothorn discussed the budget and reductions.

President Jennifer Dooley called the meeting to order at 4:50 p.m. as the pre-senate meeting needed to be concluded.

The roll was called and the minutes were approved.

Treasurer's report: Operating balance was \$1,047.35 and the travel balance was \$535.81.

President's Report:

1. The Faculty Senate, MTEA, and AAUP are hosting a welcome reception for Dr. Kaylene Gebert, Executive Vice President/Provost on Tuesday, March 25 at 4:00 p.m. in the Senate Chambers. All faculty are invited.
2. The grand opening of the Tennessee Miller Coliseum is scheduled for March 18 at 5:30 p.m. There will be tours of the facility followed by a "Symphony of Horses" at 7:30 p.m.
3. The reception honoring newly elected senators and senate officers will be on Wednesday, April 16, 9:30 – 11:30 a.m. in the Senate Chambers.
4. The Annual Faculty Senate Retreat is scheduled for Wednesday, August 13 at the Foundation House.

5. Dr. Gebert is planning to have monthly brown-bag lunches with the faculty. The first one will be scheduled in April.
6. An Ad Hoc Promotion & Tenure Committee will be established to act in an advising capacity to the MTSU representative (Kathy Mathis) on the TBR committee. This committee will also study the existing MTSU policy to determine if revisions are appropriate. There is some concern about the number of exceptions that are forwarded to TBR.
7. Homecoming 2003 is scheduled for October 11. MTSU will play New Mexico State.
8. Announcements from Dan.
 - a) Standing committees – senators need to share with colleagues that they will not always get the committees they want. It was suggested that we check with faculty first before we send the list to the president since faculty may be hesitant to tell the president that they were unwilling to serve on committees. There was another suggestion to include an additional line on the form that would state the faculty member does not want to be put on a committee that was not checked. Another suggestion was for the faculty member to make five or six choices instead of three.
 - b) The election results were read: Larry Burriss, Kevin James, Judy Holmes, Alexandra Miller, Kim Shibinski, Warren Anderson, Jackie Eller, James Henry, Shelley Thomas, Jeffery Leblond, Michael Linton, and Robert Petersen are the new senators.
 - c) The members of the nominating committee for officers are Becky Fischer David Foote, Kathy Burriss, Ron McBride, and Dan Pfeifer.

Committee Reports:

Academic Affairs A – No report

President's Report
Faculty Senate
April 14, 2003

- Administrative staff. Sadie Rosson has resigned as Legal Counsel to the President. A regional search for that position is underway. David Hays is serving as interim. President McPhee has recommended and Chancellor Manning has approved the permanent appointment of John Cothorn as Vice President for Business and Finance. Joe Bales has completed the search process for Director of Development. Kirk Purdom will begin in that role at MTSU on June 1.
- An ad hoc committee has been appointed to look at promotion and tenure issues. This committee will advise Kathy Mathis who is serving on the TBR Promotion and Tenure Committee.
- An ad hoc committee is being formed to look at faculty workload issues.
- If you are interested in serving on the senate retreat planning committee, please let Dan know (today, if possible.)
- Troy State has decided not to open a campus in Smyrna.
- The first Brown Bags with the provost were held last week. They were well attended. Dr. Gebert and the Faculty Senate plan to make these regular events.
- The Steering Committee will be meeting later this month to recommend university committee appointments to President McPhee.
- AFAW is sponsoring a Promotion and Tenure Workshop on Wednesday, April 16 at 3:00 in the Faculty Senate Chambers.
- Enrollment cap update. At a special meeting with the presidents at the TBR meeting in March, it was decided that TBR would implement a cap of 5% increase for first time freshmen this fall. THEC is still pushing for the implementation of punitive measures if the increase is higher. Our board plans to fight that. The recommendations do not cap enrollments of transfer students.
- Athletic funding update. At the same meeting with the presidents, TBR, in an effort to compromise with the THEC proposal to completely phase out state support for ~~academics~~, is in favor of a proposal that no state appropriations go to athletics. But student fees and other special fees could still be used to support athletics.
- Tuition increase. There may be a special meeting of the TBR in May to address tuition increases. The board has asked campuses to develop plans for three possible scenarios – 8% - 11% - 14% increases. A May meeting would help in planning for next year.
- Graduation is May 10. Governor Bredeson will be the speaker.
- TAF, CLUE, and CPPC are all continuing there work. CLUE will become a university standing committee as of Fall 03.
- The Faculty Senate Reception honoring newly elected officers and senators will be Wednesday, April 16, 9:30 to 11:30. Please plan to attend.
- Summer meeting: June 23.

**Faculty Senate Meeting
Minutes June 23, 2003**

Members Present: Rhonda Armstrong, Robert Blair, Nancy McCormick, Jerry Brookshire, Kathleen Burriss, Larry Burriss, Austin Cheney, Jackie Eller, Rebecca Fischer, David Foote, Judy Holmes, Jeffery LeBlond, Marva Lucas, Sheila Marquart, Alexis Miller, Robb McDaniel, Richard Moffett, Sandra Neal, Robert Petersen, Dan Pfeifer, Melinda Richards, Mack Thweatt, Annette Williams, Guanping Zheng, Jennifer Dooley

Members Absent: Warren Anderson, James Calder, Linda Covington, Paul Craig, John DiVincenzo, Ellen Donovan (excused), Mary Enderson, Bichaka Fayissa, Charles Giles, Diane Gower (excused), James Henry, Larry Howard, Kevin James (excused), Clarence Johnson, Sandra Johnson, Laurie Katz, Kenneth Lancaster, Michael Linton, Paul Lee, John Mullane, Robert Shaul, Ted Sherman, Kim Shibinski (excused), Amy Staples, Shelley Thomas, Angela Tipps, Jim Williams (excused), Kathy Mathis

Approval of Minutes: The April minutes were approved by the Faculty Senate members.

Treasurer's Report: The Faculty Senate account has a balance of \$273.09.

President's Report: President Dan Pfeifer welcomed new members to the Faculty Senate, and reviewed the following:

- a. TBR meeting at Chattanooga State-The President reported that MTSU will request a 100% increase in Student Activity Fee from \$40.00-\$80.00.
- b. Budget-There will be no cost-of-living raises for the next year. Faculty receiving promotions, however, will receive a raise.
- c. TBR Tenure and Promotion Policy Revision-The policy is being revised, in part because of the large number of exceptions to the current policy. MTSU alone requested 22 exceptions for faculty seeking tenure and/or promotion last year. Once a draft is created, the Faculty Senate hopes for the opportunity for a campus review.
- d. Enrollment-Student Affairs developed a plan for enrollment management. MTSU expects a 4-5% increase maximum for the 2003-2004 academic year. An enrollment plan is important because funding is based on enrollment.
- e. Student Convocation-Because of the involvement of the convocation speaker in the *New York Times* scandal, several persons in the publishing arena were consulted regarding his appearance at MTSU. It was decided to go ahead with the speaker, provided that he agrees to address the scandal as part of his address.
- f. Common Calendar-The proposed common calendar will shorten MTSU's academic semester by one week. This will necessitate an increase in class times by 5-10 minutes. Proposals for new schedules are being reviewed.
- g. Compensation Pay Plan-Debate and discussion will be postponed until fall when the faculty returns.

- h. Professional Privilege Tax-Kathy Slager is examining the issue with respect to faculty who require a license as part of their teaching responsibilities. The University will pay the tax this year, due to the confusion and short notice by the state regarding which professionals were required to pay the tax. In subsequent years, departments will be permitted to pay the tax if they desire.
- SACS-This is the year of record for the SACS study. One new component of the SACS study requires the university to identify an area (retention, for example) needing improvement and upon which the campus plans to focus. The Institutional Efficiency plans will be another component of the study. Documents will be sent to Atlanta for review, and in '06, a team of 5-6 people will come to visit the campus. The focus of the visit will be items selected for the quality improvement plan. Thus, although the review process will last longer than previously, it is designed to be more campus-friendly.
- i. Workload Policy Revision-A draft will be distributed shortly. The Steering Committee may look at the guidelines this summer. The new guidelines will attempt to recognize the duties the faculty actually perform as part of their responsibilities.
- j. Faculty Recruitment Guidelines-These guidelines, which are a compilation of a number of guidelines and documents into one comprehensive document, are designed to help chairs and search committees navigate the process. The compilation includes a series of forms and sample letters, as well as information on the legal aspects of searches. One purpose of this effort is to expedite the search process and, hopefully, hire people earlier in the year.

Old Business: No old business was conducted by the Faculty Senate.

New Business:

Election of one more member to the Steering/Liaison Committee: Rich Moffett from the College of Education and Behavioral Sciences was elected by acclamation to the Steering/Liaison Committee.

SGA Resolution: The Senate was asked by the deans to render an opinion on SGA Resolution 1-03-S, which requested that a dead week be implemented at MTSU. Following a discussion, the Faculty Senate decided to refer the resolution to an Ad Hoc Committee which would include students as well as members of the Faculty Senate, the SGA, and Administration to explore the issue of implementing a dead week prior to finals. The Senate felt that it was in the best interests of students, faculty, and the University as a whole to work with students on this issue. The resolution was approved by acclamation.

Street Name Change: The Steering Committee recommended that the Faculty Senate give support to the City's idea of changing "Tennessee Blvd." to "Middle Tennessee State University Blvd." or to "MTSU Blvd." Following a lively discussion the Senate defeated the motion by a vote of 6 in favor, 10 opposed, and 5 abstentions.

**Faculty Senate Retreat
Minutes, August 13, 2003**

Faculty Senate President's Report: Dan Pfeifer spoke to the attendees at the Faculty Senate Retreat about upcoming issues.

- a. Dr. Ric Morris will replace Dr. Shelly Thomas as a Faculty Senate member from the Language Department.
- b. The Senate will also need to replace Dr. Laurie Katz. Dan asked Faculty Senate members from Education and Behavioral Sciences to elect a member in accordance with the Faculty Senate bylaws.
- c. Dan Pfeifer encouraged Faculty Senate members to serve as a means through which all faculty members can express their views and concerns. This is especially important for junior faculty who may wish to bring up issues through their Senate representatives.
- d. Dan reviewed briefly how the Faculty Senate works. The Steering Committee takes suggestions from the faculty and develops an agenda for the monthly Faculty Senate meetings. Faculty members are encouraged to use this avenue for addressing concerns since it is the most efficient way to work through issues. In addition, issues may be brought to the Senate's attention during Senate meetings. Once introduced to the Faculty Senate, issues may be referred to committees, brought to the Administration's attention, etc. The Faculty Senate serves as a recommending body.
- e. Compensation Pay Plan: A draft has been formulated and is currently on hold while Dr. Gebert addresses some issues regarding its implementation.
- f. Faculty Workload Guidelines: A preliminary review is on hold, again pending issues related to implementation.
- g. Faculty Recruitment: 32 new full-time tenure track faculty have been appointed, and 4 additional faculty members are anticipated; 58 temporary full-time faculty have been hired with 25 additional positions anticipated. 40 faculty positions have been lost due to downsizing. It is the objective of the administration to build back these positions and add 15 additional faculty members in the future.
- h. The TBR revision of Tenure, Promotion and Renewal policy is in process. The Faculty Senate will be carefully monitoring changes in the policy.
- i. The Institutional Efficiency Report will be a major focus of the Faculty Senate during the first month of this academic year with recommendations to Dr. McPhee by mid-September.
- j. Other issues discussed included the TBR Common Calendar, the SACS study, Student Convocation, Scholarship Plan, 120 Hour Degree Program, General Education Courses, the need for a McNair Coordinator (contact Diane Miller if interested), Compensation for thesis supervision, lottery committee, on-line sexual harassment training (<http://www.newmedialearning.com/psh/mtsu>), SPAM software, and the first MTSU football game of the season August 28.

Mr. Joe Bales, Vice President for Development and University Relations: Mr. Bales discussed new initiatives in the Development Office. The Alumni Office is coordinating

Promotion and Renewal policy. She also spoke of the American Democracy Project, which seeks ways to increase student engagement as citizens in their community. Dr. Gebert stated that this year is the year of record for the SACS review. Data on class size, faculty load, etc. will be reported to SACS for this coming academic year. She encouraged faculty to move quickly in recruiting faculty for next year so that offers can go out by February 2004. Dr. Gebert discussed issues related to academic quality.

Issues for Lunch Discussions:

During a working lunch, Faculty Senate members divided into eight groups to discuss concerns and issues submitted by MTSU faculty. Each group reported on their recommendations:

- a. Summer School Pay vs. Enrollment-This group discussed the possible establishment of a date prior to the start of summer classes where the professor would be guaranteed a minimum amount based upon the enrollment that day in 'pay-as-you-go' summer school courses. Recommendations included making SCH decisions at the departmental level and in a timely manner so that students can register for other summer courses if the class they have selected does not 'make.' Guanping Zheng volunteered to write a resolution for consideration by the Faculty Senate.
- b. Ride-Share Bulletin Board-This group discussed the possible establishment of a faculty/staff ride share bulletin board. Recommendations included looking into liability issues regarding this program. It will be referred to the Faculty Welfare Committee for review.
- c. Resolution for the Renaming of Tennessee Blvd to Middle Tennessee Blvd- This group examined the creation of a Senate resolution in support of changing the name of Tennessee Blvd to Middle Tennessee Blvd. The consensus of the committee was to let the city know informally that we support the idea of a street-name change; at the same time, the city should be aware that at some time in the future the University may opt to change its name and that the entrance may be moved at some future time to Rutherford. The group felt that the proposed name of "Middle Tennessee" did not reflect the University. The Faculty Senate concurred with the group's recommendations.
- d. Faculty Senate Teaching Excellence Events-This group explored the possibility of Senate-sponsored events to promote teaching excellence; coordination of events with Faye Johnson and the Office of Teaching Excellence; and other campus resources. A number of suggestions emerged