

# **GRADUATE COUNCIL MINUTES**

## **October 28, 2011**

The Graduate Council met at 1:30 p.m. in the 1<sup>st</sup> Floor Conference Room of the Sam Ingram Building. Chair Craig Rice presided.

### **I. Call to Order**

#### **Members present:**

Helen Binkley, Kathy Burriss, Larry Burriss, Michaele Chappell, Cosette Collier, Kristen Deathridge, Kevin Donovan, Amy Hennington, Donald Lester, Vicky MacLean, Theresa McBreen, David Penn, and Jason Reineke

#### **Ex-Officio members present:**

Michael Allen, Dean, College of Graduate Studies  
Peter Cunningham, Associate Dean, College of Graduate Studies  
Amy Sayward, Faculty Assistant to the Dean

### **II. Announcements**

#### **A. Dr. Craig Rice, Chair**

Dr. Rice opened the meeting at 1:30 pm and greeted members present.

#### **B. Dr. Michael Allen, Dean, College of Graduate Studies**

Dr. Allen noted that the university is developing an enrollment management plan for the next five years. It appears that the final plan will probably identify 30,000 students as the maximum capacity of the university with graduate student enrollment in the range of 14%-15%. There will also be a focus in increasing the number of international students, many of whom will be at the graduate level.

Dr. Allen informed the Council that his office continues to monitor doctoral degree conferrals. This is important to the university as it directly affects our Carnegie classification.

Dr. Allen shared news that the Professional Counseling program had just received the Southern Association for Counseling in Education and Supervision Outstanding Master's Program Award for 2011. He extended congratulations from the College of Graduate Studies.

### **C. Dr. Peter Cunningham, Associate Dean, College of Graduate Studies**

Dr. Cunningham reviewed recent recruiting activities including faculty road trips to Trevecca and Lipscomb Universities, and to Austin Peay and Western Kentucky. Faculty members from Computational Science, Mathematics and Science Education, Music, Engineering Technology, History, and Health & Human Performance participated. Additional road trips will be scheduled in the future and all graduate programs are invited to participate.

Dr. Cunningham announced the first awards for the banking of theses and dissertations. In fall 2010, Provost Bartel announced the creation of a banking system that would credit faculty members when they mentored students to completion of theses and dissertations. Graduate faculty members Norman Weatherby and Jennifer Caputo in Health & Human Performance and David Lavery in English will receive a one-course reassignment in recognition of their work.

Dr. Cunningham noted that the College of Graduate Studies has scheduled four workshops next month to present information on the new scoring scales for the revised GRE. All graduate program directors have been contacted and asked to share the invitation with other graduate faculty members. Persons interested in attending should contact Kira King at 898-2840 or [kira.king@mtsu.edu](mailto:kira.king@mtsu.edu) for more information and to register.

### **III. Approval of minutes from last meeting—September 30, 2011**

*Following review, a motion was made to accept the minutes of the September 30, 2011. The motion was seconded and passed.*

### **IV. Sub-Committee Reports**

#### **A. Graduate Faculty and Curriculum Review Dr. Greg Schmidt, Chair**

- The Consent Calendar attached
- *A motion was made to accept the consent calendar. The motion was seconded and passed.*

#### **B. Student Affairs and Travel Dr. Jason Reineke, Chair**

- Dr. Reineke reported that D2L is up and running for the committee. The committee is now accepting travel grant requests.

**C. Policies and Procedures**  
**Dr. Kathy Burriss, Chair**

- The committee is meeting immediately after the Graduate Council meeting to discuss the issue of credentials of persons teaching dual-listed courses.

**D. Graduate Program Review**  
**Dr. Larry Burriss, Chair**

- The committee has received vitae from English but is still waiting for reviewer documents from Health & Human Performance and Psychology. They will meet again when all documents have been submitted and will bring recommendations to the full Council.

**V. Old Business**

- None

**VI. New Business**

Discussion of awards and recognitions:

Dr. Cunningham shared information about several award and recognition programs found in graduate schools at other universities. Outstanding Thesis and Outstanding Dissertation awards are frequently used to recognize the work of graduate students and also serve as a method of selecting nominees for regional and national award programs. Many other universities also recognize outstanding graduate faculty mentorship and advising. After discussion, it was agreed that MTSU should consider developing similar awards programs. The matter was referred to the Student Affairs and Travel subcommittee for further consideration and subsequent recommendation.

There being no further business the meeting was adjourned.

**Graduate Council – Consent Calendar  
October 28, 2011**

**Graduate Faculty Membership**

**Adjunct**

Jane M. Allison / Educational Leadership  
Donald R. Butrum / Educational Leadership  
David E. Loyd / Educational Leadership  
Marcia G. Melton / Educational Leadership  
James E. Waters / Educational Leadership

**Associate**

Steve Estes / Health and Human Performance  
Joshua A. Harms / Criminal Justice

**Full Intial**

Charles D. Milligan / Educational Leadership  
Jeremy F Strayer / Mathematical Sciences

**Full Reappointment**

Steven Livingston / Political Science

**Doctoral Reappointment**

Don Belcher / Health and Human Performance

## Curriculum Changes

### *Recording Industry*

#### **Non-substantive Revision in Curriculum of Existing Major, Minor, Emphasis**

Move MRAT 6140 Graduate Seminar in Audio Recording from an elective to a required course, effective Fall 2012

Move MRAT 6145 Seminar in Advanced Mixing Techniques from an elective to a required course, effective Fall 2012

Change required number of credit hours from 33 to 39. Change required number of elective hours from 18 to 12. Changes effective Fall 2012

#### **Course Number/Title Change**

Change the title of MRAT 6120 Disk-Based Audio Postproduction to Sound for Visual Media and update the course description, effective Fall 2012

### *History*

#### **Non-substantive Revision in Curriculum of Existing Major, Minor, Emphasis**

Reduce the number of credit hours required in the Archival Management concentration of the M.A. in Public History. Eliminate the requirement to complete an archival practicum, and the number of credit hours required is now 33 regardless of concentration, effective Fall 2011

#### **Course Number/Title Change**

Change the course number of HIST 5670 American Urban History to HIST 5665, effective Spring 2012

### *Psychology*

#### **Inactivation of Course**

PSY 6240 Projective Measurements, effective Spring 2012  
(Remove from list of electives under Psychological Assistant)

PSY 6710 Community Psychology, effective Spring 2012  
(Remove from list of electives under Psychological Assistant)

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**Non-substantive Revision in Curriculum of Existing Major, Minor, Emphasis**

Remove PSY 6890 Consultation from list of electives under Psychological Assistant, effective Spring 2012

## *Educational Leadership*

**Proposed New Course**

COUN 6800 Topics in Adult Counseling, 3 credit hours, effective Spring 2012

## *Political Science*

**Proposed New Course**

PS 6100 Seminar in International Relations, 3 credit hours  
PS 6110 International Security in a Changing World, 3 credit hours  
PS 6120 Peace and Conflict Resolution: Concepts, Processes, and  
Consequences, 3 credit hours  
PS 6150 Special Topics in International Security and Peace Studies, 3 credit  
hours  
PS 6170 Literature Review in International Affairs, 3 credit hours  
PS 6200 Seminar in Comparative Politics, 3 credit hours  
PS 6220 International Development, 3 credit hours  
PS 6250 Special Topics in International Development and Globalization, 3 credit  
hours  
PS 6290 Practicum in International Affairs, 6 credit hours  
PS 6640 Thesis Research, 1-3 credit hours  
PS 6500 Research Methods in International Affairs, 3 credit hours

All new courses to be effective Fall 2012.