

GRADUATE COUNCIL MINUTES

April 30, 2008

The Graduate Council met at 9:00 a.m. in the 1st Floor Conference Room of the Sam Ingram Building. Philip Phillips presided as Chair.

I. Call to order

Members present:

Cosette Collier, Teresa Davis, Kevin James, Saleh Sbenaty, Jackie Eller, Mary Lou Veal, Jane Marcellus, Medha Sarkar, Robert Kalwinsky, Ronald Ferrara and Meagan Flippin

Ex-Officio members present:

Michael Allen, Dean, College of Graduate Studies

II. Announcements

A. Dr. Philip Phillips, Chair

Dr. Phillips welcomed Dr. Allen, the Council, and the Recording Secretary. He thanked the subcommittees and subcommittee chairs for all their hard work throughout the semester, especially in preparation for today's meeting.

Dr. Phillips announced the appointment of Ms. Leslie Merritt to replace Mr. Clay Kennedy, who was removed from the Graduate Council for failing to attend meetings.

B. Dr. Michael Allen, Dean, College of Graduate Studies

Dr. Allen gave a brief update on the status of the three Science PhDs in Molecular Biosciences, Computational Science, and Math and Science Education. They are at TBR awaiting approval.

III. Approval of minutes from last meeting—March 26, 2008

A motion was made to accept the minutes of the March 26, 2008 meeting. The motion was seconded and passed.

IV. Sub-Committee Reports

A. Graduate Faculty and Curriculum Review

Dr. Mary Lou Veal, Chair

- Dr. Veal stated that there were 80 Graduate Faculty Membership Applications to review this month. With such a large number of

applications and the paperwork involved, Dr. Veal noted that efforts are being made to explore ways to cut down on paper.

- Consent calendar attached
- *A motion was made to accept the consent calendar. The motion was seconded and carried.*

B. Student Affairs and Travel
Dr. Kevin James, Chair

- Dr. James reported the Graduate Program Enhancement Budget now has a remaining balance of \$1.05.

C. Policies and Procedures
Dr. Jane Williams, Chair

- At the March 2008 meeting, the Graduate Council referred the following policy changes to the Policies and Procedures subcommittee for consideration and recommendations.
 1. Currently, there is no policy regarding the minimum grades accepted for transfer. Therefore, the recommended policy change will read: 'Transfer courses with grades below B- will not be accepted for credit in any graduate program.'
 2. Currently, there is a policy in place that does not allow 'fail' grades in 'Pass/Fail' courses to count toward degree requirements but does allow 'unsatisfactory' grades to count. Hence, the recommendation is that the policy will now treat both 'fail' grades and 'unsatisfactory' grades the same, i.e., that both types of grades not be counted toward degree requirements.
- *A motion was made to accept these two policy changes. The motion was seconded and carried.*

D. Graduate Program Review
Dr. Teresa Davis, Chair

- No report

E. Catalog Committee
Dr. Jackie Eller, Chair

- Dr. Eller stated that a total of sixteen 2007-08 Graduate Catalog Surveys had been turned in. The general consensus gathered from the surveys was (1) to have both a paper and an electronic copy of the catalog and (2) several inconsistencies exist with such wording as graduate coordinator, advisor,

and directors within the departments. Options will need to be explored so that there will be less confusion and more consistency campus-wide.

V. Old Business

- Faculty Workload Form B

Dr. Phillips proposed that this form be reviewed so that the faculty workload can be more accurately reflected and more inclusive. Send your specific recommendations to Dr. Phillips at pPhillip@mtsu.edu before the next Council meeting.

- Ad Hoc Scholarship Committee

Dr. Phillips established an ad hoc Scholarship Committee to review upcoming graduate scholarship applications and called for three volunteers: Drs. Jackie Eller, Jane Marcellus, and Saleh Sbenaty volunteered. Dr. Phillips appointed Dr. Eller to serve as chair.

- CGS website evaluation by the Ad Hoc committee

Dr. Saleh Sbenaty noted that efforts are being made to increase the appeal and functionality of the website. Some cleanup on the website has already begun and other changes will require more time.

VI. New Business

- Maternity and Military Leave for Graduate Assistants
- Currently, there is no policy in place for addressing maternity or military leave for GAs. The Policies and Procedures subcommittee will investigate and find out if there are currently any provisions made within some departments.

- Volunteers for Graduate Academic Appeals Suspension Hearings

Suspension hearings will be held on June 24th. Three volunteers are needed. Drs. Philip Phillips, Ron Ferrara, and Jane Marcellus volunteered. Dr. Phillips will serve as chair.

- Length of contract for Graduate Assistants

Dr. Phillips noted that a recommendation had been made, voted upon, and approved by the Council in Fall 2006 to extend the contract period by one year for graduate assistants. Masters students would extend from two years to three years, and PhD students would extend from three years to four

years. Any competitive fellowships awarded by departments would not count towards the three-year or four-year limit but would be granted in addition to any assistantship held. The recommendation has not yet been signed by the President.

There being no further business the meeting was adjourned.

Minutes submitted by: Melissa Hawkins, Recording Secretary

Graduate Council – Consent Calendar
April 30, 2008
Graduate Faculty Membership

Adjunct

Kiyoshi Kawahito / Economics and Finance
Michael Miller / Health, Physical Education, Recreation and Safety
Michael Tomlan / History

Associate

Wandi Ding / Mathematical Sciences
Kevin Downs / Agribusiness and Agriscience
Leah Lyons / Foreign Languages and Literatures
Yu Xia / Management and Marketing

Full Initial

Charles Apigian / Computer Information Systems
Kyle Butler / Educational Leadership
Anhua Lin / Mathematical Sciences
Millicent Nelson / Management and Marketing
Ping Zhang / Mathematical Sciences

Full Reappointment

Aleka Blackwell / English
Kevin Breault / Sociology and Anthropology
Beverly Burke / Psychology
Ann Campbell / Elementary and Special Education
Curtis Church / Mathematical Sciences
Paul Craig / Aerospace
Virginia Dansby / Psychology
Cheryl Ellis / Health and Human Performance
Beth Emery / Human Sciences
Mary Ellen Fromuth / Psychology
Jeannie Harrington / Accounting
Robert Howard / Biology
William Ilsley / Chemistry
David Kelly / Psychology
Dovie Kimmins / Mathematical Sciences
Mary Martin / Mathematical Sciences
Preston MacDougall / Chemistry
Richard Morris / Foreign Languages and Literatures
Dennis Mullen / Biology
Carol Nies / Music
Beng Ooi / Chemistry
Chrisila Pettey / Computer Science
William Robertson / Physics and Astronomy
Saleh Sbenaty / Engineering Technology and Industrial Studies
Bobbie Solley / Elementary and Special Education

Basavapatna Sridhara / Engineering Technology and Industrial Studies
Martin Stewart / Chemistry
Paula Thomas / Accounting
Shelley Thomas / Foreign Languages and Literatures
Kenneth Tillery / Management and Marketing
Kimberly Ujcich-Ward / Psychology
Karen Ward / Nursing
Jungsoon Yoo / Computer Science
Sung Yoo / Computer Science
Xiaoya Zha / Mathematical Sciences

Doctoral Initial

Albakry Mohammed / English
D. Lorne McWatters / History
Diane Sawyer / Dyslexic Studies

Doctoral Reappointment

Linda Badley / English
Claudia Barnett / English
Ngee Chong / Chemistry
Albert DePrince / Economics and Finance
Andrienne Friedli / Chemistry
Angela Hague / English
Elyce Helford / English
Christopher Klein / Economics and Finance
David Lavery / English
Jeffrey Leblond / Biology
Don Morgan / Health and Human Performance
Ted Sherman / English
Allison Smith / English

Curriculum Changes

Engineering Technology and Industrial Studies

Inactivation of Course(s)

ET 5900 Productivity Strategies, effective Fall 2008

Course Number/Title Change

ETIS 6510/6520 Problems in Industrial Studies

Change name to Advanced Topics in Technology, effective Fall 2008

Business Communication and Entrepreneurship

Proposed New Course(s)

BCEN 6010/ PRST 6460 Training and Development, 3 credit hours, effective Fall 2008
BCEN 6950/ PRST 6450 Computer-Based Technologies for E-Training, 3 credit hours, effective Fall 2008

Health and Human Performance

Other

Change the Summer/Fall application admission deadline for the MS in HPER, MS in Exercise Science and Ph.D. in Human Performance from March 31 to March 1

Psychology

Inactivation of Course(s)

PSY 5650 Health Psychology (offered at 6000 level)
PSY 5460 Happiness and Well-Being (offered at 6000 level)
PSY 6000 Orientation to School Psychology

All inactivations effective Fall 2008

Other

Change catalog descriptions for the following:

PSY 5290 Wage and Salary Administration
PSY 5320 Introduction to Industrial/Organizational Psychology
PSY 5370 Motivation and Work Attitudes

All catalog description changes effective Fall 2008

Foreign Languages and Literatures

Course Number/Title Change

GERM 5990 Techniques in Translation

Change name to German for Reading Knowledge, 3 credit hours, effective Summer 2008

Mathematical Sciences

Other

STAT 5140

Probabilistic and Statistical Reasoning, 3 credit hours, effective Spring 2009

Change catalog description and prerequisite