

## **Prior Learning Assessment (PLA)**

### Proposals Submission Instructions

Proposals should be submitted in Curriculog by selecting the Program Change Form. Upload this completed form to the files to attach it to the proposal.

### Proposal Criteria

Departments wanting to allow PLA credit must:

- Develop a procedure to align learning outcomes for specific courses to which documented experiences correlate.
- Send development procedures to the Graduate Council for approval.
- Submit individual student PLA credit requests to the Dean of the College of Graduate Studies for final approval based upon the departmental procedures approved by Graduate Council.

Students are only allowed up to 12 hours of transfer credit. Up to 9 hours may be obtained through prior learning assessment or 12 hours combined prior learning assessment and transfer credit may be applied.

Awarded PLA credit is assigned as pass or fail.

### Prior Learning Assessment Procedure

Contact Name:

Email:

Phone:

Program:

How many PLA hours can be applied toward the degree?

What documentation is required for students seeking PLA Credit?

How will you evaluate PLA credit toward student learning outcomes?

Who will approve PLA Credit students requests in your college?

*Please include name and title.*