

College of Graduate Studies  
**Graduate Assistant Service Calendar**

## 2018 – 2019

### Nine (9) Month Contracts:

Contract Dates: September 1, 2018 to April 30, 2019

August 22 Assistant Orientation

1:00 – 2:30 *Note: First year assistants and those needing Title IX Training*

August 22 Assistant Orientation

2:30 – 4:00 *Note: First year assistants and those needing Title IX Training*

August 27 GA service Begins for all new and existing 9 month contracts (fall semester begins)

September 3 Labor Day Holiday (no service)

October 13 - 16 Fall Break (no service)

November 21 – 24 Thanksgiving Break (no service)

December 14 Last day of service for fall semester

December 16- Semester Break (no service)

January 14

January 14 GA service Begins (spring semester begins)

January 21 Martin Luther King, Jr. Holiday (no service)

March 4-9 Spring Break (no service)

May 2 Last day of GA service for spring semester

The department Chair or the supervisor of the hiring unit has authority to use flexible scheduling in order to meet departmental needs, provided that the department is in compliance with MTSU GA policy (225 Appointment of Graduate Assistants) that prescribes number of hours GAs should work. (20 hours for full, 10 hours for half)

### TEN (10) Month Contracts: (Athletics)

During the months specified by the contract, a 10-month assistant will follow the same work schedule as 12-month assistant

### Summer Only Contracts:

Contract dates: Begin May 15 and end on August 15. GA service dates: Begins 1<sup>st</sup> day of summer term and ends on last day of summer term.

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## 2018 – 2019

Twelve (12) Month Contracts:

Contract Dates: September 1, 2018 to August 31, 2019

August 22 1:00 – 2:30	<i>Note: First year assistants and those needing Title IX Training</i> Assistant Orientation
August 22 2:30 – 4:00	<i>Note: First year assistants and those needing Title IX Training</i> GA service Begins for all new 12 month contracts, existing 12 month contracts still in effect (fall semester begins)
August 27	
September 3	Labor Day Holiday (no service)
October 13 - 16	Fall Break (no service)
November 21 – 24	Thanksgiving Break (no service)
December 14	Last day of service for fall semester
December 16- January 14	Semester Break (no service)
January 14	GA service Begins (spring semester begins)
January 21	Martin Luther King, Jr. Holiday (no service)
March 4-9	Spring Break (no service)
May 27	Memorial Day (no service)
July 4	Independence Day Holiday (no service)
August 10	GA service Ends

Assistant Orientation

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*NOTE: Some contracts for 2018-2019 begin on July 1, 2018 and end on June 30, 2019.*

July 1	GA service begins
July 4	Independence Day Holiday (no service)

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