

GRADUATE COUNCIL MINUTES

November 16, 2012

The Graduate Council met at 1:30 p.m. in the 1st Floor Conference Room of the Sam Ingram Building. Chair Kevin Donovan presided.

I. Call to Order

Members present:

Joseph Akins, Vaughn Barry, Carol Boraiko, Nita Brooks, Larry Burriss, Amy Harris, Theresa McBreen, David Penn, Craig Rice, Jim Rust, Katie Stringer, and Jim Williams

Ex-Officio/Guests present:

Michael Allen, Dean, College of Graduate Studies
Peter Cunningham, Associate Dean, College of Graduate Studies
Amy Sayward, Faculty Assistant to the Dean

II. Announcements

A. Dr. Kevin Donovan, Chair

Dr. Donovan opened the meeting.

B. Dr. Michael Allen, Dean, College of Graduate Studies

Dr. Allen reminded the Council about the importance of enrollment to the life of the faculty and reported that a new classroom building for MTSU has been placed on the state's approved list of capital projects.

C. Peter Cunningham, Associate Dean, College of Graduate Studies

Dr. Cunningham reported that on Tuesday, November 20th, Rick Henegar will travel to Beijing for the PhD Workshop China 2012. An MTSU doctoral student from China will also attend.

Our Enrollment Management Specialist, Janet Kelly, is working on new program brochures and graduate program one-pagers.

The Open Doors 2012 report included MTSU as one of the top 5 institutions in the state with the highest number of international students. We have only 220 fewer international students than UT-Knoxville. There is an estimated \$212 million brought to the state by international student expenditures.

Dr. Cunningham reported on some changes within the College of Graduate Studies. Rick Henegar will now be handling conditional admissions, and Dr. Cunningham will receive the graduate applications for in-state classification.

On November 2nd - 4th, we held the second GRE workshop of this semester. Unfortunately, we lacked enough participants to hold the first GMAT workshop on November 9th - 11th.

Dr. Cunningham noted that we are still waiting for the new electronic version of the graduate catalog to go live.

Dr. Cunningham reported that Dr. Don Conlon of Michigan State University was the external reviewer for the M.S. in Management program proposal. He visited campus on November 7th and 8th. We are still awaiting his report, but there were no major issues. The College of Graduate Studies has also submitted a letter of intent for a new Doctorate in Nursing Practice graduate program and is working on other letters of intent for a M.A. in Liberal Studies and an entirely on-line master's in Aviation Administration.

Dr. Cunningham noted that there are 21 departments with a total of 79 faculty members teaching graduate courses without holding graduate faculty status. Only members of the MTSU Graduate Faculty are eligible to teach 5000/6000/7000 level graduate courses (including dual-listed UG/GR courses) or serve on thesis or dissertation committees.

D. Amy Sayward, Faculty Assistant to the Dean

Dr. Sayward reported on the progress toward electronic submission of theses and dissertations. The College is currently working with a few samples in order to work through the new website. The process will go entirely on-line in the Spring 2013 semester. Katie Stringer asked what would happen in the case of students who have already paid their binding fees to the Business Office. Dr. Sayward will investigate this circumstance.

III. Approval of minutes from last meeting—October 19, 2012

A motion was made to accept the minutes of the October 19, 2012. The motion was seconded and passed.

IV. Sub-Committee Reports

A. Graduate Faculty and Curriculum Review

Dr. Amy Harris, Chair

- Consent Calendar attached
- *A motion was made to accept the consent calendar. The motion was seconded and passed.*
- The question was raised about how many faculty were denied graduate faculty membership each year. Although an exact number was not available, it was agreed that the number was small since faculty who did not meet the criteria generally did not apply.

B. Student Affairs and Travel

Dr. Helen Binkley, Chair

- In Dr. Binkley's absence, Dr. Carol Boraiko reported that they had considered a large number of requests from faculty and students, but she did not have exact numbers to report at this time.
- Based upon the trend in recent years, Dr. Allen predicts that the budgeted \$32,700 will be exhausted by the end of December. This signifies an impressive amount of student and faculty engagement, but unfortunately there are not enough funds to last throughout the year. In previous years, Dr. Allen has been able to supplement the travel funds through the end of the fiscal year.

C. Policies and Procedures

Dr. Vince Cobb, Chair

- Dr. Cobb is out sick today. Policies and Procedures met on Wednesday. The committee will meet again this semester to explore any possible changes to our current graduate faculty membership criteria. Dr. Jim Williams is exploring graduate faculty status within the College of Liberal Arts.
- Dr. Cunningham reported that he had distributed to the committee the policies of our peer institutions (which were generally similar, allowing for slight differences in institutional history and culture) and would be happy to similarly distribute the policies of our aspirational peers as well.

D. Graduate Program Review

Dr. Larry Burriss, Chair

- Dr. Burriss presented the external reviewer recommendations for the M.A. and Ph.D. in Economics. In ranked order: 1) George Selgin, Professor of

Economics at the University of Georgia, 2) Dennis Jansen, Professor of Economics at Texas A & M University, and 3) Gerald Oettinger, Associate Professor of Economics at the University of Texas – Austin. *A motion was made to accept the external reviewers as presented. The motion was seconded and carried.* The recommendation will be forwarded to Academic Affairs.

V. Old Business

- None

VI. New Business

- None

There being no further business the meeting was adjourned.

Graduate Council – Consent Calendar November 16, 2012

Graduate Faculty Membership

Adjunct

Helen Babb / Elementary and Special Education
Scott Belanger / Biology
Marrie Lasater / Elementary and Special Education
Carole F. Willis / Elementary and Special Education

Associate

Yang S. Kim / Speech and Theatre

Full Reappointment

Jane Marcellus / Journalism
Zeny Sarabia-Panol / Mass Communication
Lisa Sheehan-Smith / Human Sciences

Doctoral Initial

John R. Dunlap / Health and Human Performance

Doctoral Reappointment

Mary S. Hoffschwelle / History
Kristine M. McCusker / History
Lisa J. Pruitt / History

Curriculum Changes

Dyslexic Studies

Title Change

DYST 6012 Change the title of Multisensory Teaching Strategies to Multisensory Teaching Strategies
With Practicum, 4 credit hours, effective Spring 2013

Changes in Credit Hours

DYST 6012 Change credit hours from three credit hours to four credit hours, effective Spring 2013

Inactivation of Course

DYST 6013 Inactivate Practicum in Multisensory Teaching Strategies, effective Spring 2013

Health and Human Performance

Proposed New Course/Dual-Listed Courses

LSM 7020 Dual-List with LSM 6020 Systems Thinking and Learning in Leisure and Sport Management, 3 credit hours, effective Spring 2013

Proposed New Course

LSM 5140 Wine Tourism, 3 credit hours, effective Spring 2013

HHP 7720 Advanced Research Methods in Health and Human Performance, 3 credit hours, effective Fall 2013

Other

In Leisure and Sport Management, remove requirement to take Comprehensive Exams for students completing thesis-track, effective Spring 2013