

# GRADUATE COUNCIL MINUTES

## September 26, 2007

The Graduate Council met at 3:00 p.m. in the Garden Level Conference Room of the Sam Ingram Building. Philip Phillips presided as Chair.

### **I. Call to order**

#### **Members present:**

Cosette Collier, Teresa Davis, Wayne Dornan, Jackie Eller, Stuart Fowler, Clayton Harris, Kevin James, Clay Kennedy, Jane Marcellus, Medha Sarkar, Saleh Sbenaty, Mary Lou Veal, and Jane Williams

#### **Ex-Officio members present:**

Michael Allen, Dean, College of Graduate Studies  
Marc Singer, Professor, Management and Marketing

### **II. Announcements**

#### **A. Dr. Philip Phillips, Chair**

Dr. Phillips outlined the role of the Graduate Council. The Council is a legislative and an advisory body to the dean of the College of Graduate Studies which sets and ensures high academic standards. Dr. Phillips thanked the group in advance for their service to Graduate Council. Members were asked to introduce themselves.

Dr. Phillips expressed regrets for Dr. Pamela Knox that she wasn't able to say farewell to the Council and how much she had enjoyed her time with the Council.

Dr. Marc Singer was thanked for his leadership as chair last year and his commitment and continued service to the Council as an ex-officio member.

Dr. Phillips also expressed thanks to the new subcommittee chairs.

#### **B. Dr. Michael Allen, Vice Provost for Research & Dean, College of Graduate Studies**

Dr. Allen reported that President McPhee is looking forward to presenting three strong research oriented degrees as a package to TBR. They will include new PhD programs for Computational Sciences, Math and Science Education, and the newly-named Molecular Biosciences (instead of Integrative Life Sciences). The Computational Sciences and Math and Science Education proposals have been sent forward. The core coursework and curriculum are being worked on

for the Molecular Biosciences Ph. D. program. It is expected to go to the president within one week.

Dr. Allen announced that Dr. Peter Cunningham will assume the role of Interim Associate Dean of the College of Graduate Studies pending TBR approval. The Associate Dean search is planned to begin this fall. Also, Dr. Saleh Sbenaty will work half-time as the Faculty Fellow in the College of Graduate Studies.

**C. Dr. Wayne Dornan, Interim Chair, Aerospace**

Dr. Dornan attended the World Conference on Research Integrity this month. He plans to turn in a full report to Dr. Allen concerning mechanisms that are in place to detect scientific fraud. The conference was enlightening as it discussed such topics as multiple authorship, image detection, and scientific misconduct to name a few.

**III. Approval of minutes from last meeting—July 26, 2007**

*A motion was made to accept the minutes of the July 26, 2007 meeting. The motion was seconded and passed.*

**IV. Sub-Committee Reports**

**A. Graduate Faculty and Curriculum Review  
Dr. Mary Lou Veal, Chair**

- Consent Calendar attached  
Amendment to consent calendar to include the addition of Dr. David Rowe of the History Department to Doctoral Re-Appointment.

*A motion was made to accept the consent calendar as amended. The motion was seconded and carried.*

- Membership Application Forms

The criteria listed for Graduate Faculty Membership on the CGS website and the application forms is inconsistent. The matter will need to be addressed immediately as the forms on the website have several typos and ambiguous information. The forms were revised on July 30, 2007, but they were not submitted to the council for approval prior to being posted for use. Some of the inconsistencies include old levels of graduate membership on the CGS website and lack of appointment criteria on the Doctoral application form. Dr. Jane Williams and Dr. Cosette Collier were appointed by Dr. Phillips to work together with Dr. Mary Lou Veal to review, make necessary changes, and bring corrected application forms to the next Council meeting in October.

Also, Dr. Veal expressed the need for clarification on some items on the application forms that pertained to publications.

**B. Student Affairs and Travel**  
**Dr. Kevin James, Chair**

- No report.

**C. Policies and Procedures**  
**Dr. Jane Williams, Chair**

- No report.

**D. Graduate Program Review**  
**Dr. Teresa Davis, Chair**

- Dr. Davis reported that the schedule for the Graduate Program Reviews is now available. The five programs up for review are Exercise Science and Health Promotion (MS), Human Performance (PhD), Recreation (MS), English (MA, PhD), and Economics (MA, PhD).

**E. Catalog Committee**  
**Dr. Jackie Eller, Chair**

- Once the new catalog arrives, everyone will first be given an opportunity to read and review it to begin finding items to correct and update. So the committee has nothing to report at this time.

**V. Old Business**

- None

**VI. New Business**

- **Election of the Vice-Chair**

Dr. Jackie Eller was nominated for the position of Vice-Chair. The motion was made, seconded, and carried.

- **Suspension Appeals Committee---Volunteers for Oct 2, 2007 Appeals Hearing Needed**

Drs. Jane Williams, Jane Marcellus and Jackie Eller (tentatively—may have doctor's appointment) will volunteer for this meeting to be held Oct 2<sup>nd</sup> from 9 a.m. to 2 p.m. in the Garden Level Conference Room of the Ingram building.

There being no further business the meeting was adjourned.

Minutes submitted by: Melissa Hawkins, Recording Secretary

# Graduate Council – Consent Calendar

## September 26, 2007

### Graduate Faculty Membership

#### **Adjunct Appointment**

Patty Kraft / Nursing

#### **Associate – Initial Appointment Level 1**

Brandi Eveland-Sayers / Health and Human Performance

Gretchen Webber / Sociology and Anthropology

Brian Hinote / Sociology and Anthropology

Stacey Graham / Center for Historic Preservation

Sarah Bergemann / Biology

Marcie Hinton / Journalism

Ryan Otter / Biology

Terrance Quinn / Mathematical Sciences

Adam Rennhoff / Economics and Finance

#### **Full – Initial Appointment**

Christoph Rosenmuller / History

Wayne Dornan / Aerospace

#### **Full – Re-Appointment**

Dennis Walsh / Mathematical Sciences

Michaele Chappell / Mathematical Sciences

Jackie Eller / Sociology and Anthropology

Mary Enderson / Mathematical Sciences

Max Ervin / Biology

Connie Jones / Elementary and Special Education

Robert Kethley / Management and Marketing

Jong-Sung Lee / Computer Information Systems

Angela Mertig / Sociology and Anthropology

Deborah Newman / Criminal Justice Administration

Maria Sarabia-Panol / Journalism

Donald Snead / Educational Leadership

Diane Gower / Elementary and Special Education

Timothy Greer / Computer Information Systems

Larry Howard / Management and Marketing

James Huffman / Educational Leadership

Pamela Holder / Nursing

Dorothy Craig / Educational Leadership

### **Doctoral Membership – Initial Appointment**

Robert Jones / History  
Lynn Nelson / History  
Philippa Holloway / History

### **Doctoral Membership / Re-Appointment**

Lisa Pruitt / History  
Martha Foster / History  
Brenden Martin / History  
Carroll Van West / Center for Historic Preservation and History  
Mary Hoffschwelle / History  
Kristine McCusker / History  
David Rowe / History

## **Curriculum Changes**

### **Business Communication and Entrepreneurship**

#### **Other**

Inactivate graduate minor in Business Education, effective Spring 2008

#### **Proposed New Courses(s)**

**BCEN 6910, Internship Program, 3 credit hours, effective Spring 2008**