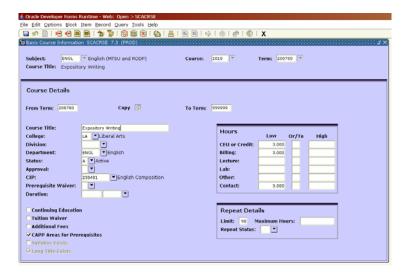# SCACRSE – Basic Course Information (Course Inventory)

SCACRSE is the Banner form used to create and maintain the course catalog. Course information including department, subject, number, and title are displayed on this screen. SCACRSE has five windows that record information about each course, including; Course Details, Course Level, Grading Mode, Schedule Type and Course Preferences.

To view a specific course in the catalog, go to SCACRSE > Enter the course subject abbreviation > Enter the course number > Next Block; the course catalog information will display on the screen.
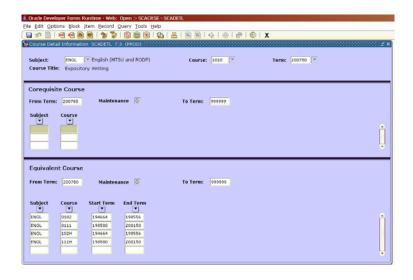

In the key block, use the look-up buttons next to Subject to search for valid subject abbreviations. Use the look-up button next to Course to search through valid, existing courses in the catalog.

Use Next Block to move through the other section screens. Once you have moved through all windows, you will return to the main SCACRSE window.

The Next Block function may be performed by clicking the Next Block icon with the mouse, by using the CTRL + Page Down keys, or go to Block on the toolbar and select Next.

SCADETL is the Banner form used to record additional course details not included on SCACRSE. There are seven windows in SCADETL; which include the following course information; co-requisite courses, equivalent courses, course fees, attributes, course descriptions for specific courses, and supplemental data.

To view additional course information, go to SCADETL > Enter the course subject abbreviation > Enter the course number > Next Block; the course information will display on the screen.

SCADETL is a stand-alone form and may accessed directly by entering the form name into the Go To box on the main menu screen. SCADETL may also be accessed from SCACRSE by choosing Options from the tool bar and selecting Course Details (SCADETL).

TIP: If the form name does not appear in parenthesis after the form description in the Options drop-down list, go to File > Preferences > Choose the Display options tab > Check the Display Form Name on Menu option > Save. The next time you log into Banner, the form name will follow the form description on your menu.

Other additional course catalog information screens under the Options heading on the tool bar include; SCARRES – Registration Restrictions; SCARPREQ – Prerequisites; and SCASYLB – Syllabus Information.