



# DEGREE WORKS

CGS SUMMER WEBINAR SERIES



# CGS SUMMER WEBINAR SERIES

- [Askgrad@mtsu.edu](mailto:Askgrad@mtsu.edu) / CGS Footprints (*faculty and staff*)
  - May 28 at 2:30 pm
  - May 29 at 10:00 am
- CGS Dynamic Forms (*faculty and staff*)
  - June 4 at 2:30 pm
  - June 5 at 10:00 am
- MTSU DegreeWorks (*faculty and staff*)
  - June 11 at 2:30 pm
  - June 12 at 10:00 am
- Developing Academic Talent: Strategies for Recruiting Graduate Students (*faculty*)
  - June 18 at 2:30 pm

# WHAT IS IT?

- Degree auditing tool.
  - Tracks progress
  - Real-time degree requirements in one platform
  - Displays unmet requirements
  - Students can view course descriptions/course schedules
  - Allows students to plan ahead

# ACCESSING DEGREEWORKS

1. Login to Pipelint MT
2. Click on “Advisors” tab

**MT** MIDDLE TENNESSEE STATE UNIVERSITY | PipelineMT

- Home
- Faculty
- Advisors**
- Employees
- Resources

### Announcements

Summer 2019 Confirmation and Fee Payment Deadline

The Summer 2019 Confirmation and Fee Payment deadline is 4:30 p.m. July 10, 2019.

[Volunteer Opportunity, Sept 28](#)

*Volunteer your time, learn new STEM activities, encourage Girls to enter STEM (Science, Technology, Engineering and Math) Careers!*

[MTSU Expand Your Horizons \(...\)](#)

3. Scroll down to “Student Details”
4. Click on “DegreeWorks”

## Student Details

[Academic Progress Report by Student ID](#)

[Academic Progress Report for Advisees by Reporting Period](#)

[Academic/Enrollment Notes](#)

[Address and Phone](#)

[Advised Student-Click Here To Assign Registration PIN](#)

[Advised Student-Release Advising Hold](#)

[Assigned Advisor\(s\)](#)

[Assigned Registration Time](#)

[Coursework Toward Program of Study](#)

[Current Student Facts](#)

**[DegreeWorks \[Use Firefox \]](#)**

[Email Address](#)

# ACCESSING DEGREEWORKS

## 5. Select desired term from dropdown

### Select Term

Select a Term:

## 6. Enter student M# or name

### Student and Advisee ID Selection

You may enter:

1. The ID of the Student or Advisee you want to process, or
2. Partial names, a student search type, or a combination of both. Then select Submit.

Student or Advisee ID:

OR

### *Student and Advisee Query*

Last Name:

First Name:

Search Type:  Students  
 Advisees  
 Both  
 All



# View of Degree Works 2

Catalog Year ← Credit Hour Requirement

Catalog Year: 2018-2019  
Credits Required: 30  
Credits Applied: 18

- Complete
- Not Complete
- In-Progress
- Action Needed - See Advisor
- Any Course with Prefix Listed
- Any Course
- Course Range

MACC - Master of Accountancy						
Unmet conditions for this set of requirements: 30 credits are required. You currently have or are enrolled in 18, you still need 12 more credits.						
<input checked="" type="checkbox"/> You meet the overall minimum GPA requirement.						
<input type="checkbox"/> Program of Study Requirements <span style="float: right;">Still Needed: See Major - Accounting, MACC section</span>						
Major - Accounting, MACC						GPA: 3.500
Unmet conditions for this set of requirements: 12 Credits needed						Credits Required: 30 Credits Applied: 18
<input checked="" type="checkbox"/> Advanced Accounting Theory	ACTG 6650	Advanced Accounting Theory	NA	(3)	Fall 2019	
<input checked="" type="checkbox"/> CPA Review: Auditing	ACTG 6820	CPA Review: Auditing	I	(1)	Spring 2019	
<input type="checkbox"/> CPA Review: Financial	Still Needed: 1 Class in ACTG 6830					
<input type="checkbox"/> CPA Review: Regulation	ACTG 6840	CPA Review: Regulation	NA	(1)	Summer 2019	
<input type="checkbox"/> CPA Review: Business Environment	ACTG 6850	CPA Review: Bus Environment	NA	(1)	Fall 2019	
<input checked="" type="checkbox"/> Current Legal Topics in Corporate Governance, Risk Management & Fraud	BLAW 6520	Legal Topics Corp Gov & Fraud	A	3	Spring 2019	
<input type="checkbox"/> Advanced Financial Accounting and Reporting Problems	Still Needed: ACTG 6670: Capstone Course Taken in Last Semester (Minimum Grade Required: B-)					
<input type="checkbox"/> SELECT OPTION 1 or 2	Still Needed: Choose from 1 of the following:					
<input type="checkbox"/> OPTION 1: No Specialization	( You must complete all of the following: ) or					
<input type="checkbox"/> Approved 6000 Level Accounting Electives	ACTG 6540	Taxation of Business Entities	NA	(3)	Summer 2019	
	( 6 Credits in ACTG 6110 or 6310 or 6350 or 6510 or 6530 or 6550 or 6560 or 6570 or 6580 or 6610 or 6720 or 6730 ) and					
<input checked="" type="checkbox"/> Approved 5000/6000 Accounting Level Electives	ACTG 5610	Governmental Actg & Reporting	NA	(3)	Fall 2019	
<input type="checkbox"/> International/Global Elective	( 3 Credits in ACTG 5840 or 6550 or 6570 or 6580 or FIN 6860 ) and					
<input checked="" type="checkbox"/> Approved 6000 Level Business Electives	ACTG 6730	External Auditing II	B	3	Spring 2019	
<input type="checkbox"/> OPTION 2: Taxation Specialization	( You must complete all of the following: )					
<input type="checkbox"/> Federal Income Tax Research and Planning	( 1 Class in ACTG 6510 ) and					
<input type="checkbox"/> Taxation of Pass-Through Entities	( 1 Class in ACTG 6530 ) and					
<input type="checkbox"/> Taxation of Business Entities	( 1 Class in ACTG 6540 ) and					
<input type="checkbox"/> Special Topics in Taxation	( 1 Class in ACTG 6560 ) and					

Requirement Status

Course Information

Grade

Term Enrolled/ Completed

# View of Degree Works 3

\*Courses that do not meet requirements will appear here.

## Additional Courses (may count toward elective hours if needed)

24 Credits

ECON 5440	International Economics	A	3	Spring 2018
ECON 5500	Urban and Regional Economics	A	3	Spring 2018
ECON 6010	Macroeconomics I	A	3	Fall 2017
ECON 6020	Microeconomics I	A	3	Spring 2018
ECON 6060	Econometrics I	A	3	Fall 2017
ECON 6070	Econometrics II	A	3	Spring 2018
ECON 6400	Health Economics	A	3	Fall 2017
ECON 7999	Comprehensive Exam and Prep	S	3	Summer 2019

## In-progress

ACTG 5610	Governmental Actg & Reporting	NA	3	Fall 2019
ACTG 6540	Taxation of Business Entities	NA	3	Summer 2019
ACTG 6650	Advanced Accounting Theory	NA	3	Fall 2019
ACTG 6820	CPA Review: Auditing	I	1	Spring 2019
ACTG 6840	CPA Review: Regulation	NA	1	Summer 2019
ACTG 6850	CPA Review: Bus Environment	NA	1	Fall 2019

Courses that are currently in progress.



# DEGREEWORKS & CPOS (COURSE PROGRAM OF STUDY)

- CPos uses DegreeWorks to determine what courses are eligible for aid
- CPos is a federal requirement – only courses that count towards a student’s program of study are considered covered by federal financial aid
  - Courses not eligible for federal financial aid.
    - Courses not specified as acceptable by the program.
    - Exceeding the program hour requirement.
      - Extra thesis/dissertation hours.
- An advisor can submit a “Degree Plan Revision” if a course does indeed meet a requirement. A CGS analyst will enter the substitution.
  - This process is ***completely manual*** and may take several business days.

# DEGREEWORKS & GRADUATE CATALOG

- DegreeWorks is scribed directly from the graduate catalog.
  - Course requirements.
  - Hour requirements.
  - Grade requirements.
  - Course sequences.
  - Specializations.
  - Exams.
- **IMPORTANT TO KEEP GRADUATE CATALOG CURRENT!**
  - Eliminates the need for “Degree Plan Revisions”
  - Eliminates issues with SACS
  - Eliminates issues students could possibly encounter

\*Curriculum proposals are made through Curriculog.

\*January is (most cases) the last Graduate Council meeting for curriculum proposals for upcoming catalog.

Unmet conditions for this set of requirements: 30 credits are required. You currently have or are enrolled in 18, you still need 12 more credits.

You meet the overall minimum GPA requirement.

Program of Study Requirements **Still Needed:** See Major - Accounting, MACC section

Unmet conditions for this set of requirements: 12 Credits needed

<input checked="" type="checkbox"/> Advanced Accounting Theory	ACTG 6650	Advanced Accounting Theory	NA	(3)	Fall 2019
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The requirements are scribed directly from the Graduate Catalog.

# DEGREEWORKS & ADVISING FORM

- CGS has created an “Advising Form” to be used in place of the degree plan
- Advantages of “Advising Form”
  - Eliminates the need for a degree plan
  - Eliminates the need for revision forms (most cases)
  - Works more seamless with DegreeWorks
  - Vital information concentrated
- If your program is interested in adopting “Advising Form”, please contact Melissa Houghton (Melissa.Houghton@mtsu.edu).

## WRAP UP

- DegreeWorks is a “big picture” degree auditing tool.
- CPoS works in conjunction with DegreeWorks.
- DegreeWorks **relies** on the graduate catalog.
  - **Important to keep requirements updated!**
- “Advising Form” available for programs who are interested in switching from original degree plan.
  - Contact Melissa Houghton at [Melissa.Houghton@mtsu.edu](mailto:Melissa.Houghton@mtsu.edu).

Thank you!