

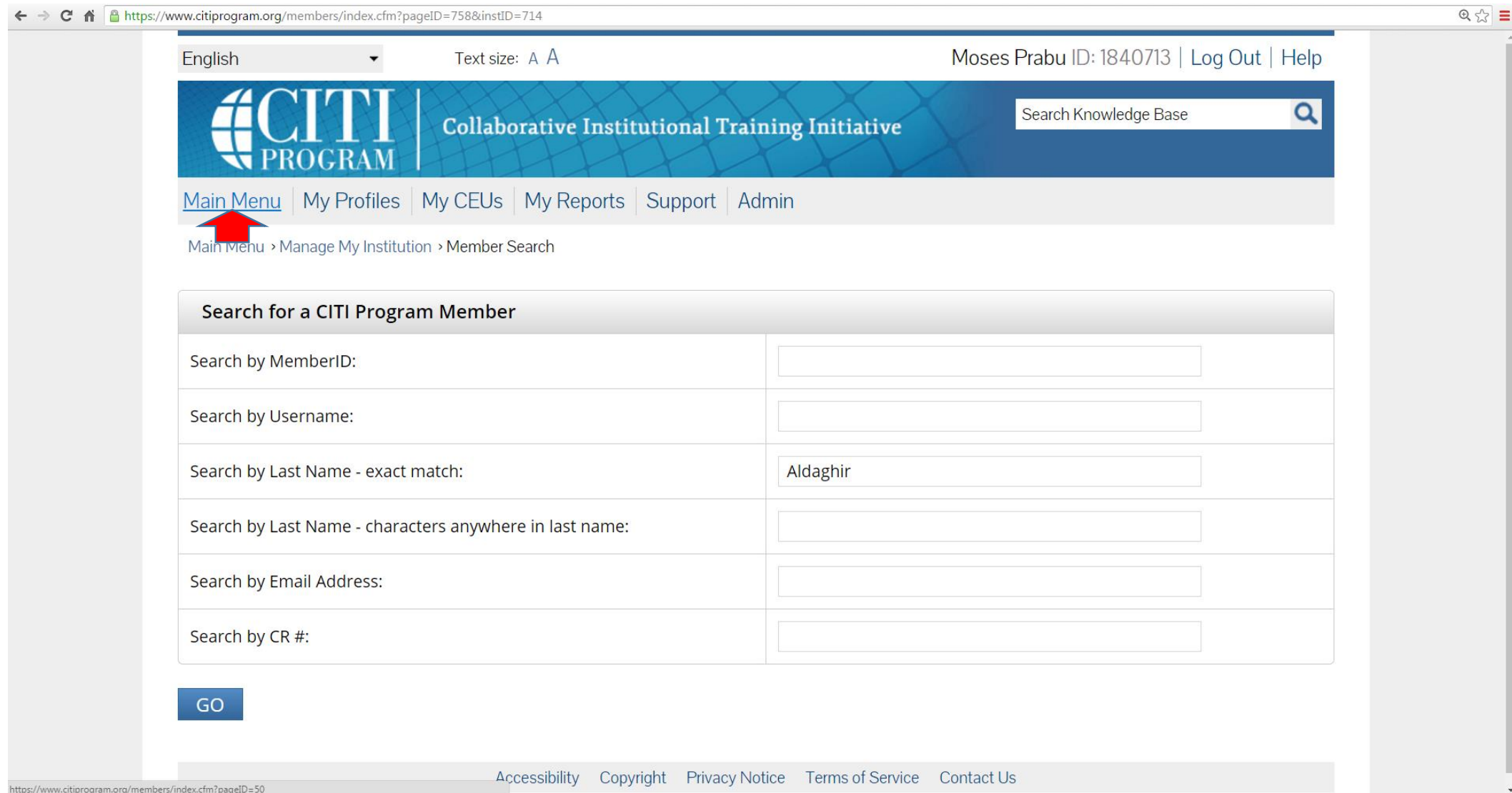
Taking SBR Training

Office of Research Compliance

Steps to complete the SBR training

- The SBR training is mandatory for all MTSU researchers
- All MTSU researchers must also take other mandatory training courses or modules based on their research methodology and population
- This slide deck is expected to provide a turn-key explanation of how to register for the SBR training and take other study-specific SBR modules
- Researchers must register for a CITI account before SBR training can be taken

Click on “Main Menu” once you logon to your CITI account



The screenshot shows a web browser window with the URL <https://www.citiprogram.org/members/index.cfm?pageID=758&instID=714>. The page header includes a language dropdown set to "English", a text size selector set to "A A", and user information for "Moses Prabu ID: 1840713" with links for "Log Out" and "Help". The main banner features the "CITI PROGRAM" logo and the text "Collaborative Institutional Training Initiative", along with a "Search Knowledge Base" search bar. Below the banner is a navigation menu with links for "Main Menu", "My Profiles", "My CEUs", "My Reports", "Support", and "Admin". A red arrow points to the "Main Menu" link. Below the navigation menu is a breadcrumb trail: "Main Menu > Manage My Institution > Member Search". The main content area is titled "Search for a CITI Program Member" and contains a search form with the following fields:

Search for a CITI Program Member	
Search by MemberID:	<input type="text"/>
Search by Username:	<input type="text"/>
Search by Last Name - exact match:	<input type="text" value="Aldaghir"/>
Search by Last Name - characters anywhere in last name:	<input type="text"/>
Search by Email Address:	<input type="text"/>
Search by CR #:	<input type="text"/>

Below the search form is a blue "GO" button. At the bottom of the page, there is a footer with links for "Accessibility", "Copyright", "Privacy Notice", "Terms of Service", and "Contact Us". The browser's address bar at the bottom shows the URL <https://www.citiprogram.org/members/index.cfm?pageID=50>.

Click "Middle Tennessee State University Courses" to access your MTSU profile

English Text size: A A Moses Prabu ID: 1840713 | Log Out | Help

CITI PROGRAM Collaborative Institutional Training Initiative

Search Knowledge Base

Main Menu | My Profiles | My CEUs | My Reports | Support | Admin

Main Menu

▼ Middle Tennessee State University Courses

Course	Status	Completion Report	Survey
Investigators, Staff and Students	Not Started	Not Earned	
IRB Members	Incomplete	Not Earned	
Social & Behavioral Research	Incomplete	Not Earned	
Working With Animals In Biomedical Research - Refresher Course	Not Started	Not Earned	

My Learner Tools for Middle Tennessee State University

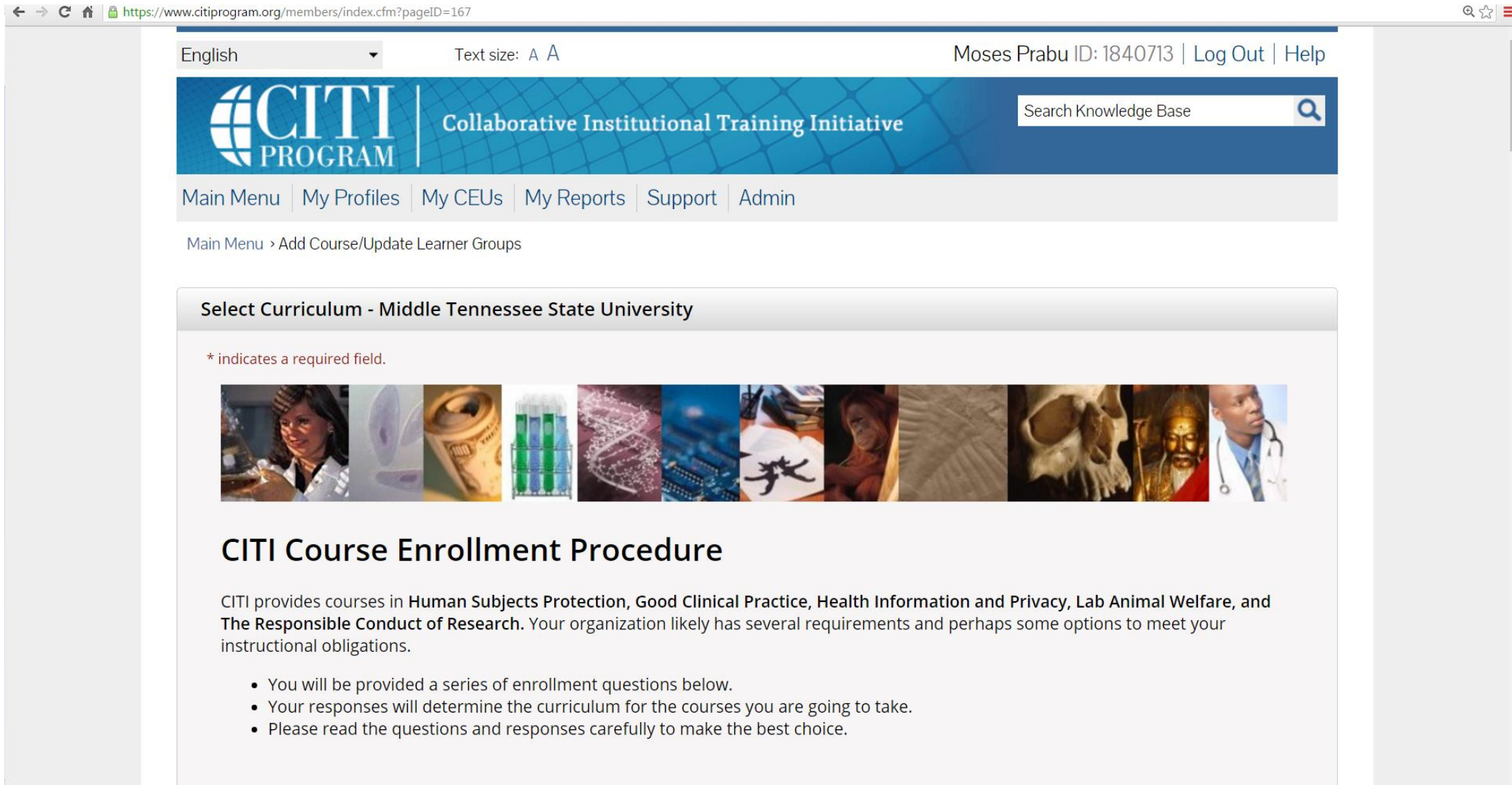
- Add a Course
- Remove a Course
- View Previously Completed Coursework
- Update Institution Profile
- View Instructions page
- Remove Affiliation

Click here to affiliate with another institution

Click this link from your MTSU profile

Affiliate with MTSU to access your MTSU profile

Clicking “Add a Course” will take you to this page:



The screenshot shows a web browser window with the URL <https://www.citiprogram.org/members/index.cfm?pageID=167>. The page header includes a language dropdown set to 'English', a text size selector 'A A', and user information 'Moses Prabu ID: 1840713 | Log Out | Help'. The main navigation bar features the 'CITI PROGRAM' logo and the text 'Collaborative Institutional Training Initiative', along with a search bar labeled 'Search Knowledge Base'. Below the navigation bar, a breadcrumb trail reads 'Main Menu > Add Course/Update Learner Groups'. The main content area is titled 'Select Curriculum - Middle Tennessee State University' and includes a note: '* indicates a required field.' A horizontal row of ten small images represents various scientific and medical fields: a woman in a lab coat, a microscope, a DNA double helix, a person in a lab coat, a skull, a Buddha statue, and a doctor. The section is titled 'CITI Course Enrollment Procedure' and contains the following text: 'CITI provides courses in Human Subjects Protection, Good Clinical Practice, Health Information and Privacy, Lab Animal Welfare, and The Responsible Conduct of Research. Your organization likely has several requirements and perhaps some options to meet your instructional obligations.' Below this text is a bulleted list of three points: 'You will be provided a series of enrollment questions below.', 'Your responses will determine the curriculum for the courses you are going to take.', and 'Please read the questions and responses carefully to make the best choice.'

Scroll down to Question 1 – Select SBR

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[View instructions page](#)

*** Question 1**

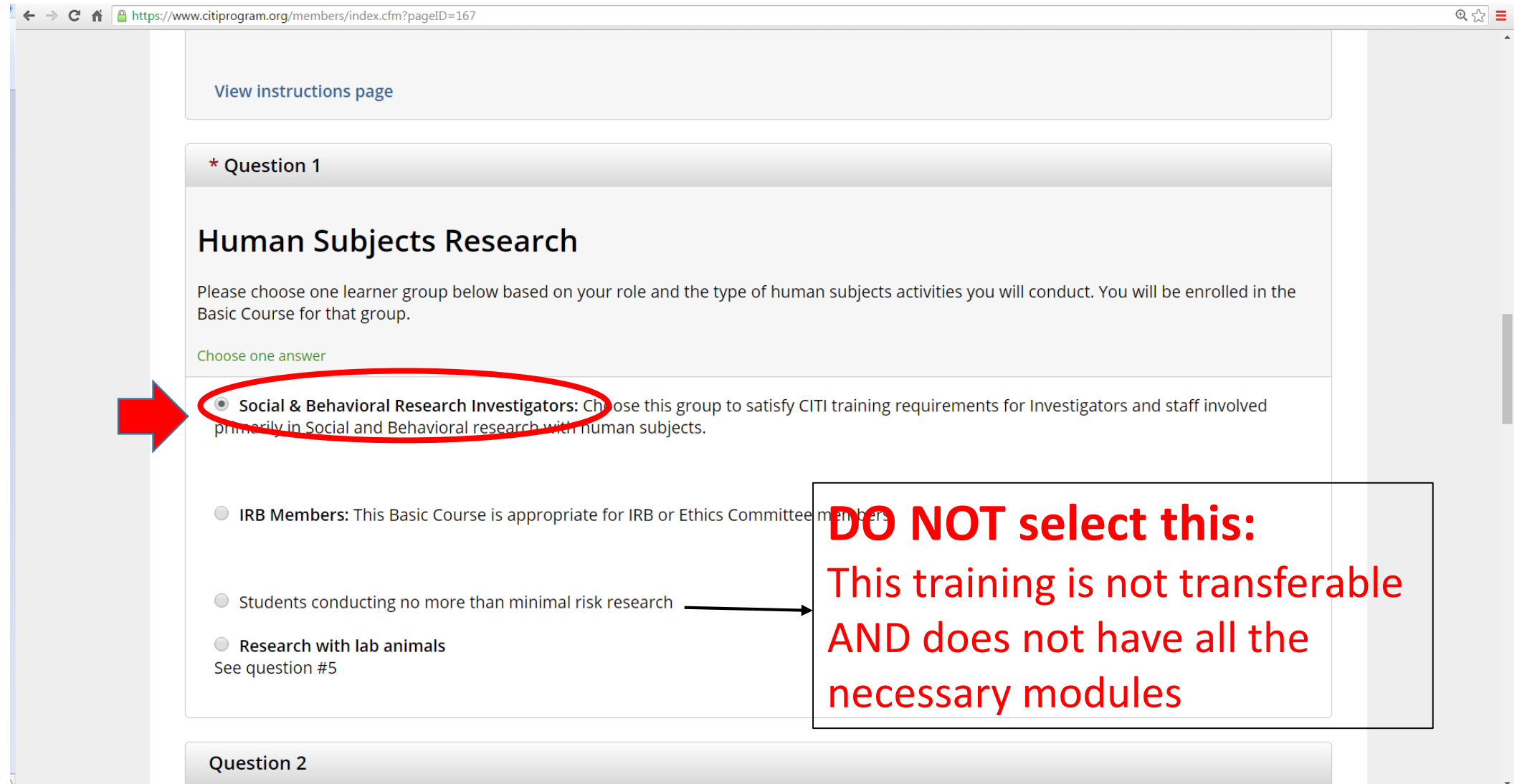
Human Subjects Research

Please choose one learner group below based on your role and the type of human subjects activities you will conduct. You will be enrolled in the Basic Course for that group.

Choose one answer

- Social & Behavioral Research Investigators:** Choose this group to satisfy CITI training requirements for Investigators and staff involved primarily in Social and Behavioral research with human subjects.
- IRB Members:** This Basic Course is appropriate for IRB or Ethics Committee members.
- Students conducting no more than minimal risk research
- Research with lab animals**
See question #5

Question 2



Select HIPS training if working with health information

The image shows a screenshot of a CITI program survey page. The browser address bar shows the URL: <https://www.citiprogram.org/members/index.cfm?pageID=167>. The survey contains three questions. Question 2 asks about optional courses, with a red box highlighting the 'CITI Health Information Privacy and Security (HIPS) Course Groups' option and a callout stating that HIPS training must be completed for those collecting health information including PARQ. Question 3 is titled 'Responsible Conduct of Research' and lists four RCR course options, with a red box stating that these are NOT Human Subject Training. Question 4 asks about a Conflict of Interest mini-course.

Question 2

If you want to take to an optional course please make your selection below.

Choose all that apply

- Good Clinical Practice (GCP)
- CITI Health Information Privacy and Security (HIPS) Course Groups
- No optional courses needed.

HIPS training
This training must be completed by those collecting health information that includes PARQ

Question 3

Responsible Conduct of Research

If you want to take Responsible Conduct of Research (RCR) Course, please make your selection below.

Choose all that apply

- Biomedical Responsible Conduct of Research Course
- Social and Behavioral Responsible Conduct of Research Course
- Physical Science Responsible Conduct of Research Course
- Humanities Responsible Conduct of Research Course

NOT Human Subject Training

- These are general ethics courses but they do not qualify as training to conduct human subject research
- Protocols funded by NSF must complete these courses

Question 4

Would you like to take the Conflict of Interest mini-course?

Choose one answer

Species Specific Modules

- I work with Frogs, Toads or other Amphibians
- I work with Mice. Family: Muridae Cricetidae
- I work with Rats. Genus: Rattus
- I work with Hamsters. Family: Muridae
- I work with Gerbils
- I work with Guinea Pigs
- I work with Rabbits, Family: Leporidae
- I work with Cats
- I work with Dogs
- I work with Swine
- I work with Non-Human Primates (NHP)
- Working With Animals In Biomedical Research - Refresher Course
- Working with Zebrafish

Question 6

Institutional/Signatory Official

Select the group appropriate to your research activities.

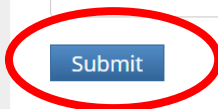
Choose all that apply

- Institutional/Signatory Official: Human Subject Research
- Institutional Official: Animal Care and Use
- Not at this time.

Submit

None of these courses apply to human subject training

- Question 5 - These ethics courses relate to animals research; they do not qualify as training to conduct human subject research
- Question 6 – Does not apply to students or faculty researchers



Once SBR is added, it will show up in your MTSU profile

English Text size: A A Moses Prabu ID: 1840713 | Log Out | Help

CITI PROGRAM Collaborative Institutional Training Initiative

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Main Menu

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My Learner Tools for Middle Tennessee State University

- Add a Course
- Remove a Course
- View Previously Completed Coursework
- Update Institution Profile
- View Instructions page
- Remove Affiliation

▶ Click here to affiliate with another institution

Mandatory SBR modules for ALL MTSU researchers

← → ↻ 🏠 <https://www.citiprogram.org/members/index.cfm?pageID=122> 🔍 ☆ ☰

Main Menu > Course Social & Behavioral Research

Social & Behavioral Research - Basic Course

To pass this course you must:

- Complete all 9 required modules
- Achieve an average score of at least 80% on all quizzes associated with this course's module requirements
- Supplemental modules, if provided, are optional and do not count towards passing the course or the overall score

Your Current Score
0%

You have unfinished required or elective modules remaining

Required Modules

	Date Completed	Score
Belmont Report and CITI Course Introduction (ID: 1127)	Incomplete	0/0 (0%)
History and Ethical Principles - SBE (ID: 490)	Incomplete	0/0 (0%)
Defining Research with Human Subjects - SBE (ID: 491)	Incomplete	0/0 (0%)
The Federal Regulations - SBE (ID: 502)	Incomplete	0/0 (0%)
Assessing Risk - SBE (ID: 503)	Incomplete	0/0 (0%)
Informed Consent - SBE (ID: 504)	Incomplete	0/0 (0%)
Privacy and Confidentiality - SBE (ID: 505)	Incomplete	0/0 (0%)
Conflicts of Interest in Research Involving Human Subjects (ID: 488)	Incomplete	0/0 (0%)
Middle Tennessee State University Module DEMO (ID: 1073)	04/22/11	No Quiz

Supplemental Modules

Researcher- and Study-specific SBR modules

Student researchers must complete this module

For all researchers working with minors

Studies conducted via online means

Conflicts of Interest in Research Involving Human Subjects (ID: 488)

Middle Tennessee State University Module DEMO (ID: 1073)

Supplemental Modules

NOTE: Supplemental modules are provided for general interest only. You DO NOT receive credit for completing the

The IRB Administrator's Responsibilities (ID: 13813)

Students in Research (ID: 1321)

Research with Prisoners - SBE (ID: 506)

Research with Children - SBE (ID: 507)

Research in Public Elementary and Secondary Schools - SBE (ID: 508)

International Research - SBE (ID: 509)

International Studies (ID: 971)

Internet-Based Research - SBE (ID: 510)

Research and HIPAA Privacy Protections (ID: 14)

Vulnerable Subjects - Research Involving Workers/Employees (ID: 483)

Hot Topics (ID: 487)

The IRB Member Module - 'What Every New IRB Member Needs to Know' (ID: 816)