

Graduate Council Meeting

Minutes

January 24, 2020

1:00 pm

Graduate Council Chair: Dr. Helen Binkley

- I. Call to order at 1:05 p.m. – Dr. Helen Binkley
 - A. Members Present – Emily Baran, Helen Binkley, Michael Fleming, Brandon Grubbs, Jwa Kim, Dawn McCormack, Dan Morrell, Pam Morris, Steven Morris, Michael Roach, James Robertson, Saleh Sbenaty, Samantha Stolze, Judith Van Hein, Jeremy Winters
 - B. Members Absent – Kyle Butler, Luciana Prestes, Mischa Renfroe, Lisa Sheehan-Smith, Kierstin Sims, Allie Sultan, Dong Ye

- II. Approval of Minutes from Last Meeting – minutes from the November 15, 2019 meeting were unanimously approved

- III. College of Graduate Studies Update – Dr. Dawn McCormack

Dr. McCormack informed the Graduate Council of a graduate student who recently won the Tennessee Conference of Graduate Schools Graduate Student Master’s Thesis Award

- IV. Committee Reports
 - A. Curriculum Changes – Curriculum Sub-Committee – Dr. Pam Morris

1. All proposals which moved on from the sub-committee level were unanimously approved.

B. Consent Calendar - Graduate Faculty Status Sub-Committee – Dr. Jwa Kim

1. All applicants unanimously approved.

C. Review Sub-Committee – Dr. Michael Roach

1. MS Leisure and Sport Management – The ranked list of reviewers was approved by the council. Dr. McCormack explained the next steps of the process of how the reviewer will be selected by the department and Dean.

D. ABM Proposal – ABM Sub-Committee – Dr.

1. Policies for the Accelerated Bachelor's to Master's Program

- a. Status of procedures for programs that have ABM so they can admit for Fall 2020 – it is the goal of the sub-committee to have procedures by the next Graduate Council meeting.

V. New Business

1. Dr. Binkley asked for volunteers for the Scholarship Sub-Committee

Dan Morrell, Emily Baran, and Samantha Stolze volunteered to serve on the committee

2. A question was asked as to when the new programs will be on the graduate applications – it depends on when they are entered into records – Banner

A motion to adjourn was made at 2:05 p.m. and unanimously approved.

Graduate Council Curriculum Sub-committee Meeting

Minutes
January 11, 2020

Call to Order – By Pam Morris at 9:04 am

Members Present: Helen Binkley, Pam Morris, Mischa Renfro, Dong Ye

Members Absent: Saleh Sbenaty

Visitors Present: Mitzi Brandon, Peter Cunningham, Susan Fieldhouse, Dawn McCormack, Yvonne Creighton, Nicole Foran, Leah Lyons, John Maynor, Richard Meeks, Kay Murfree, Keely O'Brien, Jennifer Vanatta-Hall, Andrea Smith

Tabled Proposals

Art and Design

- Art Therapy, M.A. – New Program – Please review the new attachment in Curriculog – APPROVED

New Proposals

College of Basic and Applied Sciences

- DATA – 6300 – Data Understanding – Effective Summer 2020 – New Course - APPROVED
- DATA - 6310 - Data Exploration – Effective Summer 2020 – New Course - APPROVED
- DATA - 6320 - Predictive Modeling – Effective Summer 2020 – New Course - APPROVED
- DATA - 6330 - Model Optimization and Deployment – Effective Summer 2020 – New Course - APPROVED
- Graduate Certificate in Data Science – Effective Summer 2020 – New Program - APPROVED

Agriculture

- FERM - 5570 - Applied Fermentation: Milk, Meat, and Grain – Effective Summer 2020 – Course Change - APPROVED
- FERM - 5580 - Applied Fermentation: Fruits and Vegetables – Effective Summer 2020 – Course Change - APPROVED

Concrete and Construction Management

- CIM - 6020 - Project Management in Concrete and Construction – Effective Summer 2020 – New Course-- APPROVED
- CIM - 6030 - Concrete and Construction Costs and Controls – Effective Summer 2020 – New Course - APPROVED

Geosciences

- PGEO - 5380 - Cartography – Effective Summer 2020 – Course Change - APPROVED

Professional Science

- Professional Science, Engineering Management Concentration, M.S. – Effective Summer 2020 – Program Change - APPROVED

College of Behavioral and Health Sciences

Criminal Justice Administration

- Criminal Justice Administration, M.C.J. (Change to Admission) – Effective Summer 2020 – Program Change - APPROVED
- Criminal Justice Administration, M.C.J. (Change to Curriculum) – Effective Summer 2020 – Program Change - APPROVED

Health and Human Performance

- THM - 5200 - Principles of Lodging and Food and Beverage – Effective Summer 2020 – Course Change - APPROVED
- THM - 5210 - Service Design and Delivery in Tourism and Hospitality Management – Effective Summer 2020 – Course Change - APPROVED
- THM - 5300 - Issues and Trends in Tourism and Hospitality Management – Effective Summer 2020 – New Course - APPROVED
- THM - 5400 - Strategic Decision Making in Tourism and Hospitality Management – Summer 2020 – New Course - APPROVED
- Public Health, Community Health Concentration, M.P.H. – Effective Summer 2020 – Program Change - APPROVED
- Public Health, Physical Activity Concentration, M.P.H. – Effective Summer 2020 – Program Change - APPROVED

Nursing

- NURS - 6000 - Theoretical Foundations of Evidence Based Practice – Effective Summer 2020 – Course Discontinuation - APPROVED
- NURS - 6010 - Theory and Evidence Based Practice – Effective Summer 2020 – New Course - APPROVED
- NURS - 6011 - Health Promotion & Disease Prevention Across the Life Span – Effective Summer 2020 – New Course - APPROVED
- NURS - 6012 - Diversity & Caring for Special Populations – Effective Summer 2020 – New Course - APPROVED
- NURS - 6013 - Ethics, Healthcare Policy and Economics – Effective Summer 2020 – New Course - APPROVED
- NURS - 6014 - NP Role & Leadership in Health Care – Effective Summer 2020 – New Course - APPROVED
- NURS - 6101 - Advanced Health Assessment – Effective Summer 2020 – Course Discontinuation - APPROVED
- NURS - 6102 - Advanced Health Assessment Clinical – Effective Summer 2020 – Course Discontinuation - APPROVED
- NURS - 6103 - Advanced Pathophysiology – Effective Summer 2020 – Course Discontinuation - APPROVED
- NURS - 6110 - Advanced Health Assessment – Effective Summer 2020 – New Course - APPROVED
- NURS - 6111 - Advanced Pathophysiology – Effective Summer 2020 – New Course - APPROVED
- NURS - 6112 - Advanced Pharmacology – Effective Summer 2020 – Course Change - APPROVED
- NURS - 6210 - Family Healthcare Diagnosis & Management I – Effective Summer 2020 – New Course - APPROVED
- NURS - 6211 - Family Healthcare Diagnosis & Management II – Effective Summer 2020 – New Course - APPROVED
- NURS - 6213 - Family Healthcare Diagnosis & Management Intensive – Effective Summer 2020 – New Course - APPROVED
- NURS - 6310 - Psychopharmacology – Effective Summer 2020 – New Course - APPROVED
- NURS - 6311 - Psychiatric Mental Health Diagnosis & Management I – Effective Summer 2020 – New Course - APPROVED
- NURS - 6312 - Psychiatric Mental Health Diagnosis & Management II – Effective Summer 2020 – New Course - APPROVED
- NURS - 6313 - Psychiatric Mental Health Diagnosis & Management Practicum – Effective Summer 2020 – New Course - APPROVED
- Nursing, Advanced Practice: Family Nurse Practitioner, M.S.N. – Effective Summer 2020 – Program Change - APPROVED
- Nursing, Psychiatric Mental Health Nurse Practitioner, M.S.N. – Effective Summer 2020 – New Concentration - APPROVED
- Psychiatric Mental Health Nurse Practitioner Certificate – Effective Summer 2020 – New Program - APPROVED

College of Business

Accounting

- Certificate in Assurance (Graduate) – Effective Summer 2020 – New Certificate - APPROVED
- Certificate in Tax (Graduate) – Effective Summer 2020 – New Certificate - APPROVED
- Accounting Minor (Graduate) – Effective Summer 2020 – Termination - APPROVED

Information Systems and Analytics

- Information Systems, General Degree and All Concentrations – Effective Summer 2020 – Program Change - APPROVED

Management

- Management, Social Innovation and Not-for-Profit Management Concentration, M.S. – Effective Summer 2020 – Program Termination - APPROVED

College of Education

Literacy Studies

- LITS - 7410 - Applied Meta-Analysis in Education – Effective Summer 2020 – New Course - APPROVED
- Literacy Studies, Literacy Instruction and Staff Development Concentration, Ph.D. – Effective Summer 2020 – Program Change - APPROVED
- Literacy Studies, Literacy Measurement and Analysis Concentration, Ph.D. – Effective Summer 2020 – Program Change - APPROVED
- Literacy Studies, Reading Disabilities and Dyslexia Concentration, Ph.D. – Effective Summer 2020 – Program Change - APPROVED

Library Science

- LIBS - 6015 - Introduction to Information Intermediation, Resources, and Instruction – Effective Summer 2020 – Course Change - APPROVED
- LIBS - 6115 - Collection Development and User Services – Effective Summer 2020 – Course Change - APPROVED
- Library Science, M.L.S. – Effective Summer 2020 – Program Change - APPROVED

Elementary and Special Education

- Reading Minor – Effective Summer 2020 – Program Termination – APPROVED

College of Liberal Arts

Communication Studies

- COMM - 6650 - Conflict Management and Resolution – Effective Summer 2020 – New Course - APPROVED

English

- ENGL - 6913 - Directed Portfolio – Effective Summer 2020 – Course Change - APPROVED

Music

- MUED - 5260 - The Application of Technology to Music Teaching – Effective Summer 2020 – Course Change - APPROVED
- MUED - 5270 - Strategies for Teaching Middle and High School Choirs – Effective Summer 2020 – New Course - APPROVED
- MUED - 5280 - Vernacular Music Education – Effective Summer 2020 – New Course - APPROVED
- MUED - 6050 - Policy and Advocacy in Music Education – Effective Summer 2020 – New Course - APPROVED
- MUED - 6340 - Music Education Seminar – Effective Summer 2020 – New Course - APPROVED
- MUED - 6620 - Bibliography and Research in Music Education – Effective Summer 2020 – New Course - APPROVED

- MUED - 6633 - Contemporary Issues in Music Education – Effective Summer 2020 – New Course - APPROVED
- MUED - 6642 - Evaluation and Assessment in Music Education – Effective Summer 2020 – Course Change - APPROVED
- MUHL - 5870 - Harp Literature – Effective Summer 2020 – New Course - APPROVED
- MUPD - 5150 - Advanced Harp Pedagogy – Effective Summer 2020 – New Course - APPROVED
- MUS - 5250 - Psychology of Music – Effective Summer 2020 – New Course - APPROVED
- MUTH - 6040 - Music Theory Pedagogy – Effective Summer 2020 – New Course - APPROVED
- Music, Music Education Specialization, M.M. – Effective Summer 2020 – Program Change - APPROVED

Political Science

- M.A. International Relations – Effective Summer 2020 – Program Change – APPROVED; AS LONG AS CHANGES ARE APPROVED IN THE COLLEGE OF LIBERAL ARTS BY JANUARY 24 AT 1:00 PM
- PS - 5275 - NGOs and Non-Profits – Effective Summer 2020 – New Course - APPROVED
- PS - 6300 - Readings in International Relations – Effective Summer 2020 – Course Change - APPROVED
- PS - 6600 - Global Justice – Effective Summer 2020 – New Course - APPROVED

World Languages, Literatures, and Cultures

- FL - 6030 - Teaching Foreign Languages for Proficiency – Effective Summer 2020 – New Course - APPROVED
- FREN - 6980 - Seminar in French and Francophone Cultures – Effective Summer 2020 – New Course - APPROVED

University College

University Studies

- PRST - 6320 - Effective Techniques in Survey Design and Implementation – Effective Summer 2020 – New Course - APPROVED
- Professional Studies, Human Resources Leadership, M.P.S. – Effective Summer 2020 – Program Change - APPROVED
- Professional Studies, Leadership in Nutrition Concentration, M.P.S. – Effective Summer 2020 – Program Change - APPROVED
- Professional Studies, Leadership in Nutrition Concentration, M.P.S. – Effective Summer 2020 – Program Change - APPROVED
- Professional Studies, Operations Research Concentration, M. P. S. – Effective Summer 2020 – New Program - APPROVED
- Professional Studies, Strategic Leadership Concentration, M.P.S. – Effective Summer 2020 – Program Change - APPROVED
- Professional Studies, Training & Development Concentration, M.P.S. – Effective Summer 2020 – Program Change – APPROVED

The meeting adjourned at 10:09 am

Graduate Council Faculty Status Sub-Committee Meeting

Minutes
January 17, 2020

I. Call to Order – 1:02 pm

- A. Members Present:
 - 1. Kyle Butler
 - 2. Brandon Grubbs
 - 3. Jwa Kim
 - 4. Luciana Prestes
- B. Members Absent:
 - 1. Helen Binkley
- C. Visitors Present:
 - 1. Dawn McCormack
 - 2. Andrea Smith

II. Graduate Faculty Status

- A. Adjunct
 - 1. Melissa Allen - APPROVED
 - 2. Waymon Burke - APPROVED
 - 3. Michael Ford - APPROVED
 - 4. Jessica Grayum - APPROVED
 - 5. Lenora “Bellee” Jones Pierce - APPROVED
 - 6. Lori Kelly - APPROVED
 - 7. John Munafo - APPROVED
 - 8. Melissa Palicka - APPROVED
 - 9. Jonathan Wires – APPROVED
- B. Full
 - 1. Kimball Bullington - APPROVED
 - 2. Aleka Blackwell - APPROVED
 - 3. John Dougan - APPROVED
 - 4. Tibor Koritsanszky - APPROVED
 - 5. James Loveless - APPROVED
 - 6. Mary Martin - APPROVED
 - 7. Martha Norkunas - APPROVED
 - 8. Nuria Novella - APPROVED
 - 9. Lauren Rudd - APPROVED
 - 10. Rebecca Seipelt-Theimann - APPROVED
 - 11. Jennifer Woodard – APPROVED
 - 12. Ping Zhang – APPROVED

C. Teaching

1. Martha Balchandran - APPROVED
2. Alan Campbell - APPROVED
3. Patricia "Trish" Hayes - APPROVED
4. Geeta Maharaj - APPROVED
5. Theodore Sherman - APPROVED
6. Amanda Swenson - APPROVED

III. Motion to Adjourn – 1:45 pm

Policies and Program Review Sub-Committee Meeting

Minutes
January 17, 2020

I. Call to Order - Michael Roach

- A. Members Present:
 - 1. Emily Baran
 - 2. Michael Roach
 - 3. James Robertson

- B. Members Absent:
 - 1. Helen Binkley
 - 2. Allie Sultan

II. New Business

- A. MS. Leisure and Sport Management – Ranking candidates by preference.
 - 1. Dr. Anthony Rosselli - Texas A & M Commerce:
 - a.) Pros: Most productive in terms of publications; variety of graduate teaching experience (including some online teaching); service on Graduate Council; evidence of grant activity; experience advising Masters theses and on Ph.D. committee; good service record.
 - b.) Cons: Relatively short period of time as faculty member.

 - 2. Dr. Fred Green – Troy University:
 - a.) Pros: Highest volume of graduate teaching; committee chair of Graduate Curriculum Committee for 15 years; longest time as faculty member; very involved in Southern Sport Management Association from 2004 to 2015.
 - b.) Cons: Little publication activity.

 - 3. Dr. Charles Wilson, Georgia Southern:
 - a.) Pros: Productive in terms of research and presentations; experience on Master's thesis committees.
 - b.) Cons: Least variety of graduate course taught; relatively short period of time as faculty member; limited experience with administration of graduate education.

Written minutes based on an email from Sub-committee Chair, Michael Roach, to Andrea Smith on
January 22, 2020 at 10:13 am.

Policy on Accelerated Bachelor's /Master's Pathways

(ABM) November 2019

Introduction

An Accelerated Bachelor's /Master's pathway (ABM) allows a high achieving undergraduate student an opportunity to complete some requirements for a Master's degree while still enrolled at the undergraduate level. Select graduate courses may also be used to meet requirements to complete the Bachelor's degree.

Proposals: Establishing and Revising ABM Pathways

1. Scope of Program. A department may propose an ABM using one of the three following approaches:
 - a. A department that offers both a bachelor's and master's degree in the same subject area proposes an ABM pathway. The Dean of the College of Graduate Studies (or designee) must approve the proposal.
 - b. A department participates in an interdisciplinary master's program. One department proposes an ABM. After both programs agree upon the terms of the proposal, the Dean of the College of Graduate Studies (or designee) must approve the proposal.
 - c. Undergraduate and graduate programs that offer different, but complementary, subject areas may agree to offer an ABM program jointly. One department proposes an ABM pathway. After both programs agree upon the terms of the proposal, the Dean of the College of Graduate Studies (or designee) must approve the proposal.
2. Credit hours in the ABM Pathway. ABM pathways must contain the minimum number of credit hours for a bachelor's degree (120) plus the minimum number of credit hours for a master's degree (30).

Number of Graduate Credit Hours Needed to Earn a Master's Degree	Number of ABM-Approved Graduate Credit Hours Allowed
30	0
33	3
36	6
39	9
42 or more	12

- a) Grades earned in ABM-approved graduate courses will be used to calculate both Undergraduate and Graduate GPA.
- b) Student must earn a B or better in the graduate course for that course to count in the ABM pathway.

3. Pathway proposals. ABM pathways are developed in consultation with the College of Graduate Studies and the Vice Provost for Academic Programs. In addition, ABM pathways must be approved by BOTH the university undergraduate curriculum committee and the graduate council.

ABM Pathway Proposals must include:

- Degree learning outcomes, rationale for course articulation and sequence
- ABM Pathway admission requirements
- Graduate program admission requirements
- Student retention and withdrawal policies
- Designation of the ABM Pathway director (must have graduate faculty status)

Minimum Criteria for Course Selection and Candidate Admission

Courses included in the pathway must meet undergraduate major student learning goals and graduate student learning goals and “must demonstrate quality, integrity, rigor, and student learning outcomes are not compromised for either degree program as a result of reducing the number of credit hours through acceleration or double counting. Admission to such programs should be highly selective and based on sound criteria.” (from Substantive Change Workshop notes, regarding SACSOC standard 9.2)

An ABM Pathway agreement between the ABM program and the ABM student must specify which courses taken at the graduate level will fulfill undergraduate course requirements.

Minimum Admission Standards for an ABM Pathway

To be eligible, a student must:

- have completed 75 undergraduate credits;
- have completed a minimum of 24 credit hours at MTSU;
- have a minimum of two semesters remaining at MTSU; and
- an inclusive GPA of 3.25 or higher.

Specific ABM pathways may set additional admission requirements.

Participation in an ABM Pathway does NOT guarantee admission to the graduate program.

NOTE: ABM pathways are not the only way that undergraduate students are permitted to enroll in graduate courses.

