

# MIDDLE TENNESSEE STATE UNIVERSITY

## Room and Residence Hall Change Request Form

This request is for: \_\_\_\_\_ Fall \_\_\_\_\_ 20\_\_\_\_ Semester  
\_\_\_\_\_ Spring \_\_\_\_\_ 20\_\_\_\_ Semester  
\_\_\_\_\_ Summer \_\_\_\_\_ 20\_\_\_\_ Semester

Date of Request: \_\_\_\_\_ Time: \_\_\_\_\_

Student's Name: \_\_\_\_\_  
(Last) (First) (Middle)

**M-Number:** \_\_\_\_\_

Do you currently live on-campus? \_\_\_\_\_

Current Residence Hall: \_\_\_\_\_

Current Room Number: \_\_\_\_\_

Requested Residence Hall: \_\_\_\_\_

Requested Room: \_\_\_\_\_

Roommate Request: \_\_\_\_\_

Roommate Request's M-Number: \_\_\_\_\_

Reason for Request:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***We want to again refer you to the Student Housing License Agreement, Section 5: "University reserves the right to make all Premise assignments, and to make any changes or transfers at University's discretion. Student also understands and agrees that: (B) University does not guarantee assignment to a particular building, type of accommodation, or specific roommate."***

Student's signature: \_\_\_\_\_

For Office Use Only

Date Received: \_\_\_\_\_ Time: \_\_\_\_\_

Action taken by: GHD \_\_\_\_\_ AC \_\_\_\_\_ HO \_\_\_\_\_

Student RMS #: \_\_\_\_\_