

# Graduate Council Minutes

## December 14, 2006



The Graduate Council met at 2:30 p.m. in the President's Conference Room. Chair Marc Singer presided.

### I. Call to Order

**Members present:** Kristen Beadle, Cosette Collier, Teresa Davis, Jackie Eller, William Ilsley, Zeny Panol, Philip Phillips, Amy Staples, Mary Lou Veal, and Jane Williams

**Ex-officio members present:** Pamela Knox, Associate Dean College of Graduate Studies

### II. Announcements

#### A. Dr. Marc Singer, Chair

Dr. Singer reminded those who hadn't returned their schedule grids for the spring semester to do so as soon as possible so we can finalize the meeting dates for next semester.

#### B. Dr. Pamela L. Knox, Associate Dean College of Graduate Studies

No announcement

### III. Approval of Minutes – November 30, 2006

A motion was made to accept the minutes of the November 30, 2006 meeting. The motion was seconded and passed.

### IV. Sub-Committee Reports

#### A. Graduate Faculty and Curriculum Review Dr. Amy Staples

- Consent calendar attached – Dr. Staples recommended all items for approval. A motion was made to accept the consent calendar as attached. The motion was seconded and carried.

#### B. Student Affairs and Travel Dr. Jane Williams, Chair

- Dr. Williams reported that only one (1) additional travel grant in the amount of \$250.00 had been granted since the last meeting leaving a balance of \$13, 593.83.

#### C. Policies and Procedures Dr. William Ilsley

- Dr. Ilsley present the committee with the proposed policy, previously passed, regarding the term of the chair and vice-chair (as it relates to their last year). This policy will be forwarded to the President of the Faculty Senate for approval. It was suggested that the word last (first sentence, item 2.) be changed to final, a motion was made to approve the policy with the above change; the motion (see attachment A) was seconded and passed.
- There is currently nothing new to report on the revisions to the Graduate Faculty Membership Guidelines.

**D. Graduate Program Review**  
**Dr. Jackie Eller**

- Dr. Eller reported that she had received the draft on the Human Sciences review and overall it was well done. She made a few revisions and suggestions and will be forwarding to the committee soon.

**E. Catalog Committee**  
**Dr. Philip Phillips, Chair**

- Catalog changes, beginning with admission to the College of Graduate Studies, were discussed at length. Non-degree students and the number of the hours they are allowed to take were questioned, however Dr. Knox noted that once Banner is implemented they will only be allowed one semester so the council may want to wait and revisit this issue at a later date. Dr. Ilsley questioned who approved the changes that had been made so far and Dr. Knox reported that both she and Dr. Carlton went through the current catalog and made necessary changes. Dr. Gebert will review all recommendations.
- Dr. Phillips asked that between now and the January council meeting that each member carefully read through the information and email him ([pPhillip@mtsu.edu](mailto:pPhillip@mtsu.edu)) any policy revisions. He will in turn email the committee the revisions and then schedule a sub-committee meeting.

**V. Old Business**

- No report

**VI. New Business**

- Volunteers for Suspension & Appeals Committee on January 9, 2007, from 9:00 a.m. – noon are William Ilsley, Amy Staples, and Jackie Eller.

There being no further business the meeting was adjourned.

Respectfully submitted: Lynn Parker  
Recording Secretary

Attachment A

1. Graduate Council members elected to serve as Vice-Chair in the third year (i.e., the final year) of their term on the council may extend their term to a fourth year in order to serve as Chair in the following year.
2. Graduate Council members serving as Chair of the Council in the final year of their term on the Council may extend their term to an additional year in order to serve on the Council in an ex-officio capacity in the following year.

# Graduate Council – Consent Calendar December, 2006

## Graduate Faculty Membership

### Associate Level I Initial Membership

Mary Judy Campbell / Nursing

### Full Membership – Initial

Theresa Marie McBreen / Foreign Language

### Full Membership – Re-Appointment

Richard Moffett III / Psychology  
Rebecca Zijlstra / Mathematical Sciences  
Doug Winborn / Health & Human Performance

## Curriculum Changes

### Accounting

#### Proposed New Courses(s)

<b>ACTG 6540</b>	<b>Taxation of Business Entities, 3 credit hours</b>
<b>ACTG 6730</b>	<b>External Auditing II, 3 credit hours</b>
<b>ACTG 6110</b>	<b>Advanced Financial Accounting, 3 credit hours</b>

### Dyslexic Studies

#### Changes in Credit Hours/Non-Substantive Revisions in Curriculum of Existing Major, Minor Emphasis

Proposed revision to the graduate certificate program in dyslexic studies brings the program back to 18 credit hours. Four of the expanded DYST courses are retained as the core curriculum. The remaining courses become electives from which students choose two.

### English

**Other:**

Revise catalog under “Requirements for the Doctor of Philosophy (6000 & 7000 level),” item 7 in old catalog; item 8 in new catalog

**ETIS**

**Inactivation of Course:**

**Inactivate the following courses: VTE 6310, VTE 6320, VTE 6340, VTE 6410, VTE 6430, VTE 6460, VTE 6510, VTE 6620, and VTE 6640, effective summer 2007**

**Psychology**

**Non-Substantive Revisions in Curriculum of Existing Major, Minor, Emphasis:**

For Clinical Psychology, Behavior Analyst Specialization: On page 161 of the 2005-2007 graduate catalog, substitute the course Psy 6785 – Principles of Behavior Analysis, for Psy 5490 – Operant Conditioning, as part of the courses listed. Effective spring 2007.