

## Cross-Listed Courses in Banner

Cross-listed or partnered courses in Banner are identified by a two-character Cross-List Group Identifier or Code. This code is displayed on SSASECT, SSAXLST, SSAXMTI and SSAXLSQ.

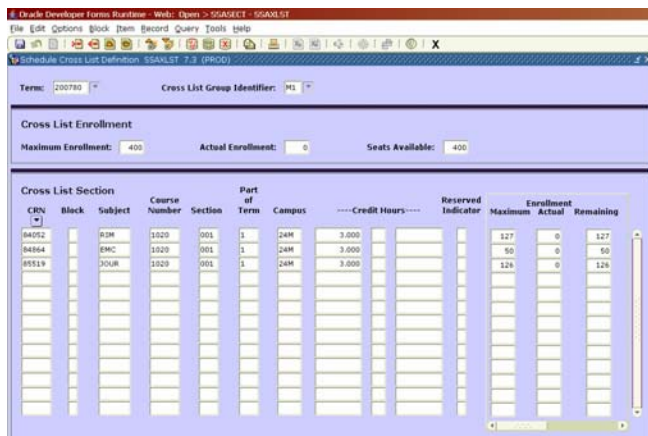
Courses may be cross-listed once each section has been added to SSASECT, has a valid CRN number and an enrollment capacity entered. The cross-list code is not entered on SSASECT, but will automatically populate and display on this form once the cross-list group has been defined on SSAXLST.

On SSAXLST, courses are grouped under a cross-list code; which is unique to the group and assigned by the Scheduling Center. A maximum enrollment is entered for the cross-list group. This maximum enrollment may not be lower than the cumulative sum of the maximum capacities for each of the sections in the group and may be as high as the maximum seating capacity of the assigned classroom.

**IMPORTANT NOTE:** The cross-list maximum capacity cannot be overridden by authorization or permit. If the maximum capacity of a cross-list group is 60 and the assigned classroom holds 75, a permit will not allow a student to register if all sections of the group are filled to a total of 60 and closed, even though there are still seats in the room. Honors sections should be set to a maximum capacity of 20 for 1000-2000 level sections, and 15 for 3000-4000 level sections, regardless of the assigned classroom capacity.

Departments must determine the maximum capacity of a cross-listed group taking into consideration the maximum seating capacity of the room and the sum of the maximum enrollment capacities for each section in the cross-list group. This maximum capacity number should be submitted to the Scheduling Center when a term schedule is being created, but may be adjusted as necessary.

To view the group maximum enrollment and the courses in a cross-listed group, go to SSAXLST;



The screenshot shows the Banner SSAXLST form. At the top, the Term is 200780 and the Cross List Group Identifier is M1. Below this, the Cross List Enrollment summary shows a Maximum Enrollment of 400, Actual Enrollment of 0, and Seats Available of 400. The main table lists three sections:

CRN	Block	Subject	Course Number	Section	Part of Term	Campus	Credit Hours	Reserved Indicator	Maximum Enrollment	Actual Enrollment	Remaining
84052		ISM	1020	001	1	24H	3.000		127	0	127
84864		EMC	1020	001	1	24H	3.000		50	0	50
85519		SOUL	1020	001	1	24H	3.000		126	0	126

*This example shows three sections that have been cross-listed. The Cross-List Group Identifier is M1. The cumulative sum of the section enrollment capacities is 303. The maximum capacity of the group is 400. These sections are assigned to LRC 221; which holds 416.*

*Once each section has filled to capacity and closed (303 students total), the departments will be able to issue up to 97 authorizations/permits, if desired, but once the 400<sup>th</sup> student is registered, no more registration will be allowed because the maximum cross-list enrollment has been set to 400.*

Enter the two-character Cross-List Group Identifier > Next Block

The maximum enrollment and each section in the cross-listed group will display. Note the actual enrollment and remaining seats are also displayed by section.

To find the two-character Cross-List Group Identifier (code) for a section, go to SSASECT > enter the CRN for the section > Next Block > the Cross-List code will be displayed under the section number.

SSAXMTI will display the meeting pattern, location and instructor(s) for a cross-listed group.

SSAXLSQ is a query form to search by the Cross-List Group Identifier.