

GRADUATE COUNCIL MINUTES

November 18, 2011

The Graduate Council met at 1:30 p.m. in the 1st Floor Conference Room of the Sam Ingram Building. Chair Craig Rice presided.

I. Call to Order

Members present:

Kathy Burriss, Michael Chappell, Vince Cobb, Kristen Deathridge, John DiVincenzo, Kevin Donovan, Amy Hennington, Robin Lee, Vicky MacLean, Theresa McBreen, and David Penn

Ex-Officio members present:

Michael Allen, Dean, College of Graduate Studies
Amy Sayward, Faculty Assistant to the Dean

II. Announcements

A. **Dr. Craig Rice, Chair**

Dr. Rice opened the meeting.

B. **Dr. Michael Allen, Dean, College of Graduate Studies**

Dr. Allen noted that the budget for the Faculty Research and Creative Activity Committee (FRCAC) has been reduced significantly due to budget cuts. Previously the annual budget was \$563K. The annual budget is now \$113K.

III. Approval of minutes from last meeting—October 28, 2011

A motion was made to accept the minutes of the October 28, 2011 meeting. The motion was seconded and passed.

IV. Sub-Committee Reports

A. **Graduate Faculty and Curriculum Review** **Dr. Greg Schmidt, Chair**

- Dr. Amy Hennington presented the Consent Calendar in Dr. Schmidt's absence.

- *A motion was made to accept the consent calendar. The motion was seconded and passed.*

B. Student Affairs and Travel
Dr. Jason Reineke, Chair

- Dr. Vincent Cobb gave a report in Dr. Reineke's absence. Dr. Cobb reported that 24 graduate faculty members and 35 graduate students have applied for travel funds. There is approximately \$8000 left in this Graduate Program Enhancement budget.

C. Policies and Procedures
Dr. Kathy Burriss, Chair

- The committee is currently working to draft a policy which requires persons teaching dual-listed courses to hold the terminal degree.

D. Graduate Program Review
Dr. Larry Burriss, Chair

- In Dr. Burriss' absence, Dr. David Penn brought the three recommendations for graduate program external reviewers. *A motion was presented to accept the following reviewers: Richard Utz (Western Michigan University) for English, Betty Tuller (Florida Atlantic University) for Psychology, and T. Gilmour Reeve (Louisiana State University) for Health & Human Performance. The motion was seconded and passed.*

V. Old Business

- None

VI. New Business

Electronic submission of Thesis/Dissertation:

Dr. Amy Sayward reported that the College of Graduate Studies plans to begin having students submit their theses and dissertations electronically through ProQuest UMI Dissertation Publishing. Currently, for paper submissions, ProQuest UMI charges \$65 for publishing doctoral dissertations and \$55 for publishing masters theses. They charge no fees for electronic submissions. In January, staff from ProQuest UMI will come to our campus to ensure a smooth transition into the electronic submission process. There will be a soft rollout of the electronic submission process in the summer of 2012. The full rollout will be in the fall of 2012.

Graduate Student Association (GSA):

Kristen Deathridge reminded the Council to make graduate students aware that the GSA meets the first Friday of each month in the Faculty Senate Chambers.

There being no further business the meeting was adjourned.

**Graduate Council – Consent Calendar
November 18, 2011**

Graduate Faculty Membership

Adjunct

Gerry A. Bosworth / Nursing
Jennifer N. Frizzell / Nursing
Richard Aries / Nursing
Carolyn S. McKenzie / Nursing
Janet P. Lowe / Nursing
Julie K. Taylor / Social Work

Associate

Jason L. Pettigrew / Foreign Languages and Literature
Arunesh N. Nadgir / Music

Full Intial

Barbara F. Turnage / Social Work

Full Reappointment

William D. Stewart / Biology
John W. Sanders / Educational Leadership

Curriculum Changes

Computer Science

Non-substantive Revision in Curriculum of Existing Major, Minor, Emphasis

Require all Master of Science in Computer Science students to take CSCI 6620, Research Methods in Computer Science, three credit hours, effective Spring 2012

Course Number/Title Change

Change the course number of CSCI 6130 to 6430, three credit hours, effective Summer 2012

Music

Change in Grading System

MUED 6621 Music Education Research Project
Change from letter grading to S/U, effective Summer 2012

English

Non-substantive Revision in Curriculum of Existing Major, Minor, Emphasis

Effective Spring 2012, add “**May be taken for multiple credit up to nine hours**” to the course descriptions of:

ENGL 6455/7455 Special Topics in Women’s Literature
ENGL 6500/7500 Selected Topics in Literature and Language
ENGL 6535/7535 Special Topics in Composition and Rhetoric
ENGL 6650/7650 Special Topics in Popular Culture Studies
ENGL 6710/7710 Special Topics in Folklore
ENGL 6760/7760 Special Topics in Film Studies

Effective Spring 2012, add “**May be taken for multiple credit up to six hours**” to the course descriptions of:

ENGL 6230/7230 Major British Writers
ENGL 6330/7330 Major American Writers

Other

Effective Spring 2012, institute a cognate option (6-9 credit hours) for English Ph.D. students.

The cognate option in the Ph.D. degree plan allows doctoral students to take graduate-level courses (6000 and 7000 level) in other disciplines related to their areas of concentration or professional goals that would apply as electives toward the degree in

English. The cognate option is limited to a minimum of six hours and a maximum of nine hours.

Other

Effective Spring 2012, revise the M.A. requirements concerned with selecting a minor to read: The Thesis Option requires 9-12 semester hours in the minor, plus a minimum of either 21 or 18 hours of English to attain the requisite minimum of 30 earned graduate hours.

Effective Spring 2012, revise the M.A. requirements concerned with selecting a minor to read: The Nonthesis Option requires 9-12 semester hours in the minor, plus a minimum of either 27 or 24 hours of English to attain the requisite minimum of 36 earned graduate hours.

Mathematical Sciences

Proposed New Course

MATH 7900 Teaching and Learning Mathematics, three credit hours, effective Spring 2012