SEXYAL VIOLENCE VICTIM INFORMATION

Date: __________________ MTSU Police Incident Report # (if applicable): _____________________

You have indicated that you have been the victim of sexual violence (sexual violence includes dating
violence, domestic violence, sexual assault and stalking). MTSU is concerned for the safety and well-being
of our students, faculty and staff, and prohibits all acts of sexual violence. We are committed to providing
a healthy living, working and educational environment for our campus community, and will continue
working to provide the safest campus environment possible.

This document will provide you with information about the resources available to you, your
options for reporting sexual violence and the procedures used by the University to investigate
sexual violence.

Reporting the Assault:
We will respect any decision you make about reporting this matter and you can choose not to make a report.
However, we can assist you should you decide to make a report to law enforcement authorities, including
University Police, (615) 898-2424; or Murfreesboro City Police, (615) 893-1311. Reporting provides law
enforcement the opportunity to investigate and collect evidence that could be used in criminal or civil
proceedings, and in any University investigation that may be conducted. University Police may also be
able to assist you with any safety concerns you may have.

You can also report sexual violence to the Title IX Coordinator (http://www.mtsu.edu/titleix/). A report
may result in the University opening an investigation pursuant to MTSU Policy 27: Misconduct,
Discrimination, and Harassment Based on Sex Including Pregnancy, Sexual Orientation, and Gender

The MTSU Counseling Center, MTSU Student Health Services, the Domestic Violence and Sexual Assault
Program, the Employee Assistance Program and the Victim’s Assistance Coordinator can keep your report
confidential and are not required to report sexual violence to law enforcement authorities unless you choose
to do so. Similarly, medical attention sought at St. Thomas Rutherford Hospital and the MTSU Student
Health Services will not result in a report to law enforcement. (Note: reporting is required if a victim is
under the age of 18; and a hospital must report if the victim has a life threatening injury, or if the victim is
being treated for injuries inflicted by strangulation or a weapon.)

Medical Assistance:
Physical safety and medical attention are of primary importance. You may be physically injured, become
pregnant, or exposed to a sexually transmitted disease or infection. Medical attention is available at St.
Thomas Rutherford Hospital, 615-396-6902 (ER), or MTSU Student Health Services, 615-898-2988. If
done promptly, a medical examination can obtain important evidence should you decide to prosecute. St.
Thomas Rutherford Hospital, (615) 396-6902, or the Rutherford County Domestic Violence and Sexual
Assault Center, (615) 896-3733, can complete the medical examination.

Preserving Physical Evidence For Medical Professionals/Law Enforcement:
Do not shower, bathe, douche, or otherwise clean yourself. If possible, do not urinate. Do not eat, drink
liquids, smoke, or brush your teeth if oral contact took place. If you must change your clothes, save all
clothing you were wearing at the time of the assault. If you have changed your clothes, place the clothing
in a paper bag (plastic may destroy important evidence). Do not disturb anything in the area where the
assault occurred, such as sheets or towels. You should also save any text messages, photos, social
networking pages and any other communications related to the incident. Following these directions will assist in investigating the offense and in obtaining Orders of Protection. Even if you do not currently wish to prosecute, this is the best opportunity to preserve this evidence should you later change your mind.

**Counseling:**
Whether or not you report the assault or prosecute, a trained counselor can help you with the emotional trauma of an assault. Confidential emergency and follow-up counseling are available through MTSU Counseling Services, 615-898-2670, for students; and the Employee Assistance Program for faculty and staff (http://www.here4tn.com/). Assistance from the Domestic Violence and Sexual Assault Program, (615) 896-7377 (main) or (615) 494-9262 (crisis line), is available to both students and employees.

These counseling services are free of charge and are confidential. Your information or any information disclosed during counseling is not available to any member of the University community without your permission.

**Other Assistance:**
Regardless of whether you choose to report the incident, the University will assist with changes in academic, living, transportation and working situations at your request and if such request is reasonably available. The University may also be able to put No Contact Orders in place to prohibit contact between involved parties, and can assist you in obtaining a court-issued Order of Protection.

**Confidentiality:**
Personally identifiable information about you will be treated as confidential, maintained in a secure manner and only shared with persons having a specific need to know who are investigating or adjudicating this matter, or who are providing resources or support services to you. With limited exceptions, MTSU will honor a request to not disclose your name to an alleged perpetrator of sexual violence, or that no investigation or disciplinary action be pursued. The Title IX investigator will discuss with you any impact such decision will have on an investigation and the institution’s ability to respond fully to the incident, including pursuing disciplinary action against the accused.

**Retaliation:**
Retaliation in any form, is strictly prohibited and will, itself, be the basis for disciplinary action. The institution will take steps to prevent and respond to reports of retaliation from other students, faculty, staff or third parties. Retaliation can include threats, intimidation, coercion or discrimination.

**Institutional Investigative and Disciplinary Processes:**
Whether or not criminal charges are filed, the University can conduct an investigation (outside any conducted by law enforcement officials) to determine if University policy was violated and, if so, what action is warranted. See https://mtsu.edu/policies/governance-and-compliance/027.php for details concerning the investigation process.

If the person accused of sexual violence is a faculty or staff member, that person may be subject to disciplinary sanctions up to and including termination of employment. If the accused is a student, the student is subject to the MTSU Student Code of Conduct and the institutional disciplinary process (https://mtsu.edu/policies/student-affairs/540.php). These procedures ensure a fair and impartial investigation and resolution, which promotes accountability. You are entitled to participate actively in this process if you wish to do so. Disciplinary proceedings will be conducted by officials who are trained on issues related to sexual violence and on conducting investigations and hearings. Both you and the accused are entitled to the same opportunities to have others present during an institutional disciplinary proceeding.
including the opportunity to have an advisor of your choice to any related meeting or proceeding. You and
the accused will be simultaneously informed in writing of:

- the outcome of the disciplinary proceeding;
- the procedures for appealing the results of the proceeding;
- any change to the results that occur prior to the time that such results become final; and,
- when such results become final.

Possible sanctions pursuant to these proceedings include restitution; warning; reprimand; service to
institution or community; educational/counseling program; apology; fines; restriction; probation;
suspension; interim suspension; expulsion; revocation of admission, degree or credential; or, any alternate
sanction deemed necessary and appropriate to address the misconduct at issue.

Available Resources:

On Campus
Title IX Coordinator (615) 898-2185, Cope 116
Victims Assistance Coordinator (615) 898-2424
MTSU Counseling Services (615) 898-2670, KUC 326-S
MTSU Student Health Services (615) 898-2988, 1848 Blue Raider Drive
June Anderson Center for Women and Nontraditional Students (615) 898-5812, SUB 330
University Police (615) 898-2424 or 911
Employee Assistance Program, 1-855-437-3486

In Murfreesboro/Rutherford County
Domestic Violence and Sexual Assault Program 24-hour crisis line (615) 494-9262
1423 Kensington Square Court
St. Thomas Rutherford Hospital, (615) 396-6902 (Emergency Room), 1700 Medical Center Parkway

Murfreesboro Police, 911 or (615) 893-1311, 1004 N. Highland Avenue
Legal Aid Society, (615) 890-0905, 526 North Walnut Street

For more information about sexual violence and available resources go to http://www.mtsu.edu/sexual-violence/. If you have any questions or concerns related to MTSU’s response to this matter or the resources available to you as a member of the University community, please do not hesitate to contact the Title IX Coordinator, Dr. Marian V. Wilson, (615) 898-2185, marian.wilson@mtsu.edu.