College of Graduate Studies

Application for MTSU Undergraduate Students to Take Graduate Work

If you are an MTSU undergraduate student wanting to take graduate courses, you must obtain permission from the graduate program offering the course(s) and the College of Graduate Studies, Sam H. Ingram Building, Main Floor. **Permission is not guaranteed**. You must have completed 98 semester hours of undergraduate credit to be eligible. Graduate courses in Accounting, Business and Information Systems are not available to undergraduate students. **Any student who has previously earned a bachelor's degree is ineligible**.

MTSU ID #: _____ Email: _____

Name: _____
Last First Middle

Number of semester hours of undergraduate credit completed: _____

Registration Term: _____ Expected Graduation Date: _____

Subject	Course ID	CRN	Title	Credits
**CHEM*	*6520*	*12345*	*Topics in Biochemistry*	*3*

*Example

I understand that if permission to take graduate level coursework is granted it does not imply admission to the College of Graduate Studies and that the course(s) **may not be used** toward an undergraduate degree. I also understand that the approved course(s) may be applied toward a graduate degree at the discretion of the individual graduate program and the dean of the College of Graduate Studies if the earned credit is not used toward the granting of another degree.

_____ _____
Student Signature Date

_____ _____
Undergraduate Advisor Date

_____ _____
Graduate Program Coordinator/Advisor or Department Chair Date

_____ _____
International Undergraduate Admissions (If applicable) Date

_____ _____
College of Graduate Studies Date

MTSU is an equal opportunity, non-racially identifiable, educational institution that does not discriminate against individuals with disabilities.