

# Graduate Council Meeting Minutes

## March 31, 2006

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### I. Call to Order

**Members present:** Stuart Bernstein, Michael Hein, William Ilsley, Jung-Song Lee, Zeny Panol, Saleh Sbenaty, Amy Staples, and Jane Williams

**Guests present:** Gene Fitch, Dianna Rust, and Jack Thomas

**Ex-officio members present:** Pamela Knox, Associate Dean College of Graduate Studies

### II. New Business

- Graduate Student Association (GSA) – Dr. Gene Fitch visited with the council to discuss the newly formed Graduate Student Association and the necessary steps to secure funding from a portion of the student activity fees collected as part of tuition. The GSA President will meet with the Graduate Representative from the Student Government Association (SGA) to prepare legislation to go before the senate for a student referendum in fall 2006, if all approvals are received in a timely manner it could go into effect in fall of 2007.
- Master of Professional Studies Proposal – Dr. Jack Thomas and Dianna Rust discussed the Master's of Professional Studies proposal presented to the Graduate Council last year and tabled pending proposed revisions. Ms. Rust noted that these revisions had been made and submitted to the Council for approval. Dr. Bernstein noted that the full Council received the revisions two days ago and proper procedure dictates the material first be presented to the Faculty and Curriculum Sub-Committee who reviews the materials and then makes a recommendation to the Council for approval. The proposed revisions will be acted upon at the April 28, 2006 meeting of the Graduate Council.

Ms. Rust also discussed RODP and the 3 step approval process required:

- Signature of Graduate Dean
- Signature of Provost
- Signature of RODP Curriculum Committee

All RODP courses require a two step approval process – campus approval and RODP approval. To make the process consistent with current processes on campus, all on-campus signatures will be obtained before sending off campus for any required signatures.

- Revise Graduate Assistant Policy – Dr. Michael Hein  
Dr. Hein was asked by his department to discuss changing the current Graduate Assistant Policy as it pertains to the length of time a nine month masters graduate assistant can hold an assistantship. The currently policy reads, "For a given Master's or Ed.S. Program, students may be awarded an assistantship for no more than four (4) semesters". There are circumstances where nine month assistants may get the opportunity to continue their assistantship through the summer but this policy is a detriment to they're doing so. They would like to see the policy changed to reflect, "No more than two years or six semesters". After discussion of the policy in whole and the need for the entire policy to be reviewed and rewritten a motion was made to refer the policy to the Policies & Procedures Sub-Committee. The motion was seconded and carried.

### III. Announcements

#### A. Dr. Marc Singer, Vice Chair

No announcements

#### B. Dr. Robert Carlton, Interim Dean Graduate Studies

No announcements

#### C. Dr. Pam Knox, Associate Dean Graduate Studies

Dr. Knox reminded the Council about the upcoming interviews for the Dean of Graduate Studies and handed out schedules of the interview times and locations.

### IV. Approval of Minutes – March 3, 2006

A motion was made to accept the minutes of the March 3, 2006 meeting as written. The motion was seconded and carried.

### V. Sub-Committee Reports

#### A. Graduate Faculty and Curriculum Review

##### Dr. Stuart Bernstein, Chair

- Consent calendar attached with the addition of Dr. Walter Boles, ETIS – Full Re-Appointment and correction of title in Educational Leadership to *Education Specialist Degree Program (Curriculum and Instruction Major, with Specialization in English as a Second Language), EdS degree with ESL specialization*. A motion was made, seconded, and carried.

#### B. Student Affairs and Travel

##### Dr. Nuria Novella, Chair

- Report on Student Travel Account – Awarded \$3,400 in travel grants, remaining \$16,000 in funds.

#### C. Policies and Procedures

##### Dr. Ken Blake, Chair

- Update on Policy for Prioritizing Travel Fund Distributions – No Report

#### D. Graduate Program Review

##### Dr. Michael Hein, Chair - No Report

### VI. Old Business

- Proquest Electronic Thesis & Dissertation Submission  
Early comments were not favorable, concerns that there was no contract, copyright issues, patents, etc. Dr. Knox asked that the Council email their feedback to her ([pknox@mtsu.edu](mailto:pknox@mtsu.edu)). She will compile and bring back to this body for a decision.
- New requirements for Graduate Faculty Membership – The committee met last week and Dr. Gebert decided not to do anything at this time, to wait and meet again next fall.

There being no further business the meeting was adjourned.

Respectfully submitted: Lynn Parker

Recording Secretary

# **Graduate Council – Consent Calendar March 31, 2006**

## **Graduate Faculty Membership**

### **Associate Membership – Initial Appointment – Level 1**

Wendy Beckman / Aerospace  
Carol Boraiko / ETIS  
Mark A. King / Sociology & Anthropology

### **Full – Re-Appointment**

Robert Blair / BMOM  
Walter Boles / ETIS  
Timothy Koski / Accounting & Business Law  
Linda McGrew / BMOM  
Richard Mpoyi / Management & Marketing  
Lynn C. Parsons / Nursing

### **Doctoral – Initial Appointment**

William C. Compton / Psychology  
Martha Hixon / English

## **Curriculum Changes**

### **Accounting**

#### **Inactivation of Course**

<b>ACTG 6999</b>	<b>Comprehensive Examination &amp; Prep</b> , effective fall 2006
<b>ACTG 5650</b>	<b>Accounting Theory</b> , effective fall 2006

### **Nursing**

#### **Inactivation of Course**

<b>NURS 6521</b>	<b>Advanced Concepts in Critical Care</b> , effective fall 2006
<b>NURS 6091</b>	<b>Critical Thinking-A Care-Based Approach</b> , effective fall 2006
<b>NURS 6529</b>	<b>Advanced Critical Care CNS Practicum</b> , effective fall 2006

## **Other**

**Termination of Critical Care Certificate Program, effective fall 2006**

## **Health & Human Performance**

### **Non-Substantive Revisions in Curriculum of Existing Major**

**Add REC 6880 Internship/Special Projects to list of approved electives for the MS/HPER Recreation Program, effective summer 2006**

## **Elementary Education**

### **Change in Admission to Program (Major)**

**Overall GPA for admission into the Curriculum and Instruction and Initial Licensure master's programs be raised to a 3.0, effective fall 2006**

## **Educational Leadership**

**Education Specialist Degree Program (Curriculum and Instruction Major, with Specialization in English as a Second Language), EdS degree with ESL specialization, effective fall 2005**