

GRADUATE COUNCIL MINUTES

January 18, 2013

The Graduate Council met at 1:30 p.m. in the 1st Floor Conference Room of the Sam Ingram Building. Chair pro tem Jason Reineke presided.

I. Call to Order

Members present:

Joseph Akins, Vaughn Barry, Carol Boraiko, Nita Brooks, Larry Burriss, Michael Chappell, Vince Cobb, Robin Lee, David Penn, Jim Rust, and Katie Stringer

Ex-Officio/Guests present:

Michael Allen, Dean, College of Graduate Studies
Peter Cunningham, Associate Dean, College of Graduate Studies
Amy Sayward, Faculty Assistant to the Dean, College of Graduate Studies

II. Announcements

A. Michael Allen, Dean, College of Graduate Studies

The proposed M.S. in Management had a good review and is scheduled for TBR approval at the March meeting with a start date of Fall 2013.

Graduate enrollment is up by 1-2% this semester. This is good news in comparison to national trends of decreasing graduate enrollments and with MTSU undergraduate enrollments, which are currently down 4-5%.

B. Peter Cunningham, Associate Dean, College of Graduate Studies

Graduate enrollment was 2,812 the previous evening, which was down by 188 over this past fall semester. This enrollment number is higher than last year's spring semester. We anticipate enrollment increasing during the coming week.

Dr. Cunningham explained that Ph.D. students in Math and Science Education complete a master's degree (if they haven't already earned one) as part of their program. This is a challenge for Banner since students cannot be simultaneously enrolled in two different programs. But rewards are reaped under CCTA.

The College of Graduate Studies awarded two scholarships for this spring semester.

C. Amy Sayward, Faculty Assistant to the Dean, College of Graduate Studies

Dr. Sayward reported on the progress toward electronic submission of theses and dissertations. Beginning this spring semester, all theses and dissertations will be submitted electronically. Dr. Sayward is working to secure refunds of binding fees for those students who had already paid them through the Business Office as they will now be filing electronically.

III. Approval of minutes from last meeting—December 14, 2012

A motion was made to accept the minutes of the December 14, 2012. The motion was seconded and passed.

IV. Sub-Committee Reports

**A. Graduate Faculty and Curriculum Review
Dr. James Rust, Committee Member**

- Consent Calendar attached
- *A motion was made to accept the consent calendar. The motion was seconded and passed.*

**B. Student Affairs and Travel
Dr. Helen Binkley, Chair**

- There was no report.
- Dr. Carol Boraiko initiated a discussion about the possibility of Dean Allen adding additional travel funds since the funds for the fiscal year have already been exhausted. Dr. Allen agreed to put \$10,000 into the account.

**C. Policies and Procedures
Dr. Vince Cobb, Chair**

- Dr. Cobb reported that this committee continues to seek feedback on possible changes to our current graduate faculty membership criteria.

**D. Graduate Program Review
Dr. Larry Burriss, Chair**

- Dr. Burriss and the committee await the review of the M.A. and Ph.D. programs in Economics.

V. Old Business

- On May 18, 2012, the Graduate Council approved the establishment of outstanding thesis/project awards in three categories: 1) arts, education, humanities, and social sciences; 2) math, science, engineering, and technology; and 3) an outstanding dissertation award. The Policies and Procedures Committee will take up this business before the next Council meeting. The student awards will be given at the end of the Spring 2013 semester, and the faculty award will be given at the Fall Faculty meeting on the eve of the Fall 2013 semester.

VI. New Business

- Dr. Cunningham provided a summary of graduate scholarships and made recommendations to the Council on how best to proceed.
 - A motion was made and seconded to request \$10,000 of the unspent funds in the spendable account of the Mary W. and Chester R. Martin Scholarship be returned to the endowment in order to generate sufficient interest income to award the scholarship in the coming academic year. The motion passed unanimously.
 - A motion was made and seconded to request \$11,000 of the unspent funds in the spendable account of the Samuel H. Howard MBA Scholarship be returned to the endowment in order to generate sufficient interest income to fully fund 3 scholarships per year. The motion passed unanimously.
 - A motion was made and seconded to return the funds currently in the spendable account of the Walton O. Warren Graduate Scholarship for Public School Teachers or Administrators in Tennessee in order to generate sufficient interest income to fully fund the scholarship in the future. The motion passed unanimously.
- Dr. Cunningham distributed a copy of the 2008-2012 graduate enrollment report that included enrollment figures for different colleges and programs.

There being no further business the meeting was adjourned.

Graduate Council – Consent Calendar January 18, 2013

Graduate Faculty Membership

Adjunct

John Ash / Educational Leadership
Dianne Bradley / Educational Leadership
Jimmy Christman / Educational Leadership
Nicole Cobb / Educational Leadership
Barbara Corry / Educational Leadership
Catherine Crooks / Psychology
Dannielle Davis / Educational Leadership
Michael Hambrick / Educational Leadership
Watson Harris / Educational Leadership
Bill Heath / Educational Leadership
Meredith Higgs / Educational Leadership
Lyubov Laroche / Educational Leadership
Daniel Lawson / Educational Leadership
Vicki Maddox / Educational Leadership
Katherine Mangione / Elementary & Special Education
Vickie Montgomery / Management & Marketing
John Payne / Health & Human Performance
Christine Potts / Educational Leadership
Robert Sain / Educational Leadership
Meghen Sanders / Educational Leadership
Wanda Shelton / Educational Leadership
Christine Thompson / Educational Leadership
Deborah Wiles / Educational Leadership
Avis Williams / Educational Leadership

Associate

Linda Clark / University Studies
Bonnie Rushlow / Art

Full Initial

Amanda Flagg / Nursing
Zhijiang Dong / Computer Science
Karen Mulligan / Economics & Finance

Full Reappointment

Robert Colvard / Accounting
Jackie Eller / Sociology & Anthropology
Robert Kethley / Management & Marketing

Doctoral Initial

Robert S. Howard / Biology

Doctoral Reappointment

Barbara Young / Educational Leadership

Curriculum Changes

History

Proposed New Course

HIST 6230/7230 Oral History Fieldwork, 3 credit hours, effective Spring 2014

Management and Marketing

Proposed New Course

MGMT 6200 Lean Project Management Principles, 3 credit hours, effective Fall 2013

Chemistry

Non-Substantive Revisions in Curriculum of Existing Major, Minor, Emphasis

Revision to the degree requirements section of the Graduate Catalog entry for the M.S. in Chemistry.

Change requirement #2 to read: “successfully complete a comprehensive examination in conjunction

with the defense of the thesis (may be taken no more than twice);”

Change to be effective Spring 2013

Mathematical Sciences

Proposed New Courses

- STAT 6605 Problems in Statistics: SAS Programming, 1-9 credit hours, effective Summer 2013
- STAT 7600 Problems in Statistics, 1-9 credit hours, effective Summer 2013
- STAT 7601 Problems in Statistics: Mathematical Statistics, 1-9 credit hours, effective Summer 2013
- STAT 7602 Problems in Statistics: Regression Analysis, 1-9 credit hours, effective Summer 2013
- STAT 7603 Problems in Statistics: Nonparametric Statistics, 1-9 credit hours, effective Summer 2013
- STAT 7604 Problems in Statistics: Experimental Design, 1-9 credit hours, effective Summer 2013
- STAT 7605 Problems in Statistics: SAS Programming, 1-9 credit hours, effective Summer 2013

Non-Substantive Revisions in Curriculum of Existing Major, Minor, Emphasis

Add STAT 6020, 6510, 6520, and 6605 to the list of Statistics courses in the General Mathematics Concentration of the M.S. in Mathematics, effective Summer 2013