

# GRADUATE STUDENT HANDBOOK

ALL SCHOOL OF MUSIC GRADUATE STUDENTS SHOULD BECOME WELL ACQUAINTED WITH THE GRADUATE STUDENT HANDBOOK UPON ACCEPTANCE TO THE SCHOOL AND REFER TO IT THROUGHOUT THEIR COURSE OF STUDY AT MIDDLE TENNESSEE STATE UNIVERSITY.

MTSU School of  
Music, 2022

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## History

The origins of Middle Tennessee State University (MTSU) begin in 1909 when the Tennessee General Assembly established a fund and land grant to create three normal schools for the three primary geographic divisions in the state of Tennessee. The college opened to its first students on Monday, September 11, 1911 and within a year had almost doubled its enrollment from 125 to 247. The college continued to grow and by 1925 the name changed to the Middle Tennessee State Teachers College when the degree program changed to a 4-year Bachelor of Science. The institution remained largely a teacher's college after the second World War when it began to grow and change to accommodate the needs of the servicemen returning from war. 8 major buildings were constructed in the 1950s and by 1956 enrollment had reached 2000 students.

The Masters of Music in Education was proposed to the state assembly in 1972 by President Dr. Melvin G. Scarlett, and in September of 1980 the doors opened on the new Wright Music Building, an annex to the Saunders Fine Arts Building. The new building was named and dedicated to Neal and Margaret Wright, both former professors of music at MTSU (and whose portrait can still be seen in the Music Office). The building and its acoustic spaces were designed by Bolt, Beranek and Newman of Boston, the same consultants that designed the music halls of Lincoln Center, Julliard School of Music and Nashville's own Tennessee Performing Arts Center.

The two buildings (Wright and Saunders Fine Arts) occupied by the School of Music, host a number of classrooms, practice rooms, performance spaces and mixed-use spaces. In 2002 MTSU achieved the status of an all-Steinway school when it purchased 57 instruments from the world's premiere manufacturer of pianos. The graduate program in the School of Music consisted of a Master of Arts program until 2014 when the degrees were changed to the Master of Music (M.M.s) with seven specializations – Collaborative Piano, Conducting, Composition, Music Education, Musicology, Performance, and Jazz Studies.

Today, MTSU has become a dominant entity in higher education in the Southeast. With over 130,000 alumni it is the largest contributor to the workforce of Middle Tennessee. The School of Music continually graduates the best, brightest and most talented musicians in the region. Our alumni are seen everywhere from onstage at the Lincoln Center in New York City to the Halftime show on the football field at Oakland High, Murfreesboro, from the pit in Broadway productions to the executive boards of major instrument makers. We are a small school within a large University and we pride ourselves on our student-centered education and the excellence of our alumni..

## Mission Statement

Middle Tennessee State University, a comprehensive, innovative institution, attracts students to distinctive bachelor's, master's, specialist, and doctoral programs that prepare graduates to thrive in their chosen professions and a changing global society. Students and faculty generate, preserve, and disseminate knowledge and collaboratively promote excellence through teaching and learning, research, creative activity, and public engagement.

*Approved April 6, 2021, by the MTSU Board of Trustees.*

## Purpose

To fulfill its mission, Middle Tennessee State University

- fosters a student-centered environment conducive to lifelong learning, personal development, and success;
- educates and challenges students through a broad array of high-quality, affordable academic programs grounded in a common core of arts and sciences;
- enhances access through unique programs, distance learning, and advising to meet the needs of a diverse student population;
- supports student learning through effective teaching methods, emerging technologies, experiential and integrative learning, research, and co-curricular and extra-curricular activities;
- attracts and retains exceptional faculty and staff and develops resources to support excellence in instruction, research, creative activity, and public and professional service;
- develops and sustains academic partnerships, entrepreneurial activities, and public service to support instruction, research, and communities throughout the region;
- promotes ongoing engagement with its alumni, partners, and friends; and
- serves as an emerging center for international study, understanding, and exchange.

Middle Tennessee State University educates students to

- think logically, critically, and creatively;
- make sound judgments with an awareness of ethical, moral, and aesthetic values;
- acquire a working knowledge of a discipline or a group of related disciplines;
- examine, analyze, and shape the rapidly changing world through scientific knowledge, creative undertakings, and an understanding of culture and history;
- communicate clearly and precisely and understand the proper role of free expression and civic engagement in our society; and
- demonstrate the effective and adaptive use of current and evolving technologies.

## Vision

Faculty, staff, and students of Middle Tennessee State University will work together as a community of scholars to create and share knowledge. Our efforts will result in the highest quality education and student experience in the state, preparing citizens who thrive as professionals and engage with and contribute to their communities.

## Community Standards

MTSU is committed to developing and nurturing a community devoted to learning, growth, and service. Each person who joins or affiliates with the community does so freely and accepts and practices the following core values and expectations:

**Honesty and Integrity.** The notions of personal and academic honesty and integrity are central to the existence of the MTSU community. All members of the community will strive to achieve and maintain the highest standards of academic achievement in the classroom and personal and social responsibility on and off campus.

Respect for Diversity. The MTSU community is composed of individuals of different races, ethnicities, sexual orientations, religions, cultures, and ways of thinking. We respect individual differences and unique perspectives as we acknowledge our commonalities.

Engagement in the Community. All members of the community are encouraged to participate in educationally purposeful activities that support and enhance the MTSU experience. Active involvement and personal investment in the classroom and throughout the community are hallmarks of an engaged citizen.

Commitment to Nonviolence. MTSU is committed to the principles of non-violence and peaceful conflict resolution. Community members will freely express their ideas and resolve differences using reason and persuasion.

#### School of Music Mission Statement

*Adopted by vote of faculty January 27, 2005*

The purposes of the School of Music are (1) to educate and mentor music students to become articulate musicians, successful as music teachers, performers, composers, scholars, businesspersons in music-related enterprises, and/or students in advanced degree programs; (2) to welcome students whose studies are concentrated in vocal instructions, and ensemble participation; (3) to enrich the musical life of the University and community through public music performance and non-curricular instruction; and (4) to provide leadership and maintain professional relationships and activities with musicians regionally, nationally, and internationally.

## Graduate Student Bill of Rights and Responsibilities

The Graduate Council and the College of Graduate Studies have approved in principle the document *Graduate Student Bill of Rights and Responsibilities*.

### Rights

1. Graduate students have a right to be respected as individuals of merit and as junior colleagues of faculty. The student's vulnerability must not be exploited in any way by faculty, administration, or staff. (Reference: Faculty Handbook, Ethics Guidelines, Section IV, I.B., I.C.2, page 2)
2. Graduate students have a right to an accurate and timely description of the availability and the likelihood of financial and resource support within their program and within the University and will be given an equal opportunity to compete for support for which they are eligible.
  - a. Prospective and currently enrolled graduate students should be provided a thorough description of the requirements and qualifications necessary for holding teaching assistantships and graduate assistantships and receiving financial support from the University.
  - b. Prospective and currently enrolled graduate students should be provided a thorough description of the requirements and qualifications for all academic and financial awards in their programs and in the Graduate Catalog. They are to be assured that competition for any and all academic awards will be available to eligible graduate students and that evaluation for such awards will be fair and objective. They also should be informed of the procedures for evaluating applicants.
3. Graduate students have a right to be informed of specific requirements for achieving an advanced degree. Each department should communicate clearly these requirements to its students, and it should notify currently enrolled students in writing of any changes. Prospective and currently enrolled graduate students have a right to know of the normal time to complete a degree within a specific graduate program.
4. Graduate students have a right to a nonbiased evaluation of their progress toward achieving an advanced degree (Constitution of the Student Government Association, Art. II Sec. 3). The criteria should be clearly understood by the graduate advisor and student.
5. If a graduate student requests an explanation, reasons for unsatisfactory performance on preliminary, qualifying, or comprehensive examinations should be given in writing.
6. Graduate students have a right to substantive feedback and regular guidance concerning their academic performance.
  - a. Graduate students and their thesis/dissertation directors should arrive at and maintain a mutually agreeable schedule of evaluative/supervisory conferences.
  - b. Graduate students must be notified in writing of unsatisfactory performance before any attempt is begun to dismiss them from a graduate program. Only the dean of the College of Graduate Studies can dismiss a student from a graduate program for academic reasons and normally only upon the recommendation of the graduate program coordinator and department chair. Graduate students have the right to appeal for cause any decision affecting their academic standing as a graduate student. Cause excludes grade appeals, which are under the purview of the MTSU Grade Appeals Committee. The burden of responsibility rests with the appellant to provide a timely, cogent, and convincing written documentation of the facts upon which the appeal is based. Further information may be obtained from the appeals document from the Graduate Council, Section III.
7. Graduate students have a right to freedom from unlawful discrimination in any actions, including those based on gender, race, age, sexual orientation, disability, and religious or political beliefs. (Constitution of the Student Government Association, Art. II Sec. 1.2.6; MTSU Policies and Procedures Manual IV:07:06, IV:07:16:i). University grievance procedures should be available upon request at the Graduate College. Opportunities for informal resolution should also be explained to the student when appropriate.
8. Graduate students have a right to reasonable confidentiality in their communications with professors. (Constitution of the Student Government Association, Art. II Sec. 4; MTSU Policies and Procedures Manual II:02:00)

- a. In general, a student's performance or behavior should not be discussed by a professor with other students.
  - b. Discussion among faculty of a student's performance should be of a professional nature and should be limited to the student's academic performance and fitness as a graduate student: the substance of the communication should be based on need-to-know, relevant information.
9. Graduate students have a right to refuse to perform tasks if those tasks are not closely related to their academic or professional development as part of their defined responsibilities.
  10. Graduate students have a right to receive fair recognition for their efforts and contributions to cooperative research projects, including co-authorship of publications. Due efforts and recognition should be determined prior to the project commencement whenever possible.
  11. Graduate students should be represented in the decision-making process relative to graduate issues in their departments and programs; however, the representation is program specific, possibly taking many different forms. Graduate students should have the opportunity annually to evaluate their professors in writing without fear of retribution.
  12. Graduate students have a right to review vitae of faculty members within their degree programs/departments who are qualified/eligible to serve on their graduate committees. These vitae should be made available at the time the students are accepted into their programs to aid them in selecting their committee members.

### Responsibilities

1. Graduate students have a responsibility to read and become familiar with the Graduate Catalog and the Student Rights and Responsibilities booklet.
2. Graduate students have a responsibility to complete and submit all documents required for admission to the College of Graduate Studies and to their departments.
3. Graduate students have a responsibility to conduct themselves in all academic activities in a manner befitting the professorate. Graduate students' behavior should be a credit to themselves, the degree program/department, and the University. (Student Rights and Responsibilities booklet)
4. Graduate students have a responsibility to devote appropriate time and energy toward achieving the advanced degree within a reasonable time frame as specified by their graduate programs.
5. Graduate students have a responsibility to uphold ethical norms and honesty in research methodology and scholarship. (Student Rights and Responsibilities booklet; MTSU Policies and Procedures Manual I:01:24; "A Statement of Graduate Students' Research Rights and Responsibilities at MTSU's Jennings A. Jones College of Business")
6. Graduate students have a responsibility to not misrepresent themselves academically. It is a Class A misdemeanor to misrepresent academic credentials. Any graduate student who misrepresents his or her credentials to gain admission into MTSU will be subject to disciplinary action from the University which may include dismissal from the University.
7. Graduate students have a responsibility to communicate regularly with faculty members and advisors, especially in matters related to research and progress within the graduate program.
8. Graduate students are encouraged to participate in the campus community to the extent that they are able and to enrich the campus in whatever ways possible, including contributing to the following:
  - a. the academic development and the social environment of the department in which they are pursuing the advanced degree and
  - b. decision making relative to graduate student issues in the department, student government, and university.

### Academic Calendar

An updated version is always available here: [https://www.mtsu.edu/calendar\\_academic.php](https://www.mtsu.edu/calendar_academic.php)

### Degree Programs

The School of Music's Masters of Music Degree is offered with seven graduate specializations:

Collaborative Piano - The Master of Music degree program with a collaborative piano specialization is an advanced course of study for musicians who hold a Bachelor's degree in music and have a passion for collaborating with instrumental and vocal musicians. Students will study and perform literature from the instrumental and vocal/operatic repertoires, participate in large ensembles such as the MTSU Orchestra and Wind Ensemble, and further their knowledge and understanding of vocal coaching and chamber music literature. Graduates of this program have continued on to pursue advanced degrees and/or careers in instrumental and vocal/choral accompanying and chamber music, professional studio recording, vocal coaching, and private teaching. Graduate teaching assistantship opportunities are available to qualified students.

Conducting - The Master of Music degree program with a conducting specialization is an advanced course of study for musicians who hold the bachelor's degree and seek advanced instruction in choral or orchestral and wind ensemble conducting. The program features studies in literature, arrangement and interpretation with ensemble experience designed to maximize podium time. Students study with a distinguished faculty of experienced artists who mentor students towards an individual artistic voice and its expression in the direction of an ensemble. Graduate teaching assistantship opportunities are available to qualified students.

Jazz Studies - The Master of Music degree program with a jazz studies specialization is an advanced course of study which focuses on individual jazz instruction, improvisation, ensemble work, history and pedagogy. The Jazz Studies program enhances the cultural life of both the university and community, most notably through the MTSU Jazz Artist Series and the annual MTSU Illinois Jacquet Jazz Festival. Each year, several guest artists and clinicians visit the campus to present concerts, perform with student ensembles, and give workshops and master classes. Graduate teaching assistantship opportunities are available to qualified students.

Music Composition - The Master of Music degree program with a music composition specialization is an advanced course of study for musicians holding the Bachelor's degree. The program provides students the opportunity to study their art in a thriving professional music school. The curriculum is grounded in studies of music theory and musicology while the program facilitates collaborations with accomplished musicians and artists all while allowing students to develop their portfolio in order to pursue a professional position or continue into doctoral studies after graduation. A Graduate teaching assistantship opportunity may be available to qualified students.

Music Education (online only) - The fully online Master of Music degree program with a music education specialization is designed for music educators who are currently teaching in K-12 music settings and intended to provide them with tools and perspectives to pursue positions of leadership in the field of music education, specifically in the areas of pedagogy, research, and advocacy. All courses are

delivered entirely in a distance learning environment. Courses encourage students to use their current teaching contexts to generate perspectives on philosophy and pedagogy while learning to apply new resources and frameworks. Graduates will gain experiences with conducting and consuming research appropriate for pursuit of terminal degrees. Further, they will develop an awareness of issues and tools regarding music and education and will be equipped to lead in responding to professional challenges. For this program, the university has made its e-rate available to out-of-state students which will result in a savings of \$3,400 per semester.

**Musicology** - The Master of Music degree program with a musicology specialization is an advanced course of study for musicians holding the Bachelor's degree. It permits the interdisciplinary study of music by examining when, where, how, and why people create, experience, understand and write about music. Coursework in the program is designed to provide access to in-depth studies of music history and culture while the free electives allow for the student to conduct specialized and cross-disciplinary investigations into their chosen topic of study. The program typically provides students the skills needed to continue their studies towards the Ph.D. in Musicology.

**Performance** - The Master of Music degree program with a performance specialization is an advanced course of study for highly qualified instrumentalists and vocalists with emphases on the study and performance of solo repertoire, chamber music, orchestra, wind ensemble, choral and operatic literature. The program includes studies in pertinent repertoire, musicology and music theory. The program prepares students for professional careers in music (performance and studio instruction) or continuing studies at the doctoral level. Graduate teaching assistantship opportunities are available to qualified students.

## Application and Admission

### Application Procedure

Admission to MTSU's School of Music requires a two-step admission process. The first step is through applying to the University and then the School of Music.

### *Applying to the University*

A student should submit an application with the appropriate fee to <https://www.mtsu.edu/graduate/apply.php/php>.

### Minimum Requirements for University Acceptance

The following requirements apply to applications for all graduate programs in the School of Music:

- Applicants with a minimum of a bachelor's degree may apply to the College of Graduate Studies.
- Applicants must have an overall undergraduate grade point average (GPA) of 2.75 (on a 4.00 scale) to be considered for admission.
- Applicants who attended graduate school at another institution must have a minimum cumulative GPA of 3.00 on all graduate work and a minimum of 2.75 on all undergraduate work to be considered for admission.

Once University acceptance is obtained, this application will be forwarded the Graduate Program Director who will then forward your application materials to the instrumental or academic area of your specialty.

### *To the School of Music*

The coordinator of your specific area will then contact you to set up an audition or request additional materials. For the additional application materials required by specialty, please see that application section of each specialty on the university website. A list of specializations is given above and can be found at: <https://www.mtsu.edu/programs/performance-mm/degrees>

### *Additional Application Materials*

The following list provides a link to the additional application materials required of each instrument within the specialization (if appropriate)

Collaborative Piano

<https://www.mtsu.edu/programs/collaborative-piano-mm/info>

Conducting

<https://www.mtsu.edu/programs/conducting-mm/info>

Jazz Studies

<https://www.mtsu.edu/programs/jazz-studies-mm/info>

Music Composition

<https://www.mtsu.edu/programs/music-composition-mm/info>

Music Education

<https://www.mtsu.edu/programs/music-education-mm/info>

Musicology

<https://www.mtsu.edu/programs/musicology-mm/info>

Performance

<https://www.mtsu.edu/programs/performance-mm/info>

## Academic Information

### The Master of Music Degree Program--The Graduate Curriculum

#### Proficiencies

With the exclusion of the online Masters of Music in Music Education program, students in all specializations are expected to demonstrate proficiency in both music history and theory through an exam taken before their first semester of coursework. If these proficiencies are not met in a satisfactory manner, the following remedial courses may be taken:

MUTH 5010 – Music Theory Survey (3 credits)

Offered every fall, this course presents a review of musicianship skills and knowledge of musical theory to the degree necessary for the candidate to pursue work at the graduate level. Does not count toward the M.M. in Music. May count toward satisfying proficiencies for the Master of Music. S/U grading.

#### MUHL 5070 Music History Survey (1-3 Credits)

Review of music in history and culture to degree necessary for candidate to pursue work on graduate level. Online, self-directed study course. Does not count toward the M.M. in Music. May count toward satisfying proficiencies for the Master of Music. S/U grading.

#### Additional proficiencies

Additional proficiencies are required by: Musicology (reading knowledge of an advisor-approved foreign language), Collaborative Piano (translation skills in two of French, Italian, and German), Composition (performance skill on an applied instrument or voice) and proficiency on a keyboard.

#### Course Loads

The typical course load for a graduate student will be two or three courses per semester with a number of ensembles-- depending on area, specialization and whether the student is on an academic or performance GTA.

#### Core Courses

##### MUS 6620 – Bibliography and Research (3 credits)

Offered every fall, this course serves as an introduction to graduate studies in music where we explore the literature of scholars, performers, composers and educators who have contributed to the global network of information concerning aesthetic, theoretical, philosophical, historical, cultural, and pedagogical aspects of music. Upon completion, a student should be able to conduct graduate level research in music.

##### MUTH 6050 – Analytical Techniques (3 credits)

Offered every spring, Analytical Techniques introduces the skills and procedures of musical analysis as they apply to all periods through analysis of representative compositions. Evaluation of work from all standpoints: craftsmanship, expression, and stylistic correctness.

##### MUS 6630 – Music Seminar (3 credits)

Offered every Spring, the Music Seminar is typically taken the last semester of a student's program. It presents a topic of the Instructor's choosing drawn from their own area of research interest, current trends in music research, and the broad interests of the graduating cohort.

#### Courses for Specialization

Courses for specialization generally include both private lessons, recital and ensemble work for performance-focused degrees and music literature credit requirements. For academic oriented degrees this area will include seminars, topic-specific history, literature, and methods courses.

##### MUAP 6XXX (numbers vary, 3 credits each)

One-hour private lesson per week in the selected performance field. In-depth study of stylistic, technical, and musical problems in music performance and exploration of advanced repertoire in the applied area. Successful completion of a number of semesters lead to the Graduate Recital.

MUAP 6XXX – Graduate Recital (3 credits)

One-hour private lesson per week in the selected performance field and recital preparation until recital completed.

### Guided Electives

The guided electives are perhaps the best part of our curriculum. These credits are used to take coursework in areas that will tailor your degree to your interests. These courses are typically determined by you and your applied instructor.

### Ensembles

Large Ensembles in the School of Music include:

- Symphonic Band
- Wind Ensemble
- Concert Band
- Choral Music Lab
- Men's Chorale
- Women's Chorale
- Schola Cantorum
- Opera Theater
- Symphony Orchestra
- Concert Orchestra
- Jazz Ensemble

There are also a significant number of small ensembles. If taken to fulfill requirements of one's degree program the student should register for the 1-credit version. If taken to fulfill requirements of the GTA, the student need not register—no university credit is given for fulfilling one's GTA responsibilities. Finally, if one is merely taking an ensemble for the experience, and would like it listed on their transcript, a zero-credit version of the various large ensembles will be available.

### Comprehensive Exam

A comprehensive exam is required for graduation by all specializations in the Master of Music, the Comprehensive Exam is typically taken by the student in their last semester of study.

#### *Content*

The comprehensive examination is a demonstration of knowledge attained during the course of study leading to the Master's degree. The questions on the exam will be drawn from courses taken to fulfill the Core, Elective and Specialization requirements of the degree program. Typically, the exam will include 7-8 questions. Importantly, satisfactory performance in coursework does not necessarily guarantee successful performance on the

comprehensive examination; the student is expected to review concepts from each class throughout their time here in preparation for this exam.

### *Process*

File your intent to Graduate (at the beginning of your last semester of study)

Forms are located here: <https://www.mtsu.edu/graduate/forms.php>

Create your committee (at the beginning of your last semester of study)

In consultation with the Director of Graduate Studies, create a committee of three Graduate Faculty (they must be graduate faculty and are listed here):

<https://www.mtsu.edu/programs/music-mm/faculty>). One faculty member should be an instructor of core coursework. These faculty members will oversee both your written exam and oral exam.

Begin studying (Six weeks before the exam)

Six weeks before the day of the exam, the Director of Graduate Studies will email you a packet of all possible questions that might appear on the exam. Each student is encouraged to thoroughly review all of the questions on this exam and, if necessary, reach out to individual instructors for assistance with unclear questions.

Take the Written Exam

The written portion of the Comprehensive Exam is scheduled by the Director of Graduate Studies (typically, around April 1). The written portion is scheduled for a four-hour window of time. You receive your personalized written exam of 7-8 questions when you report for your written comprehensive exam.

Schedule the Oral Exam

In the week following the written exam, the chair of your comprehensive exam committee will schedule the oral portion, typically one hour long, with you and your committee members.

Take the Oral Exam (must be completed before Fall: December 1, Spring: May 1, Summer: August 1)

This session is typically one hour during which your committee will question you on any portion of your field and specialization, seeking to discover the broad and deep knowledge typical of a Master of Music. At the end of this examination, you will receive your result: Pass with Distinction, Pass, Pass with Reservations, or Fail. If you fail the examination, you must wait until the next semester before you may retake it.

Submit a Thesis (Musicology) or Complete a Graduate Recital.

MUAP 6670 - Graduate Recital

3 credit hours Prerequisites: Completion of MUAP 6682 for the collaborative piano specializations; MUS 6030, MUS 6060, and MUAP 6709 for the conducting specialization; the appropriate courses from among MUAP 6681-MUAP 6688, MUAP 6691-MUAP 6698, and MUAP 6701-MUAP 6708 for the jazz studies and performance specializations; MUAP 6140, MUAP 6150, and MUAP 6160 for the music composition and music composition for contemporary media specializations; and permission of the appropriate music faculty in all specializations. One-hour private lesson per week in the selected performance field and

recital preparation until recital completed. Those specializing in collaborative piano may take course three times.

MUS 6640 – Thesis Research (3 Credit Hours)

A problem is selected and developed into a thesis report in acceptable form and style. Style guide available here: <https://www.mtsu.edu/graduate/student/docs/MTSUStyleGuide2019.pdf>

## Forms

MTSU relies on digital forms to complete paperwork between numerous departments. These are accessible here: [Forms | Middle Tennessee State University \(mtsu.edu\)](#) Two particularly important forms that a graduate student should know about include:

### Revision Form

Students sometimes need to file a Revision Form if they change their concentration, substitute courses, or switch from thesis to non-thesis options within their program. Any changes that impact their Course Program of Study as depicted on DegreeWorks must be made by filing a Revision Form. You should speak to your academic advisor before filling out the Revision Form.

### Intent to Graduate Form

All students are required to submit an Intent to Graduate Form during the first two weeks of the semester they plan to graduate. Submitting this form initiates the degree checkout process, including verification of the completion of degree requirements. If the form is submitted after the deadline, the degree may still be conferred, but students may be unable to participate in commencement ceremonies or be published in the commencement program.

## Academic Integrity

Academic integrity violations may consist of acts of plagiarism, cheating, or fabrication.

1. Plagiarism: The adoption or reproduction of ideas, words, statements, images, or works of another person as one's own without proper attribution. This includes self-plagiarism, which occurs when an author submits material or research from a previous academic exercise to satisfy the requirements of another exercise and uses it without proper citation of its reuse.
2. Cheating: Using or attempting to use unauthorized materials, information, or aids in any academic exercise or test/examination.
3. Fabrication: Unauthorized falsification or invention of any information or citation in an academic exercise.

MTSU's policy on Academic Misconduct is delineated here: <https://www.mtsu.edu/policies/academic-affairs-students/312.php>

## People

<p>Mailing Address:          MTSU School of Music          P.O. Box 47, MTSU          Murfreesboro, TN 37132          Ph: (615) 898-2469</p>	<p>Angela Satterfield          Music Admissions/General Information          Phone: (615) 898-2469          Fax: (615) 898-5037  <a href="mailto:Angela.Satterfield@mtsu.edu">Angela.Satterfield@mtsu.edu</a></p>
<p>Claudette Northcutt          Executive Secretary          Phone: (615) 898-5924          Fax: (615) 898-5037  <a href="mailto:Claudette.Northcutt@mtsu.edu">Claudette.Northcutt@mtsu.edu</a></p>	<p><b>Todd Seage</b>          Music Manager          Phone:(615) 898-2493          Fax: (615) 898-5037  <a href="mailto:Tim.Musselman@mtsu.edu">Tim.Musselman@mtsu.edu</a></p>
<p>Staff Accompanist          Phone: (615) 898-2504          Fax: (615) 898-5037</p>	<p>Faculty          A complete listing of the Graduate Faculty in the School of Music may be found here:  <a href="https://www.mtsu.edu/programs/performance-mm/faculty">https://www.mtsu.edu/programs/performance-mm/faculty</a></p>
<p>Joseph E. Morgan Ph.D.          Director of Graduate Studies          School of Music          (615)904-8043  <a href="mailto:Joseph.Morgan@mtsu.edu">Joseph.Morgan@mtsu.edu</a></p>	<p>Jennifer Vannatta-Hall, Ph.D.          Director,          School of Music          Phone: (615) 898-5924  <a href="mailto:Jennifer.Vannatta-Hall@mtsu.edu">Jennifer.Vannatta-Hall@mtsu.edu</a></p>
<p>Rachel Lambert          Graduate Analyst/Music  <a href="mailto:askgrad@mtsu.edu">askgrad@mtsu.edu</a>          615-898-2840</p>	<p>Grover Baker          Visual &amp; Performing Arts Librarian          266-G Walker Library          Phone: (615) 494-7784  <a href="mailto:Grover.Baker@mtsu.edu">Grover.Baker@mtsu.edu</a></p>
<p><b>Mark Britt</b>          Piano Technician          Phone: (615)898-5893          Fax: (615) 898-5037  <a href="mailto:Mark.Britt@mtsu.edu">Mark.Britt@mtsu.edu</a></p>	<p>Jennifer Stembridge          Band Coordinator          Phone: (615)898-5583          Fax: (615) 904-8004  <a href="mailto:Jennifer.Stembridge@mtsu.edu">Jennifer.Stembridge@mtsu.edu</a></p>

Checksheets<sup>1</sup>

Middle Tennessee State University  
 Master of Music in Music Advisor Checksheet

Collaborative Piano Specialization

Name \_\_\_\_\_ M \_\_\_\_\_

Address \_\_\_\_\_  
 Street/Box \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone ( ) \_\_\_\_\_

E-mail \_\_\_\_\_ Performance Area \_\_\_\_\_

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| <u>CORE CLASSES (9 Hours)</u>                    |                                         |   | HOURS | SEMESTER |
|--------------------------------------------------|-----------------------------------------|---|-------|----------|
| MUS 6620                                         | Bibliography and Research               |   | 3     | _____    |
| MUTH 6050                                        | Analytical Techniques                   |   | 3     | _____    |
| MUS 6630                                         | Music Seminar                           |   | 3     | _____    |
| <br><u>COURSES FOR SPECIALIZATION (12 Hours)</u> |                                         |   |       |          |
| MUAP 6682                                        | Private Instruction Collaborative Piano |   | 3     | _____    |
| MUAP 6692                                        | Private Instruction Collaborative Piano |   | 3     | _____    |
| MUAP 6670                                        | Graduate Recital                        | 3 |       | _____    |
| MUAP 6670                                        | Graduate Recital                        | 3 |       | _____    |
| <br><u>GUIDED ELECTIVES (9 Hours)</u>            |                                         |   |       |          |
| MUHL 5710                                        | Vocal Literature                        |   | 3     | _____    |
| MUHL 5770                                        | Opera Literature                        |   | 3     | _____    |
| MUHL 5780                                        | Chamber Music for Keyboard              |   | 3     | _____    |
| MUPD 6xxx                                        | Techniques of Music Coaching            |   | 3     | _____    |

COMPREHENSIVE EXAMS \_\_\_\_\_

TOTAL HOURS = 30  
 HOURS REQUIRED @ 6000 LEVEL = 21

| <u>PROFICIENCIES</u>    | <u>DATE PASSED</u> |
|-------------------------|--------------------|
| Music Theory            | _____              |
| Music History           | _____              |
| <u>Foreign Language</u> |                    |
| French                  | _____              |
| German                  | _____              |
| Italian                 | _____              |
| Diction                 | _____              |

<sup>1</sup> check sheets are subject to change, refer to the Graduate Catalog for the year that you were accepted.

REVIEW COURSES

HOURS      TITLE   SEMESTER

|       |       |       |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

LANGUAGE COURSES

|       |       |       |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

OTHER REQUIREMENTS

1<sup>st</sup> Recital (Vocal)      \_\_\_\_ Pass      \_\_\_\_ Fail

2<sup>nd</sup> Recital (Vocal)      \_\_\_\_ Pass      \_\_\_\_ Fail

3<sup>rd</sup> Recital (Instrumental)      \_\_\_\_ Pass      \_\_\_\_ Fail

Comprehensive Written Exam

- \_\_\_\_ Pass with distinction
- \_\_\_\_ Pass
- \_\_\_\_ Pass with reservations
- \_\_\_\_ Fail

Comprehensive Oral Exam

- \_\_\_\_ Pass with distinction
- \_\_\_\_ Pass
- \_\_\_\_ Pass with reservations
- \_\_\_\_ Fail

RECITAL COMMITTEE

Chair \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_

COMPREHENSIVE-EXAM COMMITTEE

Chair \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_

# Middle Tennessee State University Master of Music in Music Advisor Checksheet

## Conducting Specialization

Name \_\_\_\_\_ M \_\_\_\_\_

Address \_\_\_\_\_  
Street/Box
City
State
Zip Code

Home Telephone ( ) \_\_\_\_\_ Cell/Work ( ) \_\_\_\_\_

E-mail \_\_\_\_\_ Performance Area \_\_\_\_\_

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CORE CLASSES (9 Hours)

		HOURS	<u>SEMESTER</u>
MUS 6620	Bibliography and Research	3	_____
MUTH 6050	Analytical Techniques	3	_____
MUS 6630	Music Seminar	3	_____
		Subtotal = 9	

COURSES FOR SPECIALIZATION (18 Hours)

MUS 6030	Conducting Problems and Score Interpretation	3	_____
MUS 6060	Advanced Conducting	3	_____
MUAP 6709	Private Instruction—Conducting	3	_____
MUAP 6670	Graduate Recital	3	_____
MUEN 53	Ensemble _____	1	_____
MUEN 53	Ensemble _____	1	_____

For Instrumental Conductors:

MUHL 5790	Orchestral and Wind Ensemble Literature	3	_____
MUED 5240	Instrumental Rehearsal Problems	3	_____

For Choral Conductors:

MUHL 5680	Choral Literature	3	_____
MUTH 5270	Choral Arranging	3	_____
		Subtotal = 18	

ELECTIVES (1 Hour)

\_\_\_\_\_ \_\_\_\_\_  
 \_\_\_\_\_ \_\_\_\_\_

COMPREHENSIVE EXAMS

\_\_\_\_\_ TOTAL HOURS = 30  
 HOURS REQUIRED @ 6000 LEVEL = 21

PROFICIENCIES

DATE PASSED

Music Theory

\_\_\_\_\_

Music History

\_\_\_\_\_

Keyboard

\_\_\_\_\_

REVIEW COURSES

HOURS

TITLE

DATE PASSED

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

OTHER REQUIREMENTS

Recital      \_\_\_\_ Pass      \_\_\_\_ Fail

Comprehensive Written Exam

\_\_\_\_ Pass with distinction

\_\_\_\_ Pass

\_\_\_\_ Pass with reservations

\_\_\_\_ Fail

Comprehensive Oral Exam

\_\_\_\_ Pass with distinction

\_\_\_\_ Pass

\_\_\_\_ Pass with reservations

\_\_\_\_ Fail

RECITAL COMMITTEE

Chair \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_

COMPREHENSIVE-EXAM COMMITTEE

Chair \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_

# Middle Tennessee State University Master of Music in Music Advisor Checksheet

## Jazz Studies Specialization

Name \_\_\_\_\_ M \_\_\_\_\_

Address \_\_\_\_\_  
Street/Box
City
State
Zip Code

Home Telephone ( ) \_\_\_\_\_ Cell/Work Telephone ( ) \_\_\_\_\_

E-mail \_\_\_\_\_ Primary Performance Area \_\_\_\_\_

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| <u>CORE CLASSES (9 Hours)</u>      | <u>HOURS</u> | <u>SEMESTER</u> |
|------------------------------------|--------------|-----------------|
| MUS 6620 Bibliography and Research | 3            | _____           |
| MUTH 6050 Analytical Techniques    | 3            | _____           |
| MUS 6630 Music Seminar             | 3            | _____           |
|                                    | Subtotal = 9 |                 |

| <u>COURSES FOR SPECIALIZATION (14 Hours)</u>             | <u>HOURS</u>  | <u>SEMESTER</u> |
|----------------------------------------------------------|---------------|-----------------|
| MUAP 668__ Private Instruction                           | 3             | _____           |
| MUAP 669__ Private Instruction                           | 3             | _____           |
| MUAP 670__ Private Instruction                           | 3             | _____           |
| MUAP 6670 Graduate Recital                               | 3             | _____           |
| <i>And two semesters of Jazz Ensemble or Jazz Combo:</i> |               |                 |
| MUEN 534_ _____                                          | 1             | _____           |
| MUEN 534_ _____                                          | 1             | _____           |
|                                                          | Subtotal = 14 |                 |

| <u>GUIDED ELECTIVES (9 Hours)</u>                            | <u>HOURS</u> | <u>SEMESTER</u> |
|--------------------------------------------------------------|--------------|-----------------|
| <i>Three courses to be selected from the following four:</i> |              |                 |
| MUHL 5530 History of Jazz                                    | 3            | _____           |
| MUPD 6330 Jazz Pedagogy and Program Administration           | 3            | _____           |
| MUTH 6060 Advanced Jazz Improvisation                        | 3            | _____           |
| MUTH 5280 Advanced Jazz Arranging                            | 3            | _____           |
|                                                              | Subtotal = 9 |                 |

COMPREHENSIVE EXAMS \_\_\_\_\_

TOTAL HOURS = 32  
HOURS REQUIRED @ 6000 LEVEL = 23

PROFICIENCIES DATE PASSED

Music Theory \_\_\_\_\_

Music History \_\_\_\_\_

REVIEW COURSES

| <u>HOURS</u> | <u>TITLE</u> | <u>SEMESTER</u> |
|--------------|--------------|-----------------|
| _____        | _____        | _____           |
| _____        | _____        | _____           |
| _____        | _____        | _____           |

OTHER REQUIREMENTS

Recital \_\_\_\_\_ Pass  
                  \_\_\_\_\_ Fail

Comprehensive Written Exam

\_\_\_\_\_ Pass with distinction  
\_\_\_\_\_ Pass  
\_\_\_\_\_ Pass with reservations  
\_\_\_\_\_ Fail

Comprehensive Oral Exam

\_\_\_\_\_ Pass with distinction  
\_\_\_\_\_ Pass  
\_\_\_\_\_ Pass with reservations  
\_\_\_\_\_ Fail

RECITAL COMMITTEE

Chair \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_

COMPREHENSIVE-EXAM COMMITTEE

Chair \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_

Middle Tennessee State University  
**Master of Music in Music Advisor Checksheet**  
 Music Composition Specialization

Name \_\_\_\_\_ M \_\_\_\_\_

Address \_\_\_\_\_  
 Street/Box \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Telephone ( ) \_\_\_\_\_ Cell/Work Telephone ( ) \_\_\_\_\_

Email \_\_\_\_\_ Performance Area \_\_\_\_\_

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| <u>CORE CLASSES (9 Hours)</u>      | <u>HOURS</u> | <u>SEMESTER</u> |
|------------------------------------|--------------|-----------------|
| MUS 6620 Bibliography and Research | 3            | _____           |
| MUTH 6050 Analytical Techniques    | 3            | _____           |
| MUS 6630 Music Seminar             | 3            | _____           |
|                                    | Subtotal = 9 |                 |

| <u>COURSES FOR SPECIALIZATION (18 Hours)</u>           | <u>HOURS</u>  | <u>SEMESTER</u> |
|--------------------------------------------------------|---------------|-----------------|
| MUAP 6__ Private Instruction Composition               | 3             | _____           |
| MUAP 6__ Private Instruction Composition               | 3             | _____           |
| MUAP 6__ Private Instruction Composition               | 3             | _____           |
| MUAP 6670 Graduate Recital                             | 3             | _____           |
| MUHL 6040 Twentieth-Century Music                      | 3             | _____           |
| MUTH 5190 Principles and Practices of Electronic Music | 3             | _____           |
|                                                        | Subtotal = 18 |                 |

ELECTIVES (6 Hours)  
 (1) Three credit hours of guided electives to be chosen from fields of philosophy, art history, anthropology or literature, with consent of adviser

\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_  
 \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_

(2) Free electives at 5000 or 6000 level

\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_  
 \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_

Subtotal = \_\_\_\_\_

COMPREHENSIVE EXAMS \_\_\_\_\_

TOTAL HOURS = 33  
 HOURS REQUIRED @ 6000 LEVEL = 24

PROFICIENCIES

DATE PASSED

|                                                     |       |
|-----------------------------------------------------|-------|
| Performance                                         | _____ |
| Keyboard (may also fulfill Performance requirement) | _____ |
| Music Theory                                        | _____ |
| Music History                                       | _____ |

REVIEW COURSES

| <u>HOURS</u> | <u>TITLE</u> | <u>SEMESTER</u> |
|--------------|--------------|-----------------|
| _____        | _____        | _____           |
| _____        | _____        | _____           |
| _____        | _____        | _____           |
| _____        | _____        | _____           |

OTHER REQUIREMENTS

Recital      \_\_\_\_ Pass      \_\_\_\_ Fail

Comprehensive Written Exam

\_\_\_\_ Pass with distinction      \_\_\_\_ Pass  
 \_\_\_\_ Pass with reservations      \_\_\_\_ Fail

Comprehensive Oral Exam

\_\_\_\_ Pass with distinction      \_\_\_\_ Pass  
 \_\_\_\_ Pass with reservations      \_\_\_\_ Fail

RECITAL COMMITTEE

Chair \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_

COMPREHENSIVE-EXAM COMMITTEE

Chair \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_



PROFICIENCIES

DATE PASSED

Music Theory \_\_\_\_\_  
Music History \_\_\_\_\_  
Foreign Language \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REVIEW COURSES

HOURS

SEMESTER

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LANGUAGE COURSES

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OTHER REQUIREMENTS

Thesis \_\_\_\_ Pass \_\_\_\_ Fail

Comprehensive Written Exam

- \_\_\_\_ Pass with distinction
- \_\_\_\_ Pass
- \_\_\_\_ Pass with reservations
- \_\_\_\_ Fail

Comprehensive Oral Exam \_\_\_\_

- \_\_\_\_ Pass with distinction
- \_\_\_\_ Pass
- \_\_\_\_ Pass with reservations
- \_\_\_\_ Fail

RECITAL COMMITTEE

Chair \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_

COMPREHENSIVE-EXAM COMMITTEE

Chair \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_



PROFICIENCIES

Music Theory  
Music History

DATE PASSED

\_\_\_\_\_  
\_\_\_\_\_

ADDITIONAL PROFICIENCIES FOR VOCALISTS

Diction

DATE PASSED

\_\_\_\_\_

*Foreign Language (Two from among the following three):*

French \_\_\_\_\_ German \_\_\_\_\_ Italian \_\_\_\_\_

REVIEW COURSES

HOURS

SEMESTER

|       |       |       |       |
|-------|-------|-------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

LANGUAGE COURSES

|       |       |       |       |
|-------|-------|-------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

OTHER REQUIREMENTS

Recital \_\_\_\_\_ Pass \_\_\_\_\_ Fail

Comprehensive Written Exam \_\_\_\_\_ Pass with distinction \_\_\_\_\_ Pass  
 \_\_\_\_\_ Pass with reservations \_\_\_\_\_ Fail

Comprehensive Oral Exam \_\_\_\_\_ Pass with distinction \_\_\_\_\_ Pass  
 \_\_\_\_\_ Pass with reservations \_\_\_\_\_ Fail

RECITAL COMMITTEE

Chair \_\_\_\_\_ ; \_\_\_\_\_ ; \_\_\_\_\_

COMPREHENSIVE-EXAM COMMITTEE

Chair \_\_\_\_\_ ; \_\_\_\_\_ ; \_\_\_\_\_



## Suggested Course Sequences

These sequences are provided as guidelines and they follow the format by which courses are offered by the School of Music. While variations are possible, care is requested as variation may result in an extended number of years to graduate.

### Collaborative Piano Course Sequence

|                      | Course Type                | Fall Semester                                                    | Spring Semester                                                  |
|----------------------|----------------------------|------------------------------------------------------------------|------------------------------------------------------------------|
| 1 <sup>st</sup> year | Core Courses               | MUS 6620 "Bibliography and Research"                             | MUS 6050 "Analytical Techniques"                                 |
|                      | Courses for Specialization | MUAP 668_ "Private Instruction"                                  | MUAP 669_ "Private Instruction"                                  |
|                      | Remedial /Electives        | MUTH 5010 "Music Theory Survey," Diction, Languages, or Elective | MUHL 5070 "Music History Survey" Diction, Languages, or Elective |
| 2 <sup>nd</sup> year | Core Courses               | N/A                                                              | MUS 6630 "Music Seminar"                                         |
|                      | Courses for Specialization | MUAP 6670 Graduate Recital I                                     | MUAP 6670 Graduate Recital II                                    |
|                      | Electives                  | MUHL 5XXX or MUHL 6XXX                                           | MUHL 5XXX or MUHL 6XXX                                           |
|                      |                            | MUTH 5010 "Music Theory Survey," Diction, Languages, or Elective | Comprehensive Exams                                              |

### Conducting Course Sequence

|                      | Course Type                | Fall Semester                                                | Spring Semester                                                    |
|----------------------|----------------------------|--------------------------------------------------------------|--------------------------------------------------------------------|
| 1 <sup>st</sup> year | Core Courses               | MUS 6620 "Bibliography and Research"                         | MUS 6050 "Analytical Techniques"                                   |
|                      | Courses for Specialization | MUS 6030 "Conducting Problems and Score Interpretation"      | MUS 6060 "Advanced Conducting"                                     |
|                      | Remedial /Electives        | MUTH 5010 "Music Theory Survey," MUHL 5790/5680, or Elective | MUHL 5070 "Music History Survey," MUED 5240/MUTH 5270, or Elective |
| 2 <sup>nd</sup> year | Core Courses               | N/A                                                          | MUS 6630 "Music Seminar"                                           |
|                      | Courses for Specialization | MUAP 6709 "Private Instruction -- Conducting"                | MUAP 6670 "Graduate Recital"                                       |
|                      | Electives                  | MUHL 5790/5680, or Elective                                  | MUHL 5240/5270, or Elective                                        |
|                      |                            |                                                              | Comprehensive Exams                                                |

### Jazz Studies Course Sequence

|                      | Course Type                | Fall Semester                                                                                   | Spring Semester                                     |
|----------------------|----------------------------|-------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| 1 <sup>st</sup> year | Core Courses               | MUS 6620 "Bibliography and Research"                                                            | MUS 6050 "Analytical Techniques"                    |
|                      | Courses for Specialization | MUAP 668_ "Private Instruction"                                                                 | MUAP 669_ "Private Instruction"                     |
|                      | Remedial /Electives        | MUTH 5010 "Music Theory Survey" or Guided Elective (MUHL 5530/ MUPD 6330/ MUTH 6060/ MUTH 5280) | MUHL 5070 "Music History Survey" or Guided Elective |
| 2 <sup>nd</sup> year | Core Courses               | N/A                                                                                             | MUS 6630 "Music Seminar"                            |
|                      | Courses for Specialization | MUAP 670_ "Private Instruction"                                                                 | MUAP 6670 "Recital"                                 |
|                      | Electives                  | Guided Elective                                                                                 | Guided Elective                                     |
|                      |                            |                                                                                                 | Comprehensive Exams                                 |

### Music Composition Course Sequence

|                      | Course Type                | Fall Semester                                                     | Spring Semester                                                    |
|----------------------|----------------------------|-------------------------------------------------------------------|--------------------------------------------------------------------|
| 1 <sup>st</sup> year | Core Courses               | MUAP 6140 "Bibliography and Research"                             | MUAP 6150 "Analytical Techniques"                                  |
|                      | Courses for Specialization | MUAP 668_ "Private Instruction"                                   | MUAP 669_ "Private Instruction"                                    |
|                      | Remedial /Electives        | MUTH 5010 "Music Theory Survey," MUHL 6040, MUTH 5190 or Elective | MUHL 5070 "Music History Survey," MUHL 6040, MUTH 5190 or Elective |
| 2 <sup>nd</sup> year | Core Courses               | N/A                                                               | MUS 6630 "Music Seminar"                                           |
|                      | Courses for Specialization | MUAP 6160 "Private Instruction"                                   | MUAP 6670 "Recital"                                                |
|                      | Electives                  | MUHL 6040, MUTH 5190 or Elective                                  | MUHL 6040, MUTH 5190 or Elective                                   |
|                      |                            |                                                                   | Comprehensive Exams                                                |

### Musicology Course Sequence

|                      | Course Type                | Fall Semester                                | Spring Semester                               |
|----------------------|----------------------------|----------------------------------------------|-----------------------------------------------|
| 1 <sup>st</sup> year | Core Courses               | MUS 6620 "Bibliography and Research"         | MUS 6050 "Analytical Techniques"              |
|                      | Courses for Specialization | N/A                                          | MUS 6630 "Music Seminar" I                    |
|                      | Remedial /Electives        | MUTH 5010 "Music Theory Survey" and Elective | MUHL 5070 "Music History Survey" and Elective |
| 2 <sup>nd</sup> year | Core Courses               | N/A                                          | MUS 6630 "Music Seminar" II                   |
|                      | Courses for Specialization | Course at the 6000 level in related field    | MUS 6640 Thesis Research                      |
|                      | Electives                  | MUS 6640 and Elective                        | Elective or Course at 6000 level              |
|                      |                            |                                              | Comprehensive Exams                           |

## Performance

|                      | Course Type                | Fall Semester                               | Spring Semester                              |
|----------------------|----------------------------|---------------------------------------------|----------------------------------------------|
| 1 <sup>st</sup> year | Core Courses               | MUS 6620 "Bibliography and Research"        | MUS 6050 "Analytical Techniques"             |
|                      | Courses for Specialization | MUAP 668_ "Private Instruction"             | MUAP 669_ "Private Instruction"              |
|                      | Remedial /Electives        | MUTH 5010 "Music Theory Survey" or Elective | MUHL 5070 "Music History Survey" or Elective |
| 2 <sup>nd</sup> year | Core Courses               | N/A                                         | MUS 6630 "Music Seminar"                     |
|                      | Courses for Specialization | MUAP 670_ "Private Instruction"             | MUAP 6670 "Recital"                          |
|                      | Electives                  | MUHL 5XXX or MUHL 6XXX                      | MUHL 5XXX or MUHL 6XXX                       |
|                      |                            |                                             | Comprehensive Exams                          |

## Music Education

|                      | Course Type                | Fall Semester                                                                                                   | Spring Semester                                                                                      | Summer                                             |
|----------------------|----------------------------|-----------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| 1 <sup>st</sup> year | Core Courses               | N/A                                                                                                             | MUED 6620 "Bibliography and Research in Music Education"                                             | N/A                                                |
|                      | Courses for Specialization | MUED 6010 "Principles and Foundations of Music Education"                                                       | MUED 6642 MUED "Evaluation and Assessment in Music Education"                                        | MUED 6050 "Policy and Advocacy in Music Education" |
|                      | Electives                  | Choose 1: MUED 5260 "The Application of Technology to Music Teaching, or MUED 5280 "Vernacular Music Education" | MUED 5250 "Psychology of Music" or MUED 5270 "Strategies for Teaching Middle and High School Choirs" | Choose 1: MUED 5260, MUED 5270 or MUED 5280        |
| 2 <sup>nd</sup> year | Core Courses               | MUTH 6040 "Music Theory Pedagogy"                                                                               | MUED 6340 "Music Education Seminar"                                                                  |                                                    |
|                      | Courses for Specialization |                                                                                                                 | MUED 6633 "Contemporary Issues in Music Education"                                                   | MUED 6621 "Music Education Research Project"       |
|                      | Electives                  | MUED 5260 or MUED 5280                                                                                          | MUHL 5XXX or MUHL 6XXX                                                                               | Choose 1: MUED 5260, MUED 5270 or MUED 5280        |

## Financial Aid

There are a number of different programs at MTSU that are designed to make your education more affordable. The School of Music's primary source for financial aid remains the Graduate Teaching Assistantship (GTA) but there are also a number of other sources where one might find assistance in paying for their education, and most of these begin with filing your Free Application for Federal Student Aid (FAFSA). The best place to start is here: <https://mtsu.edu/graduate/funding.php>

### School of Music Graduate Teaching Assistantships

The Master of Music program offers a limited number of graduate teaching assistantships to qualified applicants. Two types are available: 20-hour and 10-hour. The 20-hour assistantship covers full tuition plus a stipend of \$6,500 per year and requires 20 hours of work. The 10-hour assistantship covers 50% tuition plus a stipend of \$3,250 per year and requires 10 hours work per week.

### Application Procedure and Deadline

In order to be considered for a Graduate Teaching Assistantship in the School of Music, by March 1 of Spring semester, students will need to have completed their University

Application, Audition (or other additional requirements) and have gone to <https://mtsu.edu/graduate/forms.php> and completed the application under “Potential Funding Options” Please note that at <https://mtsu.edu/graduate/funding.php> under “Employment Opportunities” additional GTA’s and other campus employment opportunities are listed.

### Selection Criteria

The Graduate Program Committee reviews applications for GTA positions. Criteria used to rank candidates for GTA positions include:

1. Academic ability (extant GPA)
2. Performance ability (as evaluated from audition)
3. Source and quality of recommendation letters
4. Applied faculty recommendation
5. English Language Proficiency

### Responsibilities

Graduate assistants must enroll in at least six (6) graduate credit hours per semester and maintain a cumulative GPA of at least 3.0 at the master's level. Within the School of Music, there are essentially two categories of GTA positions—the Academic GTA and the Performance GTA.

#### *The Academic GTA*

The Academic GTA position’s responsibilities during the first year of study will partially consist of partnering with an existing instructor to assist with teaching as they develop the skills necessary to lead their own section. These sections are typically in the realm of General Education courses, Music History Courses or Music Theory Courses. This work will include everything from clerical (making copies, grading papers, taking attendance, etc) to instructional (leading brief discussions, tutoring, and giving presentations). After the successful completion of one year of coursework, the GTA will then be become the Instructor of Record in their own class, gaining important professional experience.

#### *The Performance GTA*

The Performance GTA position’s responsibilities during the first year of study will partially consist of partnering with their applied instructor to assist with teaching and running the studio, developing the skills necessary. After the successfully completion of one year of coursework, the GTA will then, with their applied instructor’s consent, begin to teach lessons with students and become the instructor of record for the appropriate techniques class.

### Retention

In order to retain their GTA, a student music

- register for a minimum of six (6) graduate credit-hours each semester and maintain a minimum grade-point-average (GPA) of 3.0;
- complete GTA work assignments satisfactorily, as determined by faculty supervisor(s); and

- make satisfactory progress toward completion of the degree, as determined by the Director of Graduate Studies.
- Complete other duties satisfactorily as assigned by their faculty supervisor and the Director of the School of Music.

### GTA Office Space and Office Hours

The GTAs space is designated in Room ## and as instructor of record, the GTA is expected to keep at least 5 office hours in this space as well as other duties designated by the supervising instructor. This area is also to be used for tutoring and other duties.

### External Graduate Teaching Assistantships

There are a number of Graduate Teaching Assistantships (and part time employment positions) available across the University Campus and students are encouraged to apply for any/all of these. In particular, Music has had students who are employed by James E. Walker Library, the Honors College and the MTSU Housing Office. A list of these positions can be found here: <https://mtsu.edu/graduate/funding.php> (under "Employment Opportunities") At the same page, under "Scholarships" there are a list of scholarship programs with varying requirements. (In particular note the "Tammy Jones Memorial Scholarship" which is for Vocalists).

### Regional Scholars Program

The Regional Scholars program allows non-Tennessee resident students who live within approximately 250 miles, or live anywhere within the eight states that border Tennessee, to attend MTSU at a reduced rate (approx. 48% off the standard out of state rate).



## Facilities

The School of Music at MTSU is housed in two connected buildings—Wright Music Building (WMB) and Saunders Fine Arts (SFA). The buildings have a complement of smart classrooms, a performance hall, a number of renovated practice spaces, a large ensemble rehearsal space, a music computer lab and a keyboard lab. In 2002 MTSU achieved the status of an all-Steinway school when it purchased 57 instruments from the world’s premiere manufacturer of pianos.

Earl Hinton Music Hall was named after T. Earl Hinton, a long time MTSU Music Professor, champion of the arts and Timpanist for the Nashville Symphony Orchestra.

For a student to request a room, check out an instrument, develop a recital program, reserve Hinton Hall or any other number of services can be found here:

<https://www.mtsu.edu/music/studentutilities.php>

## Discounts

A number of local businesses offer discounts to MTSU students. This is only a partial list, there is a more complete one here: [https://www.mtsu.edu/hrs/benefits/discount\\_food.php](https://www.mtsu.edu/hrs/benefits/discount_food.php)

219 MIXED CUISINE (formerly Gondolier)  
219 NW Broad Street  
Murfreesboro, TN  
10% off with MTSU ID (excludes alcohol)

Penn Station  
Memorial Blvd  
Murfreesboro, TN  
615-848-0567  
10% off w/ID Sandwich only

Applebee’s  
South Rutherford Blvd.  
Murfreesboro, TN  
615-895-1777  
10% off with MTSU ID (excludes alcohol)

La Siesta  
All Murfreesboro Locations  
10% off with MSTU ID Food Only

Blue Coast Burrito  
Memorial Blvd  
Murfreesboro, TN  
615-494-3781  
10% off for Student and Staff with MTSU ID

Sonic Drive-In  
South Tennessee Blvd.  
South Church Street  
NW Broad Street  
(Murfreesboro Locations)  
20% off Regular Price Items

Camino Real  
All Murfreesboro Locations  
10% off with MTSU ID (excludes Alcohol)

Krystal  
Lascassas Hwy  
Murfreesboro, TN  
10% off Regular Price Items with MTSU ID  
Does not apply to Specials

Daily Buffet & Grill  
South Rutherford Blvd.  
Murfreesboro, TN  
10% off with MTSU ID

Slick Pig  
1920 East Main Street  
Murfreesboro, TN  
615-890-3583

McAllister Gourmet Deli  
All Murfreesboro Locations  
10% off with MTSU ID

10% off your meal with MTSU ID

Waffle House  
10% off with MTSU ID

Koji Express  
All Murfreesboro Locations  
10% off with MTSU ID

Bar Louie  
The Avenue  
Medical Center Pkwy  
Murfreesboro, TN  
615-410-4120  
15% off all regular price items with MTSU  
ID  
(Excludes Happy Hour Items)

Sami Brick Oven Pizza  
SE Broad Street  
Murfreesboro, TN  
615-474-5411  
10% off with MTSU ID  
Lunch Buffet \$9.00

Nacho Mexican Restaurant  
South Rutherford Blvd.  
Murfreesboro, TN  
615-907-2700  
10% off with MTSU ID