

## Summer Standard Meeting Times (Eff. Summer 2024)

### STANDARD TIME TO MILITARY TIME CONVERSION TABLE

Meeting times for course sections must be entered into Banner using the 24-hour clock. These times are converted into standard clock (am/pm) times on Pipeline. Another tip for converting time is to subtract 12 from any time greater than 12.

1:00 pm = 13:00	7:00 pm = 19:00
2:00 pm = 14:00	8:00 pm = 20:00
3:00 pm = 15:00	9:00 pm = 21:00
4:00 pm = 16:00	10:00 pm = 22:00
5:00 pm = 17:00	11:00 pm = 23:00
6:00 pm = 18:00	12:00 am = 24:00

### STANDARD CLASS MEETING TIMES – SUMMER TERM

Times indicated are standard for 3-hour credit courses. Courses offered for more or less than 3 credit hours should begin or end on a standard meet time. For summer courses we do not want any classes between 12:00 and 12:30 to allow for a break between morning and afternoon classes if students are taking multiple courses in the summer on campus. Final exams should be given on the last day of the class, regardless of the part of term. All times are shown in military time.

5-Week Courses	
Terms: S5A, S5B	
MTWR	7:15 – 9:30
MTWR	9:45 – 12:00
MTWR	12:30 – 14:45
MTWR	15:00 – 17:15
MTWR	18:00 – 20:15
MW or TR	16:00 - 19:45
MW or TR	18:00 - 21:45
Blended On-ground Courses Only	
One day a week	
M, T, W or R	16:00 – 19:45
M, T, W or R	18:00 - 21:45

6- Week Courses	
Terms: S6A, S6B	
MTWR	7:30 – 9:15
MTWR	10:00 – 11:45
MTWR	12:30 – 14:15
MTWR	15:00 – 16:45
MTWR	18:00 – 19:45
MW or TR	18:00 - 21:10
Blended On-Ground Courses Only	
One day a week	
M, T, W or R	18:00 - 21:10

3-Week Courses	
Terms: S3A, S3B, S3C, S3D	
MTWRF	9:00 – 12:00
MTWRF	12:30 – 15:30
MTWRF	17:00 – 20:00

12 - Week Courses	
Term: 1-Full Term	
MW or TR	7:30 – 9:15
MW or TR	10:00 – 11:45
MW or TR	12:30 – 14:15
MW or TR	15:00 – 16:45
MW or TR	18:00 – 19:45
One day a week - Traditional	
M, T, W or R	16:00 - 19:30
M, T, W or R	18:00 - 21:30
Blended On-Ground Courses Only	
One day a week	
M, T, W or R	16:00 - 17:45
M, T, W or R	18:00 - 19:45

***Careful consideration should be given to summer holidays (Memorial Day, Juneteenth, Independence Day) as how those dates fall during a term can drastically decrease instructional time. S5A and S6A are the most impacted due to Memorial Day and Juneteenth.***