Graduate Council Chair: Dr. Helen Binkley

1. Call to order by Dr. Binkley at 1:08 pm

Members Present: Helen Binkley, Pam Morris, Mischa Renfroe, Dong Ye, Lisa Sheehan-Smith, Michael Fleming, Judith Van Hein, Jwa Kim, Ashlee Hover (proxy for Kyle Butler), Brandon Grubbs, Luciana Prestes, Michael Roach, James Robertson

Members Not Attending: Dan Morrell, Steven Morris, Emily Baran, Jeremy Winters, Samantha Stolze

Members Absent: Saleh Sbenaty, Allie Sultan, Kierstin Sims

1. Approval of Minutes from Last Meeting – Approved, none opposed
2. Committee Reports
3. Curriculum Changes – Curriculum Sub-Committee – Dr. Pam Morris – Approved, none opposed
4. Consent Calendar - Graduate Faculty Status Sub-Committee – Dr. Jwa Kim – Approved, none opposed
5. ABM Proposal – ABM Sub-Committee – Dr. Judith Van Hein
6. New Procedures – Approved, none opposed
7. Next steps – Add administrative steps to the procedures.
8. New Business – none to discuss
9. Motion to adjourn at 1:25

# Graduate Council Curriculum Subcommittee Meeting

Minutes

February 14, 2020

# Call to Order – Pam Morris at 9:04 AM

Members Present – Pam Morris, Mischa Renfroe, Saleh Sbenaty, Dong Ye

Members Absent – Helen Binkley

Visitors – Mitzi Brandon, Peter Cunningham, Susan Fieldhouse, Dawn McCormack

# Tabled Proposal Notes

College of Basic and Applied Sciences

**Biology**

* BIOL 6310 – Mammalian Physiology – Based on wording of the curriculog proposal - Rejected

# New Proposals

College of Business

**Business Administration**

* Business Administration, Concrete Industry Management Concentration, M.B.A. – Effective Summer 2020 – Program Change - Approved

College of Education

**Library Science**

* Library Science, M.L.S. – Effective Summer 2020 – Program Change - Approved

# Motion to Adjourn – 9:12 AM

# Graduate Council Faculty Status Sub-Committee Meeting

Minutes

February 14, 2020

1:00 PM

# I. Call to Order – Jwa Kim at 12:59 AM

A. Members Present – Jwa Kim, Brandon Grubbs, Luciana Prestes

 B. Members Absent – Kyle Butler, Helen Binkley

 C. Visitors – Dawn McCormack, Andrea Smith

# II. Graduate Faculty Status

## A. Adjunct

1. Brad Baumgardner - Approved
2. Ane Marie Harb - Approved
3. Sandra Lampley - Approved
4. April Stewart – Approved

# III. Motion to Adjourn – 1:00 PM

**Accelerated Bachelors to Masters Pathway Proposal process**

**February 2020**

***From the policy***

*ABM pathways are developed in consultation with the College of Graduate Studies and the Vice Provost for Academic Programs. In addition, ABM pathways must be approved by BOTH the university undergraduate curriculum committee and the graduate council.*

*ABM Pathway Proposals must include:*

* *Degree learning outcomes, rationale for course articulation and sequence*
* *ABM Pathway admission requirements*
* *Graduate program admission requirements*
* *Student retention and withdrawal policies*
* *Designation of the ABM Pathway director (must have graduate faculty status)*

THIS ARTICULATION AGREEMENT is between Middle Tennessee State University’s (*Name of Undergraduate Program*) and (*Name of Graduate Program*). The parties enter into an agreement in which highly qualified students in the MTSU (Undergraduate Program) will be eligible for admission to an Accelerated Bachelor’s to Master’s (ABM) pathway; consideration for admission to the MTSU (Graduate Program), and articulated course credits from the MTSU Graduate Program to complete the Bachelor of \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Program, according to the terms contained in this Agreement.

Grades earned in ABM-approved graduate courses will be used to calculate both undergraduate and graduate GPA.

1. **Pathway courses / Program of study**

Following are the major program requirements for the MTSU Bachelor of \_\_\_\_\_\_\_\_\_\_\_ program and the \_\_\_\_\_\_\_\_\_\_\_\_Graduate Program equivalent courses which will be credited toward the \_\_\_\_\_\_\_\_\_\_\_ Undergraduate Program. A grade of B or higher is required for all graduate courses that satisfy ABM pathway requirements.

|  |
| --- |
| Undergraduate Program Requirements |
| MTSU Undergraduate Course | MTSU Graduate Course  | Credit Hours |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Major Program Total** |  | **(\_\_) Credit Hours** |

Credit hours in the ABM Pathway. ABM pathways must contain the minimum number of credit hours for a bachelor’s degree (120) plus the minimum number of credit hours for a master’s degree (30).

Provide a rationale for the courses listed. For each undergraduate course requirement, identify the **learning outcomes** and how the undergraduate learning outcomes are satisfied by the graduate course.

To ensure program integrity, acceptable graduate courses should be selected from the program’s core or guided electives in the master’s degree program. Thesis credit hours may not be used.

1. **ABM Pathway admission requirement**

Minimum Admission Standards for an ABM Pathway

To be eligible, a student must:

* have completed 75 undergraduate credits;
* have completed a minimum of 24 credit hours at MTSU;
* have a minimum of two semesters remaining at MTSU; and
* an inclusive GPA of 3.25 or higher.

 List any additional admission requirements:

1. **Graduate Program admission requirements**

Participation in an ABM Pathway does NOT guarantee admission to the graduate program.

Upon successful completion of the ABM Pathway, the student must apply and be accepted for admission to the graduate program.

Current admission standards for the \_\_\_\_\_\_\_\_\_\_\_ Graduate Program are:

Upon acceptance to the MTSU \_\_\_\_\_\_\_\_\_\_\_ Graduate Program, students will be considered graduate students and will pay graduate tuition for all remaining graduate courses.

1. **Student retention and withdrawal policies**

a. **Withdrawal from the Undergraduate ABM Pathway.** A student may withdraw from an ABM Pathway at any time by informing the ABM Pathway Coordinator and respective undergraduate program and graduate program coordinators (or designees) in writing of her/his intent to withdraw. Withdrawal is considered permanent, and a student who withdraws may not re-enter the same ABM Pathway.

b. **Dismissal from the ABM Pathway.** Students will be dismissed from an ABM Pathway for failure to maintain satisfactory levels of academic progress, which includes:

1. Failure to meet the general ABM Pathway guidelines and specific program requirements.

2. Failure to maintain an overall undergraduate GPA of 3.0 or higher in any term.

3. Interruption of the undergraduate course of study for more than three terms, without the prior consent of the undergraduate and graduate program coordinators (or designees).

A student who either withdraws or is removed from an ABM Pathway may apply to the College of Graduate Studies for admission to a graduate program, but will do so as a typical applicant and provide all application materials required of other non-ABM Pathway students. Such students may still count the graduate credit they earn toward the completion of their undergraduate requirements, but may only use these courses toward their graduate degree requirements with the approval of the graduate program coordinator, provided the minimum grade was met.

A grade of B or higher is required for all graduate courses that satisfy ABM pathway requirements.

1. **ABM Pathway director/coordinator**

 Name:

Email Address:

Phone:

 ABM Pathway coordinator is responsible for student recruitment, advising, Pathway monitoring and reporting of ABM Pathway student success.

**APPROVED**

Department Chair(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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College Dean \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dean, College of Graduate Studies \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Provost \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_