

Graduate Council Meeting Minutes

November 15, 2019

1:00 pm

Graduate Council Chair: Dr. Helen Binkley

I. Call to order at 1:02 – Dr. Helen Binkley

A. Members Present:

Helen Binkley, Kyle Butler, Michael Fleming, Brandon Grubbs, Jwa Kim, Dawn McCormack, Dan Morrell, Pam Morris, Steven Morris, Luciana Prestes, Mischa Renfroe, Michael Roach, James Robertson, Lisa Sheehan-Smith, Samantha Stolze, Judith Van Hein, Jeremy Winters, Dong Ye

B. Members Absent:

Emily Baran, Saleh Sbenaty, Kierstin Sims, Allie Sultan

C. Guests Present:

Mary Hoffschwelle, Henrique Momm

II. Approval of Minutes from Last Meeting

III. College of Graduate Studies Update – Dr. Dawn McCormack

A. Graduate Studies is working on:

1. New policies and procedures.
2. Rewriting the catalog

B. Faculty Status Renewals- Individuals will reapply on their due date but will be covered to teach through to the end of the semester.

1. Faculty do not feel that they are losing coverage early.
2. The sub-committee is not rushed into processing and approving faculty at one time.

IV. Committee Reports

A. Curriculum Changes – Curriculum Sub-Committee – Dr. Pam Morris

1. Art Therapy – Motion to return to sub-committee for evaluation by Dan Morrell, approved – none opposed.
 - a. Discussion on the processes for the involved departments.
 - b. Currently, Counseling is not an included department.
2. Motion for all others by Mischa Renfroe – Approved, none opposed
3. January 10 – last meeting for the catalog changes for fiscal year
 - a. New catalogs will come out in the summer term as people are admitted for a fiscal year.
 - b. Jeremy Winters wanted to ask if the process could be even more streamlined to allow for quicker processing.
 - c. Dawn McCormack said she will discuss it with the provost office and return in January with more information.

B. Consent Calendar - Graduate Faculty Status Sub-Committee – Dr. Jwa Kim

1. Motion to approve faculty status changes by Jwa Kim – Approved, none opposed

C. Review Sub-Committee – Dr. Michael Roach

1. MA of International Affairs

a. John F. Clark

1. Pros: Full professor; most administrative experience within group (9 years as department chair; 1 year as director of

graduate studies); many years of experience at peer institution;
strong publication and presentation record

2. Cons: N/A

b. Martin S. Edwards

1. Pros: 4 years as Director of Graduate Studies in his department;
in first year as department chair; strong publication and
presentation record; strong grant activity

2. Cons: Not yet full professor

c. Earl Conteh-Morgan

1. Pros: Full professor; strong publication and presentation record

2. Cons: less administrative experience than other candidates

2. Motion to approve external reviewers by Michael Roach – Approved, none
opposed.

D. ABM Proposal – ABM Sub-Committee – Dr. Judith Van Hein

1. Motion to approve the new policy regarding ABM programs by Steve
Morris. Seconded by Pam Morris – Approved, none opposed

2. Next steps:

a. Guidelines for how programs apply for the ABM pathway

b. Dawn McCormack asked that the sub-committee work with her and
Mary Hoffschwelle to develop the guidelines

c. Spring 2020 – last date for applications

E. New Business – No new business to discuss

F. Motion to adjourn – approved at 1:40

Graduate Council Consent Calendar

November 15, 2019

Adjunct Faculty:

Torren Gaston	Public History
Michael Gonzales	Educational Leadership
Ryan Korstange	Educational Leadership
Marcia Melton	Education
LaDonna McFall	Educational Leadership
Regina Merriman	Education
Vickie Montgomery	Management
James Waters	Womack Educational Leadership
Sharon Yates	Elementary & Special Education

Full Faculty:

Joshua Aaron	Management
Mary Asbury	Communication Studies
Frank Bailey	Biology/MOBI
Thomas Black	Elementary & Special Education
Ken Blake	Journalism & Strategic Media
Beverly Boulware	Elementary & Special Education
Stoney Brooks	Information Systems & Analytics
Heather Brown	Concrete & Construction Management
Kimball Bullington	Management
Larry Burriss	Journalism & Strategic Media
Jennifer Caputo	Health & Human Performance
Yuanting Chao	History
Adam Clark	Music
Kathleen Daby	Social Work
Cedric Dent	Music
Matthew Duncan	University Studies
Sean Foley	History
Shannon Harmon	Elementary & Special Education
Jenna Gray-Hildenbrand	Philosophy & Religious Studies
Abdulqayyum Khaliq	Mathematical Sciences
Sungyoon Lee	Elementary & Special Education
Cyrille Magne	Psychology

Jamila McWhirter	Music
Frank Michello	Economics & Finance
Joseph Morgan	Music
Carol Nies	Music
John Pennington	Psychology
Andrew Polk	History
Ariana Postlethwait	Social Work
Christopher Quarto	Educational Leadership
Deana Raffo	Management
Jason Reineke	Journalism & Strategic Media
James Rust	Psychology
Michael Rutledge	Biology
Greg Schmidt	Psychology
Kevin Smith	Sociology & Anthropology
Matthew Taylor	Journalism & Strategic Media
Paula Thomas	Accounting
Raymond Thomas	Music
Elizabeth Whalen	Health & Human Performance

Teaching Faculty:

Don Aliquo	Music
David Carleton	Political Science and International Affairs
Steven Jones	Psychology
Zafrullah Khan	Elementary & Special Education
Lisa Langenbach	Political Science and International Affairs
Jarrell Whitman	Concrete and Construction Management

**Graduate Council Curriculum Sub-Committee Meeting Minutes
November 8, 2019**

Call to Order: The November 8, 2019 meeting of the Graduate Curriculum Sub-committee was called to order by Dr. Pam Morris, Chair, @ 9:00 a.m.

Members Present: Helen Binkley, Dong Ye, Pam Morris, Dawn McCormack - shared Mischa Renfroe and Saleh Sbenaty votes via Curriculog

Members Absent: Mischa Renfroe, Saleh Sbenaty

Guests Present: Peter Cunningham, Mitzi Brandon, Susan Fieldhouse, Chris Quarto, Jeremy Aber, Mike Boyle, James Rust

	Proposed Action	Detailed Explanation	Approval
<u>College of Basic and Applied Sciences</u>			
Geosciences			
Geosciences, M.S.	Curriculum Change	Removal of sub-categories and clarifies which courses are required and which are elective in each track. No courses are removed nor added; effective Summer 2020	All Approved
Mathematical Sciences			
ACSI 5220 – Mathematics of Corporate Finance	Course Change	Name change from Mathematics of Corporation Finance to Mathematics of Corporate Finance; effective Summer 2020	All Approved
STAT 6020 – Applied Statistical Methods	Course Change	Title Change; effective Summer 2020	All Approved
<u>College of Behavioral and Health Sciences</u>			
Nursing			
NURS 6204 – Curriculum and Design and Educational Theory	Course Discontinuation	Effective Summer 2020	All Approved
NURS 6205 – Evaluation Methods of Nursing Education	Course Discontinuation	Effective Summer 2020	All Approved
NURS 6207 – Clinical Focus	Course Discontinuation	Effective Summer 2020	All Approved
NURS 6209 – Nursing Education Program	Course Discontinuation	Effective Summer 2020	All Approved
NURS 6301 – Nursing Administration I	Course Discontinuation	Effective Summer 2020	All Approved
NURS 6302 – Nursing Administration II	Course Discontinuation	Effective Summer 2020	All Approved

	Proposed Action	Detailed Explanation	Approval
NURS 6609 – FNP Practicum	Course Change	Change in credit hours to 5 hours; Effective Summer 2020	All Approved
Physician Assistant Studies	New Program	Master of Science Program; effective May 2022	All Approved
<u>Jones College of Business</u>			
Accounting			
Accounting, Assurance Specialization, M.Acc	Program Change	Establish a new specialization within the Master of Accountancy program; effective Summer 2020	All Approved
ACTG 5110 – Advanced Financial Accounting	Course Change	Course Number change; effective Summer 2020	All Approved
ACTG 5640 – Internal Auditing	Course Reactivation	Effective Spring 2020	All Approved
Business Administration, M.B.A. - Health Care Management and Music Business Concentrations, M.B.A.	Program Change	The proposed change in admission policy to all MBA programs allows for a pathway in to the program for qualified students to be exempt from the GRE and GMAT test. In addition, the proposed required minimum GPA is now in line with the College of Graduate Studies minimum; Changes do not apply to the CIM concentration; effective Summer 2020	All Approved
Economics and Finance			
Economics Minor (Graduate)	Program Change	Eliminate the graduate minor in Economics; effective Summer 2020	All Approved
Economics, Financial Economics Concentration, M.A.	Termination of Academic Program	Terminate the concentration in Financial Economics within the M.A. program in Economics; effective Summer 2020	All Approved

	Proposed Action	Detailed Explanation	Approval
Finance, M.S.	Program Change	Change to admission requirements; Applicants must now provide transcripts, GMAT scores or GRE equivalent, 3 letters of recommendation, personal statement of purpose, resume or CV, and an A in Principles of Corporate Finance or the equivalent; effective Summer 2020.	All Approved
Information Systems and Analytics			
Information Systems, IS General Concentration, M.S.	Program Change	Allow students to graduate with a M.S. in Information Systems with no concentration.	All Approved
Management			
Management, All Concentrations, M.S.	Program Change	<p>Proposed admission requirements: an earned bachelor's degree from a regionally accredited college or university with a GPA of 2.75 or higher and a minimum index score of 1000, calculated using: (GPA x 200) + GMAT (or GRE equivalent)</p> <p>The GMAT/GRE requirement may be waived for applicants meeting any of the following conditions:</p> <ol style="list-style-type: none"> 1. An earned bachelor's degree from a regionally accredited college or university with GPA 3.0 or higher 2. An earned bachelor's degree with a GPA 2.75 or higher and 5 or more years of professional/managerial or military experience. 3. An earned graduate or professional degree from a regionally accredited college or university. <p>Foundation Courses – MGMT 6000 (or MGMT 3610 and MGMT 3620)</p>	All Approved
<u>College of Education</u>			
Master of Education in Curriculum and Instruction (Nonlicensure) (Generalist)	Program Change	<p>Effective Summer 2020</p> <p>Text to be added to program description: The ONLINE Master of Education in Curriculum and Instruction (Nonlicensure) Generalist Program requires completion of 33 hours of required ONLINE COURSES; Specify ONLINE Rotation.</p>	All Approved

	Proposed Action	Detailed Explanation	Approval
ALSI			
Assessment, Learning and Student Success: Assessment Learning and School Improvement Concentration, Ed.D.	Program Change	Creation of a concentration in Assessment, Learning and School Improvement; effective Summer 2020	All Approved
Assessment, Learning, and Student Success: Higher Education Concentration, Ed.D	New Academic Program	New concentration; effective Summer 2020	All Approved
ALSI 7050 – Application and Research Seminar: Student Learning	Course Change	Effective Summer 2020	4 of 5 approved; passed
ALSI 7250 – Application and Research Seminar: Assessing Student Learning	Course Change	Effective Summer 2020	4 of 5 approved; passed
ALSI 7450 – Application and Research Seminar: Student Success	Course Change	Effective Summer 2020	4 of 5 approved; passed
	<ol style="list-style-type: none"> 1. These courses were originally created for the Assessment, Learning, and School Improvement EdD. With the addition of the new concentration in Higher Education, the course descriptions and course content will be slightly modified so these courses can be used in both the proposed Higher Education concentration and the proposed ALSI concentration. 2. Changes to the courses will be minor and might include adding examples or readings that specifically address higher education students. 		
Details of Program Changes			
Professional Counseling			
Professional Counseling, Clinical Mental Health Counseling Concentration, Ed.S.	Program Change	Effective Summer 2020	All Approved

	Proposed Action	Detailed Explanation	Approval
Professional Counseling, School Counseling Concentration, Ed.S.	Program Change	Effective Summer 2020	All Approved

Details of Program Changes:

Internship grade & professional dispositions policy: Successful completion of School Counseling internship (COUN 6920 and COUN 6930) entails earning a grade of B- or higher and rubric ratings of “Acceptable” and/or “Target” in all six professional dispositions categories (i.e., Collaborative, Ethical, Professional, Reflective, Self-Directed & Critical Thinker). Successful completion of two semesters of internship is a requirement for the Ed.S. degree.

If a student earns less than a B- in their first or second semester of internship and/or if they receive an “Unacceptable” rubric score in one or more of the six professional dispositions categories then they will be required to repeat and successfully complete a semester of internship. Students will be given the opportunity to repeat a semester of internship, if necessary, only once during their program.

Remediation will be required if a student must repeat a semester of internship. Targets of remediation will vary from student to student and will be determined by the faculty. Remediation procedures will be employed in accordance with the Professional Counseling Program Continuous Evaluation policy.

	Proposed Action	Detailed Explanation	Approval
Special Education			
Special Education, Both Concentrations, M.Ed.	Program Change	Effective Summer 2020 In summary, the two major changes will be to allow ANY teacher (not just special education teachers) who have a valid teaching license to apply to both Master's programs and secondly, candidates will be given a choice to take the GRE or MAT or create a digital portfolio as specified in this proposal.	All Approved
Special Education, Early Childhood Education, M.Ed.	Program Change	Termination of program; effective Summer 2020	All Approved
<u>College of Liberal Arts</u>			
Art Therapy, M.A.	New Academic Program	Establish a new major of Art Therapy; effective Fall 2021	All Approved
English	Program Change	Discontinue the English graduate minor; effective Summer 2020	All Approved
Theater and Dance			
Speech and Theater Minor	Program Change	Termination of existing graduate minor; effective Summer 2020	All Approved
THEA 5450 – Advanced Stage Lighting	Course Discontinuation	Effective Summer 2020	All Approved
THEA 5600 – Storytelling	Course Discontinuation	Effective Summer 2020	All Approved
THEA 5800 – Theater History I: Greek Period to Restoration	Course Discontinuation	Effective Summer 2020	All Approved
THEA 5850 – Theater History II: Restoration to Present	Course Discontinuation	Effective Summer 2020	All Approved
THEA 5990 – Problems in Theater	Course Discontinuation	Effective Summer 2020	All Approved

Dr. Pam Morris adjourned the meeting at 10:10 a.m.