

## **Partners in Education (PIE) and Student Privacy Middle Tennessee State University**

We believe that students are best served by a learning environment that meets their needs as individuals through the integration of student services and academic programs. Similarly, we believe that many students may also benefit from their participation in a collaborative partnership that includes the student, their family or advocates, and the MT One Stop staff.

The Partners in Education (PIE) program helps address the needs of students by creating such a partnership, fostering communication between students, their families, and the university. Through the Partners in Education Program, PIE Partners can request academic information and suggestions to help them provide effective support for their student.

### **Students**

For more information about this program and to start the process, follow these easy steps:

- Login to **PipelineMT** ([mtsu.edu/pipelinemt](https://mtsu.edu/pipelinemt))
- Click on the **Registration & Student Records** menu
- Select the **Partners in Education (PIE) and Student Privacy** link in the **Academic Records** box
- Select the **Add/Update/Remove my Partners in Education and Student Privacy PIN** link to add your Partner's information as well as a PIN for yourself to use when contacting the MT One Stop

### **Partners**

#### **Becoming a Partner in Education**

To become a Partner, the student simply completes the steps above to add your information. Please note that the release does not apply to personal counseling or health information protected by HIPPA or FERPA; however, if students are experiencing problems in these areas, MTSU staff will identify available resources. The student may remove the authorization at any time by simply following the steps above.

#### **PIE Partner PIN**

The required PIN is for the purpose of identifying you as a Partner when calling to request information. Please remind your student to choose a PIN that is easy for you to remember. If you forget your PIN, your student can access this information online using the steps above. It should not be the same as the student's PIN.

#### **PIE Partner Requests**

Information requests from PIE Partners should be sent via email to [mtonestop@mtsu.edu](mailto:mtonestop@mtsu.edu) and can include:

- Request information on students' grades, grade point average, and class attendance
- Get assistance to help set up services for the student
- Discuss matters regarding financial aid and billing\*\*

#### **PIE Program Expectations**

When a PIE Partner contacts the MT One Stop and places a request for information, the MT One Stop will contact the necessary parties to fulfill the request. When the information requested is being emailed by the MT One Stop to a Partner, the student is copied.

#### **Questions, concerns, or problems?**

Email the MT One Stop at [MTOneStop@mtsu.edu](mailto:MTOneStop@mtsu.edu) and make sure to include your student's M# and your Partner in Education PIN. **All information requests are fulfilled through the MT One Stop.**

*\*\*Please note that this program does not provide a PIE Partner with Pipeline access to student information or billing. It also does not allow access to Federal Tax Information from the FAFSA. Your student would need to complete that waiver on a case-by-case basis with MT One Stop.\*\**