

Minutes
2017-2018 Undergraduate Curriculum Committee
November 10, 2017
Walker Library, room 475

Call to Order:

Attendance:

Melinda Richards, Virginia Hemby-Grubb, Peter McCluskey, Mike Boyle, Cathy Cooper, Lando Carter, Foster Amey, Misty Jones, Susan Myers-Shirk, Teresa Thomas, Donna Bettis, Sean Salter, Peter Cunningham, and Darlene Fults. **Guests:** Heather Hundley, Tim Greer, Gretchen Leming, Zeny Panol, Joey Gray, Lee Wade, Dawn McCormack, Ahad Nasab

Approval of Minutes from October 13, 2017

Motion was made to approve the minutes. That motion was seconded.

Discussion: Peter Cunningham requested minutes to be approved, with the addition of the attendance from the Oct. 13 meeting. Approved unanimously.

Announcements:

Dr. Salter requested that the previously tabled proposal be held until we considered ET 4330 in new business.

Previously Tabled Proposals:

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| Mechanical Engineering Technology | Program Change: Change to curriculum of existing major (including concentrations), minor, or certificate | Delete ET 4710 (1 hr.) from the program and increase ET 4330 - Advanced Computer-Aided Drafting from 2 hours to 3 hours keeping total hours for program at 124. |
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Discussion: ET 4330 approved unanimously.

Committee Actions: Approved unanimously. Effective Fall 2018

New Proposals

Motion was made to approve proposals for course description changes, course title changes, course number changes, course prefix changes, discontinuations of courses, and contact hour changes as a group. That motion was seconded and approved.

Proposed Action

Detailed Explanation

Reference #

College of Basic and Applied Sciences

Aerospace

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|--|---------------------|---|----------|
| AERO 3170: Aviation Safety | Course Title Change | Former Title: Flight Safety. Justification: In addition to the Pro Pilot concentration (flight), the Flight Dispatch, Technology, and UAS concentrations also require this course, so over time it has changed to a more comprehensive look at aviation safety than just the flight aspects. In addition, the FAA's required Safety Management System approach to safety will now be specifically included in the course. | 1 |
| Discussion: None Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

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|---|--|--|----------|
| Aerospace: Professional Pilot Concentration, B.S. | Program Change: Change to curriculum of existing major (including concentrations), minor, or certificate | MGMT 4510 and PSY 4350 are currently accepted as "Supporting Electives" in our professional pilot degree. However, neither course is offered more than once per year (4350 is no longer offered at all). The professional pilot faculty has agreed that replacing these courses with other supporting electives would be ideal. The proposed new supporting electives are PSY 4330 and PSY 4370. Justification: Two of the ten current supporting electives on the 2016-2017 catalog were not offered more than once in the 16-17 AY. Replacing these with other courses offered more often as verified and selected by the faculty will allow students more flexibility in their degree and graduation plans. | 2 |
| Discussion: Attached U.D. form needs corrections. Department will send to Mitzi Brandon. Retroactive to all valid catalogs. Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

Agribusiness/Agriscience

ANSC 1401: Introduction to Animal & Veterinary Sciences New Course

ANSC 1401 – Introduction to Animal & Veterinary Sciences. 3 credit hours. This course will focus on the introduction and overview of the animal and veterinary sciences disciplines. Reproduction, breeding and genetics, nutrition and feeding, animal health, management, and products processing and marketing of beef cattle, dairy cattle, sheep, goats, swine, poultry, horses, and companion animals will be included.

8

Discussion: Should this course be cross-listed with ANSC 1410? A suggestion was made to approve the proposal as presented so that it can be taught in the Spring. It is currently a dual credit course.
Followup: Department does not want to cross list

Committee Actions: Approved unanimously. Effective Spring 2018

| | Proposed Action | Detailed Explanation | Reference # |
|----------------------|--|--|--------------------|
| Animal Science, B.S. | Program Change: Change to curriculum of existing major (including concentrations), minor, or certificate | This is a proposal to add ANSC 1401 - Introduction to Animal & Veterinary Sciences - as an option to meet the introductory animal science requirement for the ANSC major. See attached before and after upper division forms. ANSC 1401 is being proposed as a new course to be used in a dual credit high school program coordinated through the School of ABAS. Justification: This change will avoid unnecessary course substitutions for new freshmen who have take the dual credit ANSC 1401 while in high school. The content of ANSC 1401 matches very closely the current introductory animal science course, ANSC 1410, which is only taught on campus. | 4 |
| | Discussion: None | | |
| | Committee Actions: Approved unanimously. Effective Fall 2018 | | |

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|---|------------|--|----|
| FERM 4910 | New Course | FERM 4910 - Fermentation Science Internship. Industry-based experience with a company that utilizes fermentation to produce a product for sale to the public. Prerequisites: Junior status and departmental approval. 1-3 hours. | 56 |
| Discussion: Department will amend this to be repeatable in curriculog if they wish to do so. Motion was made to approve with this amendment. | | | |
| Committee Actions: Approved unanimously. Effective Spring 2018 | | | |

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|---|------------|--|----|
| FERM 4920 | New Course | FERM 4920 - Fermentation Science Research MTSU faculty or industry-based researcher mentored research experience. Prerequisites: Junior status and departmental approval. 1-3 hours | 57 |
| Discussion: None | | | |
| Committee Actions: Approved unanimously. Effective Spring 2018 | | | |
| Engineering Technology | | | |

| | Proposed Action | Detailed Explanation | Reference # |
|---|---------------------|--|-------------|
| ENGR 3520 | Contact hour change | From 3 to 5 contact hours This course is supposed to have 5 contact hours. In the original course proposal, the contact hours were mistakenly left out. The catalog description is correct. Only the Banner system needs to be corrected. | 49 |
| Discussion: None | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

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|---|---------------------|--|----|
| ENGR 3590 | Contact hour change | From 3 to 5 contact hours This course is supposed to have 5 contact hours. In the original course proposal, the contact hours were mistakenly left out. The catalog description is correct. Only the Banner system needs to be corrected. | 50 |
| Discussion: None | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

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|-------------------------|---------------------|--|----|
| ENGR 4510 | Contact hour change | From 3 to 5 contact hours This course is supposed to have 5 contact hours. In the original course proposal, the contact hours were mistakenly left out. The catalog description is correct. Only the Banner system needs to be corrected. | 51 |
| Discussion: None | | Committee Actions: Approved unanimously. Effective Fall 2018 | |
| ENGR 4520 | Contact hour change | From 3 to 5 contact hours This course is supposed to have 5 contact hours. In the original course proposal, the contact hours were mistakenly left out. The catalog description is correct. Only the Banner system needs to be corrected. | 52 |
| Discussion: None | | Committee Actions: Approved unanimously. Effective Fall 2018 | |
| ENGR 4580 | Contact hour change | From 3 to 5 contact hours This course is supposed to have 5 contact hours. In the original course proposal, the contact hours were mistakenly left out. The catalog description is correct. Only the Banner system needs to be corrected. | 53 |
| Discussion: None | | Committee Actions: Approved unanimously. Effective Fall 2018 | |
| ENGR 4590 | Contact hour change | From 3 to 5 contact hours This course is supposed to have 5 contact hours. In the original course proposal, the contact hours were mistakenly left out. The catalog description is correct. Only the Banner system needs to be corrected. | 54 |
| Discussion: None | | Committee Actions: Approved unanimously. Effective Fall 2018 | |

Proposed Action

Detailed Explanation

Reference #

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|---------|---|---|----|
| ET 4330 | Course credit hour and catalog description change | <p>From 2 to 3 credit hours</p> <p>Prerequisite: ET 3360 or permission of instructor. Topics include customizing menus, 3-D concepts and surface modeling, AutoLisp, rendering, and slide shows.</p> <p>Interactive computer drafting and design using advanced AutoCAD software and add-ons. Primarily for students who want to increase their capabilities using CAD. Two hours lecture and three hours laboratory.</p> <p>Discussion: None</p> <p>Committee Actions: Approved unanimously. Effective Fall 2018</p> | 55 |
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|--------------------------------|----------------|---|----|
| Mechatronics Engineering, B.S. | Program Change | <p>Delete ENGR 3920 and ENGR 3930 from the MEEN curriculum</p> <p>ADD ENGR 3540 and ENGR 4501 to the MEEN curriculum</p> <p>Move ENGR 1210 (which is proposed to change to ENGR 2210) to the Sophomore year</p> <p>Move PHYS 2110/2111 to the Freshman year</p> <p>Discussion: Verification of CIP Code 144201. Mitzi will follow up on U.D. Form on ENGR 3570 (on old U.D. form) and ENGR 3530 listed on new U.D. Form. ENGR 1210 was previously approved as well.</p> <p>Committee Actions: Approved unanimously. Effective Fall 2018</p> | 68 |
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Physics and Astronomy

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|-----------|------------|--|----|
| PHYS 3520 | New Course | <p>PHYS 3520 - Optics and Photonics</p> <p>Prerequisites: PHYS 2021 or 2121, and MATH 1920, both with a minimum grade of C (2.0). Optical science with applications. Geometrical optics, and wave optics will be addressed with a focus on real world applications from the very large to the nanoscale.</p> | 75 |
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Discussion: The course number PHYS 3510 has already been used so the new course will be PHYS 3520. Teresa verified that this course will not be a requirement for Physics majors, but it will be an elective.

Committee Actions: Approved unanimously. Effective Spring 2018

College of Behavioral and Health Sciences

Criminal Justice Administration

| | Proposed Action | Detailed Explanation | Reference # |
|---------------------------|--|---|--------------------|
| CJA 3900: Organized Crime | Course Title Change Course Catalog Description Change | Previous Title: Organized and White Collar Crime. The change request is due to the growing body of literature for each of the topics involving organized crime, and the volume of relevant and important subtopics in that substantive area. Covering the material in one semester requires a cursory overview, at best, which leaves little time to cover white-collar crime issues. In the course catalog, we would like to change the following description as well from: 3 credit hours. Prerequisite: CJA 1100. "Explores emergent and historical treatments of white collar and organized crime, with an emphasis on theoretical, etiological, and enforcement typologies in both the criminological and criminal justice literatures. Advent of several high-profile connections between traditionally distinct organized and white-collar crimes emphasized to the following: 3 credit hours. Prerequisite: CJA 1100. "Explores emergent and historical treatments of organized crime, gangs, and related criminal groups with an emphasis on theoretical, etiological, and enforcement typologies. Analysis of the structure and inter-connectedness of organized crime and an understanding of the businesses associated with traditional and nontraditional organized crime groups." | 9 |

Discussion: None

Committee Actions: Approved unanimously. Effective Fall 2018

| | Proposed Action | Detailed Explanation | Reference # |
|---|---|---|--------------------|
| CJA 4260: Special Issues in Criminal Justice | <p>Course Title Change</p> <p>Course Catalog Description Change</p> | <p>A variety of subtopics related to the law enforcement segment of the criminal justice system such as problems in private and public morality with regard to drug use, alcoholism, and sex offenses; analysis of current police training programs; relationship between legislation and political processes which affect law enforcement. The Department of Criminal Justice Administration is requesting a change of course CJA 4260 from “Special Issues in Law Enforcement” to “Special Issues in Criminal Justice” The change request is due to the changing dynamic of the expertise of the faculty of the Department. Law Enforcement is one component of the criminal justice system, and there are many more topics that our faculty could cover under this “special issues” type class that would not fit in just law enforcement.</p> <p>In the course catalog, we would like to change the following description as well from:</p> <p>“A variety of subtopics related to the law enforcement segment of the criminal justice system such as problems in private and public morality with regard to drug use, alcoholism, and sex offenses; analysis of current police training programs; relationship between legislation and political processes which affect law enforcement” to the following:</p> <p>3 credit hours. Prerequisite: CJA 1100. “A survey and discussion of advanced topics in criminal justice administration available that cover issues related to law enforcement, courts, corrections, the juvenile justice system, types of crime, and criminological theories that are based upon the instructor’s expertise and discretion.”</p> <p>This course may be repeated for credit provided the topics differ. No more than six hours (6) total in this course.</p> | 10 |
| Discussion: None | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

Proposed Action

Detailed Explanation

Reference #

Due to high demand of criminal investigation classes from CJA majors and minors, the presence of non-major/minor students taking these classes as electives, and the learning objectives surrounding criminal investigation related classes, the Criminal Justice Administration department proposes the creation of the Criminal Investigation 18 hour-minor. As part of the requirements of the minor, the student would be required to take 9 hours of courses as follows: Introduction to Criminal Justice Administration (CJA 1100), Prevention and Control of Crime (CJA 2200), and Criminal Investigations (CJA 4330). These foundation courses cover the basics of the US Criminal Justice System, law enforcement operations, and criminal investigations. The student, progressing in the minor, could then take 9 hours of criminal investigation related courses from the following: Judicial Process (CJA 2400), Victimology (CJA 3130), Organized Crime (CJA 3900), Crime Scene Investigation (CJA 4340), Homicide Investigation (CJA 4350), and Criminal Evidence and Procedures (CJA 4530)

Discussion: These new tracks will appear in the catalog.

Committee Actions: Approved unanimously. Effective Fall 2018

Program Change: Change to curriculum of existing major (including concentrations), minor, or certificate.

Criminal Justice Admin Dept. requests creation of "Tracks" to guide students' selection of courses.
 Justification: To help guide CJA majors, the CJA department requests to create tracks to better align courses that would give students the requisite knowledge that would apply in potential occupational fields in the criminal justice system. Furthermore, private security companies have employed several of our former students, so the creation of a 'Security Management' track would be beneficial for those wish to pursue occupations in this growing sector of employment. Finally, with the creation of one track, we would like to create other tracks that also align with employment fields within the criminal justice system such as: Disaster & Emergency Management, Courts, and Corrections. In the last year, CJA has created several courses that could apply to these new tracks with instructors in these fields to support their existence. In summary, with these proposed changes in place for Fall 2018, students may choose to pursue a CJA-Law Enforcement degree plan, CJA-Homeland Security degree plan, or a CJA-General degree plan with specific tracks that follow their interests, academic, and career goals.

Discussion: None

Committee Actions: Approved unanimously. Effective Fall 2018

Proposed Action

Detailed Explanation

Reference #

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| <p>Criminal Justice Administration, Homeland Security Concentration, B.S.</p> | <p>Program Change: Change to curriculum of existing major (including concentrations), minor, or certificate</p> | <p>Justification: Based upon alumni survey information and feedback from employers, the CJA department wants to make changes to this concentration and to better align courses that would give students the requisite knowledge that would apply in potential occupational fields in the criminal justice system.</p> <p>Homeland Security concentration requires students to complete several private security classes that may not apply to some of the 21-law enforcement agencies under the Department of Homeland Security. DHS surveys have revealed the need for more law and investigation courses for jobs in homeland security fields.</p> | <p>44</p> |
| <p>Discussion: None Committee Actions: Approved unanimously. Effective Fall 2018</p> | | | |

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| <p>Criminal Justice Administration, Law Enforcement Concentration, B.S.</p> | <p>Program Change: Change to curriculum of existing major (including concentrations), minor, or certificate</p> | <p>Justification: Based upon alumni survey information and feedback from employers, the CJA department wants to make changes to these concentrations to better align courses that would give students the requisite knowledge that would apply in potential occupational fields in the criminal justice system.</p> | <p>45</p> |
| <p>Discussion: Justification was corrected in minutes to make it parallel with the information listed in Curriculog. Committee Actions: Approved unanimously. Effective Fall 2018</p> | | | |

Health and Human Performance

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|--|-------------------|---|-----------|
| <p>LSTS 4200</p> | <p>New Course</p> | <p>LSTS - 4200 - The Hospitality & Hotel Industry In-depth examination of the principals, theories and practices of the Hospitality and Hotel Industry. Covers managerial practice, marketing, human resources, budgeting and career components of hotel/lodging, resorts, restaurants, catering and food and beverage services in the Hospitality and Hotel Industry.</p> | <p>64</p> |
| <p>Discussion: This course will need a future proposal for a program change to have the course added to the major. Committee Actions: Approved unanimously. Effective Spring 2018</p> | | | |

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| Health Minor | Change to curriculum of existing major, minor, or certificate | Delete HLTH 4400 from the required courses for minor leaving 6 hours for minor and then add 3 hours of electives for a total of 9 hours of electives. It is too difficult for students to get into class and causing a back-log and students can't graduate. | 61 |
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Discussion: None
Committee Actions: Approved unanimously. Effective Fall 2018

College of Business

| Computer Information Systems | Proposed Action | Detailed Explanation | Reference # |
|------------------------------|-----------------|----------------------|-------------|
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Discussion: None
Committee Actions: Approved unanimously. Effective Fall 2018

Economics and Finance

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|---|--|---|----------|
| FIN 3050: Principles of Risk Management & Insurance | Course number, title, and catalog description change | 3 credit hours Prerequisites: Admission into the College of Business. An introductory study of the risk management process and the importance of insurance as a method of handling risk; insurance carriers; regulation of the insurance industry; home and auto insurance; life and health insurance; workers compensation and employee benefits. The course number is modified to be consistent with other "principles" courses in the department (i.e. FIN 3010 FIN 3030) plus it will fit well with sequencing of other courses that are proposed to change and reflect that the course title and description have changed. | Addendum |
|---|--|---|----------|

Discussion: FIN 3050 - Principles of Risk Management & Insurance is added to the Nov. 10, 2017 UCC agenda. This course should have been included on the UCC agenda published on November 6th. An issue with Curriculog prevented it from moving to the UCC step. This course is part of the proposed free-standing degree in Risk Management & Insurance which is on the agenda.
Committee Actions: Approved unanimously. Effective Fall 2018

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| FIN 3750 | Course number, title, and catalog description change | FIN 3710 - Property and Casualty Insurance to FIN 3750 - Commercial Insurance 3 credit hours Prerequisites: FIN 3050 Principles of Risk Management & Insurance. Examines the concepts and coverages of commercial property and liability insurance. Primary emphasis is on loss exposures faced by typical organizations and the corresponding types of insurance for covering those loss exposures. Additional emphasis will be placed on commercial liability insurance. | 58 |
| <p>Discussion: None Committee Actions: Approved unanimously. Effective Fall 2018</p> | | | |

| | Proposed Action | Detailed Explanation | Reference # |
|---|-----------------|--|-------------|
| FIN 4850 | New Course | FIN - 4850 - International Insurance Markets 3 credit hours. Prerequisite: FIN 3050 and admission to the Jones College of Business. International business concepts with emphasis on the insurance industry. Transfer of risk to ultimate risk bearers abroad. Students required to hold (or acquire) a valid US passport and participate in a one- to two-week visit to a foreign country during the course. | 59 |
| <p>Discussion: None Committee Actions: Approved unanimously. Effective Summer 2018</p> | | | |

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|---|------------|--|----|
| FIN 4880 | New Course | FIN - 4880 - Internship in Risk Management or Insurance 1 to 3 credit hours Prerequisites: Junior status; admission into College of Business; and recommendation of advisor. Supervised work experience in an approved insurance agency/brokerage, insurance company, or risk management department of a business entity or government agency. Pass/Fail. | 60 |
| Discussion: None | | | |
| Committee Actions: Approved unanimously. Effective Summer 2018 | | | |

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|---|--------------------------------|---|----|
| Risk Management and Insurance | Elevate concentration to major | Elevate B.B.A. in Finance with a concentration to B.B.A. in Risk Management and Insurance | 78 |
| Discussion: Phase out of current program will be August 2020 | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

| | Proposed Action | Detailed Explanation | Reference # |
|---|---|---|-------------|
| Management | | | |
| Management, B.B.A. | Establish a new concentration within an existing academic program | Supply Chain Concentration - The only change in this proposal is to allow students to take supply chain management courses for the MGMT electives in the current management major. (Students will take one requires supply chain management course and select from 6 options for the remaining 9 hours of MGMT courses in the major.) | 65 |
| Discussion: None | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

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| Marketing | | | |
| Marketing, B.B.A. | Change to curriculum of existing major | This proposal is to replace a business elective (3 credits) with a required BCED 3510: Business Communication course to support the communication and professionalism skills needed by Marketing students. | 66 |
| Discussion: None | | | |

Committee Actions: Approved unanimously. Effective Fall 2018

| | Proposed Action | Detailed Explanation | Reference # |
|---|---|---|--------------------|
| Concentration in Professional Selling, B.B.A. | Program Change: Establish a new concentration within an existing academic program | The Department of Marketing wishes to revise requirements for the Marketing major effective Fall 2018 through the addition of a concentration in Professional Selling. This concentration will allow students interested in sales or sales related careers to gain the necessary skills they need to be successful. Admission remains the same as into the marketing major. | 41 |
| Discussion: CIP code should be changed to 3252140100 | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

College of Liberal Arts

Communication Studies and Organization

Communication

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|---|------------|--|-----------|
| COMM 2100: Introduction to Human Communication | New Course | Catalog Description: This introductory course will provide students with a broad overview of communication processes, theories, research, and career options. Students will learn foundational terminology and principles associated with the field of human communication as applied in various contexts including interpersonal, organizational, rhetorical, and intercultural settings. | 11 |
| Discussion: Future proposal will be required to include this course in the major | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

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|---|--|---|------------------|
| <p>COMM 2150: Voice and Diction</p> <p>Discussion: None</p> <p>Committee Actions: Approved unanimously. Effective Fall 2018</p> | <p>Course Catalog Description Change</p> | <p>The justification for the proposed change is to provide a more accurate description of what exactly occurs in this particular course offering. It should also be noted that "the CIP Code is predicated on approval of our proposal to change the name of an existing academic program."</p> | <p>12</p> |
| <p>COMM 2200: Fundamentals of Communication</p> <p>Discussion: None</p> <p>Committee Actions: Approved unanimously. Effective Fall 2018</p> | <p>Course Catalog Description Change</p> | <p>The justification for the proposed change is to provide a more accurate description of what occurs in this particular course offering. It should also be noted that "the CIP Code is predicated on approval of our proposal to change the name of an existing academic program."</p> | <p>13</p> |
| <p>COMM 2300: Interpersonal Communication</p> <p>Discussion: None</p> <p>Committee Actions: Approved unanimously. Effective Fall 2018</p> | <p>Course Catalog Description Change</p> | <p>Reworded the catalogue description to provide a more accurate description of the course content. Introduces fundamental theories and principles for communicating effectively with others in everyday relationships. Topics include development of self-concept, perception, verbal and nonverbal communication, conflict strategies, romantic relationships, and diversity.</p> | <p>14</p> |

Proposed Action

Detailed Explanation

Reference #

COMM 3050: Listening

Course Catalog Description Change

Includes adding prerequisite of sophomore standing. The justification for this proposed change is to have a prefix of "COMM" which more accurately reflects the content of this course than the current prefix of "ORCO." Please note that "the CIP Code is predicated on approval of our proposal to change the name of an existing academic program, current CIP code, and accompanying THEC form A1:5B" *It should also be noted that this proposal is a resurrection of an "ORCO 3050" proposal that was previously launched on September 27th at 3:13PM.

15

Discussion: None

Committee Actions: Approved unanimously. Effective Fall 2018

COMM 3100: Critical Methods in Communication New Course/Course Reactivation

In this course, students will explore multiple methods and approaches for analyzing public discourse. Communication criticism examines the rhetorical dimensions of messages, including the verbal, visual, embodied, and material elements through which persuasion and influence occurs. By encountering multiple methods of criticism, students will have the opportunity to learn about differing perspectives, engage in discussions, and apply these approaches to understand how to conduct rhetorical research in communication. During this process, students will expand their critical thinking skills and improve their ability to develop effective written arguments.

16

Discussion: None

Committee Actions: Approved unanimously. Effective Fall 2018

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|---|-----------------------------------|---|----|
| COMM 3210: Argumentation and Debate | Course Catalog Description Change | <p>Previous catalog description: Theory and practice of advocacy with emphasis on organization, refutation, reasoning, and rebuttal. In-class debating on questions of fact, value, and policy.</p> <p>New catalog description: Theory and practice of advocacy with emphasis on organization, refutation, reasoning, and rebuttal. In class discussions using proper debate and argumentation techniques on various topics.</p> <p>Course catalog description*</p> | 17 |
| Discussion: None | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

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|---|-----------------------------------|---|----|
| COMM 3220: Small Group Communication | Course Catalog Description Change | <p>Current course description: Exploration of theories of group dynamics through practical application. Study of verbal, nonverbal, leadership communication, and group decision making.</p> <p>Proposed course description: Exploration and application of pertinent concepts and theories of group dynamics, decision making procedures, problem solving, and leadership.</p> | 18 |
| Discussion: None | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

| | Proposed Action | Detailed Explanation | Reference # |
|---|-----------------------------------|---|-------------|
| COMM 3225: Gender Communication | Course Catalog Description Change | <p>Current course description: Critical discussion of values, issues, decision-making paradigms, and traditions in the field of gender communication. Emphasis on individual practical application in personal and professional environments.</p> <p>Proposed course description: Critical discussion of values, issues, and traditions in the field of gender communication. Content focuses on the analysis of gender and communication as they relate to language, culture, media, relationships, and organizations.</p> | 19 |
| Discussion: Effective date needs to be added in curriculog | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

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|---|-----------------------------------|---|----|
| COMM 3230: Professional Public Speaking | Course Catalog Description Change | Current course description: Students will create a variety of live and mediated presentations that offer preparation for leadership in professional situations. Proposed course description: Building upon the concepts learned in COMM 2200, students will create a variety of live and mediated presentations that offer preparation for leadership in professional situations. | 20 |
| Discussion: None | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

| | Proposed Action | Detailed Explanation | Reference # |
|--|----------------------|---|-------------|
| COMM 3240: Introduction to Organizational Communication | Course Prefix Change | Change prefix from ORCO to COMM. Course catalog description: Prerequisite: Sophomore standing. An overview of organizational communication theories and processes examined through a hands-on approach. Includes communication networks, teamwork, leadership and power, information technology, crisis communication, and organizational trends. | 21 |
| Discussion: CIP code change was noted in curriculog but not noted on the agenda. CIP code was adjusted. | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

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| COMM 3245: Women, Leadership, and Communication | Course Prefix Change | Changing prefix from ORCO to COMM. Course catalog description: Prerequisite: Sophomore standing. Communication behaviors and issues unique to women in leadership positions in gendered organizations. Activities and discussions designed to develop critical-thinking skills, broaden perspectives, adapt decision-making skills to the professional environment, and develop professional relationships. | 22 |
| Discussion: None | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

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|---|---|--|--------------------|
| COMM 3300: Communication Theory | Course Title Change and Course Catalog Description Change | Current course description and title: Communication Theory in Films-Readings and films used to explain and illustrate key communication theories. We are changing the title to take out the reference to films. This can mislead students regarding the content of the class, which is communication theory. We also changed the catalog description to reflect taking out "films" in the title. | 23 |
| <p>Discussion: None</p> <p>Committee Actions: Approved unanimously. Effective Fall 2018</p> | | | |
| COMM 3340: Interviewing | Course Title Change | Change title from COMM 3340: Interview Communication to COMM 3340: Interviewing. The justification for this changes is to give a more accurate and concise overview of this particular course offering. In addition, please note that "the CIP Code is predicated on approval of our proposal to change the name of an existing academic program." | 24 |
| <p>Discussion: None</p> <p>Committee Actions: Approved unanimously. Effective Fall 2018</p> | | | |
| COMM 3350: Diversity in Communication | Course Catalog Description Change | <p>Current catalog description: Communication and intergroup relationships among people of different ethnic/racial backgrounds in the United States.</p> <p>Proposed catalog description:</p> <p>The study of communication and intergroup relationships among people of different ethnic/racial backgrounds in the United States. The goal is to expand a student's perspective of issues, values and communication styles that vary among groups in the U.S. in order to facilitate the development of positive interethnic relationships.</p> | 25 |
| <p>Discussion: None</p> <p>Committee Actions: Approved unanimously. Effective Fall 2018</p> | | | |
| | Proposed Action | Detailed Explanation | Reference # |

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|---|-----------------------------------|--|--------------------|
| COMM 3560: Intercultural Communication | Course Catalog Description Change | <p>Current CatLog Description: Examines how perceptions, values, norms of behavior, and communication patterns vary among cultures. Content emphasizes increased understanding and problem-solving techniques when people from different cultures interact. Proposed catalog description: Examines how perceptions, values, norms of behavior, and communication patterns can vary among people of different cultures. Content focuses on increasing understanding of other cultures as well as improving abilities to facilitate cross-cultural interactions.</p> | 26 |
| <p>Discussion: None Committee Actions: Approved unanimously. Effective Fall 2018</p> | | | |
| COMM 3580: Political Communication | Course Catalog Description Change | <p>Current Course Description: Nature and functions of communication with political institutions and groups, including campaign communication, decision-making strategies, deliberative discourse, advocates, and interest groups. Proposed Course Description: Examines the nature and functions of communication with political institutions and groups, including campaign communication, decision making strategies, deliberative discourse, lobbying, and interest groups.</p> | 27 |
| <p>Discussion: None Committee Actions: Approved unanimously. Effective Fall 2018</p> | | | |
| COMM 3620: Applied Communication | Course Discontinuation | <p>Catalog Description: Prerequisite: Permission of department. Field and laboratory experiences for the study of communication. May be repeated for a maximum of 3 hours credit. Justification: Merging with Comm 4260 Independent Study to clean up over lapping courses.</p> | 28 |
| <p>Discussion: None Committee Actions: Approved unanimously. Effective Fall 2018</p> | | | |
| | Proposed Action | Detailed Explanation | Reference # |

COMM 3650: Conflict in Communication

Course Prefix Change/Course Title
Change/Course Catalog Description
Change

Change prefix from ORCO to COMM.

Update course description to remove substance abuse and harassment to more general terminology - policies and third party interventions.

Change title from Conflict & Organizations to Conflict in Communication. This conflict strategies discussed in class can also be applied in interpersonal and small group relationships.

29

Discussion: None

Committee Actions: Approved unanimously. Effective Fall 2018

COMM 3750: Quantitative Research methods in
Communication

Course Prefix Change/Course Title
Change/Course Catalog Description
Change

Current catalog description: Prerequisite: Sophomore standing or above. Critical analysis of organizational communication using survey research and other methods including studies of content, readability, readership, information dissemination, and organizational effectiveness.

Proposed catalog description: This course will provide students with opportunities to explore how quantitative methodologies are used to study human communication. Students will learn basic principles and design concepts of communication research while developing a broad understanding of the role of statistics and other analytical techniques in the research process.

Prerequisite changes to the following:

at least sophomore standing, completion of COMM 3300 or permission of instructor. Justification: The

Communication major is going to require students to take one quantitative methods class rather than have two (COMM 4600 and ORCO 3750) for students to choose from. We also wanted to update the title and the catalogue description to reflect the course content.

30

Discussion: CIP Code Change 090101

Committee Actions: Approved unanimously. Effective Fall 2018

| | Proposed Action | Detailed Explanation | Reference # |
|--|------------------------|---|--------------------|
| COMM 4200: Multinational Organizations | Course Prefix Change | Course Description: 3 credit hours. Prerequisite: Sophomore standing or above. A critical study of multinational organizations and the expatriate experience, including analysis of organizational preparation and employee training. Change prefix from ORCO 4200 to COMM 4200. | 31 |

Discussion: None

Committee Actions: Approved unanimously. Effective Fall 2018

| | | | |
|------------------------------|---|--|----|
| COMM 4260: Independent Study | Course Credit Hours Change Course Catalog Change | Current course description: Prerequisite: Permission of instructor. Intensive study of a specific area of communication; topic is chosen in instructor-student | 32 |
|------------------------------|---|--|----|

Discussion: None

Committee Actions: Approved unanimously. Effective Fall 2018

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|------------------------------------|--------------------------------|---|----|
| COMM 4350: Nonverbal Communication | New Course/Course Reactivation | This course examines the individual and social factors affecting the production and interpretation of nonverbal communication behaviors. This course will examine the | 33 |
|------------------------------------|--------------------------------|---|----|

Discussion: None

Committee Actions: Approved unanimously. Effective Fall 2018

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|--|----------------------|--|----|
| COMM 4500: Senior Capstone in Organizational Communication | Course Prefix Change | Change Course Prefix From ORCO 4500 to COMM 4500. Course Description: 3 credit hours. Prerequisite: Junior standing or permission of instructor. Practical application of tools and theories prevalent in the field of organizational communication involving an audit of organizational communication and culture and a consulting project. | 34 |
|--|----------------------|--|----|

Discussion: None

Committee Actions: Approved unanimously. Effective Fall 2018

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|---|------------------------|---|----|
| COMM 4600: Communication Research Methods | Course Discontinuation | Catalog Description: Prerequisite: Junior standing. Analysis of methodological issues in research on human communication. Designed to teach critical analysis and | 35 |
|---|------------------------|---|----|

understanding of how communication researchers develop hypotheses, test and interpret data, and present their findings. Justification: This course is being replaced with COMM 3750. The Communication Major is going to require one quantitative research methods class instead of two (ORCO 3750 and COMM 4600).

Discussion: None

Committee Actions: Approved unanimously. Effective Fall 2018

COMM 4650: History and Theory of Rhetoric

Course Title Change
Course Catalog Description Change

Change course title from COMM 4650: History, Theory, and Criticism of Rhetoric to COMM 4650: History and Theory of Rhetoric. Change course description from "Explores history, theory, and criticism of rhetoric from ancient times to the present" to "Explores the foundations and development of rhetorical theories from classical to the contemporary era."

36

Discussion: None

Committee Actions: Approved unanimously. Effective Fall 2018

COMM 4700: Senior Seminar in Communication

Course Catalog Description Change

Change catalog description from "Intensive investigation of the major research methodologies in communication studies; presentation of projects and a synthesis of the communication discipline" to "Research and presentation of projects that demonstrate students' integrative thinking in communication theories and application. A synthesis of the Communication discipline."

37

Discussion: None

Committee Actions: Approved unanimously. Effective Fall 2018

Proposed Action

Detailed Explanation

Reference #

| | | | |
|---|--|--|-----------|
| <p>COMM 4900: Internship in Communication</p> | <p>Course Catalog Description Change</p> | <p>Change from "Practical experience in a professional work setting in a field requiring communication skills. May be repeated for a maximum of six credit hours" to "Practical experience in applying coursework to actual situations and projects in organizations, both on and off campus, in a supervised internship program. May be repeated for a maximum of six credits. 1 to 3 Credit Hours. Prerequisite: Permission of department, at least junior status, minimum overall grade point average of 2.5, written consent from a supervising agency within which the internship will take place; departmental approval of a contract between the intern and the supervising agency. Graded: Pass/Fail</p> | <p>38</p> |
| <p>Discussion: None Committee Actions: Approved unanimously. Effective Fall 2018</p> | | | |

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|----------------------------|---|--|-----------|
| <p>COMMUNICATION MINOR</p> | <p>Change to curriculum of existing major (Including concentrations) minor, or certificate. Change of name</p> | <p>Change name of minor from Organizational Communication Minor to Communication Minor. Change of program description from "The minor in Organizational Communication will provide a 15-credit,</p> | <p>39</p> |
|----------------------------|---|--|-----------|

intensive study of organizational concepts and ideas. Since most of the courses in the minor will be part of MTSU's Experiential Learning Program, the minor is an excellent choice for students who want to graduate with the EXL designation. NOTE: Please see a Liberal Arts advisor on the first floor of Jones Hall. Go to the College of Liberal Arts advising page and click on the blue button to make an appointment" to "The minor in Communication will provide a 15-credit, intensive study of communication concepts and ideas. Since most of the courses in the minor will be part of MTSU's Experiential Learning Program, the minor is an excellent choice for students who want to graduate with the EXL designation. NOTE: Please see a Liberal Arts advisor on the first floor of Jones Hall. Go to the College of Liberal Arts advising page and click on the blue button to make an appointment."

Discussion: None

Committee Actions: Approved unanimously. Effective Fall 2018

**Communication Studies and Organizational
Communication cont.**

| | Proposed Action | Detailed Explanation | Reference # |
|---|------------------------|--|--------------------|
| ORCO 3050 | Course Discontinuation | ORCO 3050 - Listening Effective Fall 2018 | 69 |
| Discussion: None | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |
| ORCO 3340 | Course Discontinuation | ORCO 3340 - Interview Communication Effective Fall 2018 | 70 |
| Discussion: None | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |
| ORCO 3800 | Course Discontinuation | ORCO 3800 - Introduction to Arts Management Effective Fall 2018 | 71 |
| Discussion: None | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

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|---|------------------------|---|-----------|
| ORCO 4000 | Course Discontinuation | ORCO 4000 - Topics in Organizational Communication Effective Fall 2018 | 72 |
| Discussion: None | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

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|---|------------------------|--|-----------|
| ORCO 4210 | Course Discontinuation | ORCO 4210 - Applied Organizational Projects Effective Fall 2018 | 73 |
| Discussion: None | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

| | | | |
|---|------------------------|---|-----------|
| ORCO 4850 | Course Discontinuation | ORCO - 4850 - Development for Arts Organizations Effective Fall 2018 | 74 |
| Discussion: None | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

History

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|---|---------------------|--|-----------|
| HIST 4510 | Course title change | From Colonial Latin American to Aztecs, Incas, and the Spanish Conquest Effective Fall 2018 | 62 |
| Discussion: None | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

Proposed Action

Detailed Explanation

Reference

Political Science

| | | | |
|---|---------------------|--|-----------|
| PS 3370 | Course Title Change | PS - 3370 - American Constitutional Law to American Constitutional Law I: Government Powers Effective Fall 2018 | 76 |
| Discussion: None | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

| | | | |
|---|---------------------|--|-----------|
| PS 3380 | Course Title Change | PS - 3380 - American Constitutional Law to American Constitutional Law II: Civil Liberties and Civil Rights Effective Fall 2018 | 77 |
| Discussion: None | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

Sociology and Anthropology

| | | | |
|---|------------|---|----|
| SOC 4420 | New Course | SOC - 4420 - Embodiment: Culture and Human Anatomy An interdisciplinary approach to understanding the interplay of both biological and social forces on the human body. Effective Spring 2018 | 79 |
| Discussion: None | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

College of Media and Entertainment

| | | | |
|---|----------------------|---|----|
| Concentration in Interdisciplinary Media within B.S. in Media and Entertainment | New Academic Program | This new concentration is an interdisciplinary concentration across the College of Media & Entertainment. It uses the College core and then provides students with options across the college in history, writing, technology, aesthetics, and digital literacy. Students then choose an area of emphasis that reflects their professional interests. | 40 |
| Discussion: Concerns addressed about phasing out programs and changing names of these programs for current students. Adjustments will be made to accommodate these students during the phase out period (i.e., course substitutions, etc.) Academic common market students and those who don't have candidacy will benefit from this change. Both the concentration in Interdisciplinary Media and the Mass Communication Name Change proposals (Ref 40 and 67) were considered by the committee simultaneously. | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

| | Proposed Action | Detailed Explanation | Reference # |
|---|------------------------|--|-------------|
| Mass Communication | Change name of program | Change the degree name from B.S. in Mass Communication to B.S. in Media and Entertainment Effective Fall 2018 | 67 |
| Discussion: Change name from Mass Communication to Media and Entertainment | | | |
| Committee Actions: Approved unanimously. Effective Fall 2018 | | | |

Media Arts

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|---|--------------------------------|---|----|
| ANIM 4405: Professional Practices in Animation | New Course | <p>Prerequisite: ANIM 4310: Animation and Performance Co-requisite: ANIM 4400: Animation Seminar I</p> <p>This course focuses on preparing animation majors for the real world job market. Students will be creating their own marketing materials to help sell themselves to prospective employers. Additional lectures and discussions on soft skills, career planning, and job hunting are also included. This class should be taken concurrently with ANIM 4400: Animation Seminar I.</p> | 3 |
| <p>Discussion: None Committee Actions: Approved unanimously.</p> | | | |
| EMC 3250 : Gender and Representation in Interactive Media | New Course/Course Reactivation | <p>Course Description: This course will examine the intersection of gender, technology, and interactive media. Students will critically analyze theories of materiality and embodiment in digital media, as well as explore how the interactivity of the web affects performativity of power relations, and socially constructed identities.</p> | 46 |
| <p>Discussion: None Committee Actions: Approved unanimously. Effective Fall 2018</p> | | | |
| EMC 3610: Fundamentals of Game Theory and Design | New Course/Course Reactivation | <p>This course introduces game theory to students with diverse academic backgrounds. In this course, students will be introduced to the basics of game theory from strategic reasoning to sequential games and turn taking. Students will be required to design and build a basic mobile game. Course Justification: This course is a foundational part of the new Bachelor of Science in Interactive Media curriculum. There are currently no courses that offer game theory for a diverse student background (non-mathematical) offered at Middle Tennessee University.</p> | 47 |
| <p>Discussion: None Committee Actions: Approved unanimously. Effective Fall 2018</p> | | | |

Catalog Description: Prerequisites: Candidacy and EMC 3060. Solving communication problems through digital communication applications. Students use skills and concepts and apply them in the creation of a capstone project of their own design. Involves working with outside clients, forming media companies, and the production of mediated materials within a production company model. Three-hour lecture plus up to three-hour lab per week. Justification: This is the capstone course for our program, Interactive Media. We changed our name from New Media in the summer of 2017 and we need to change the capstone name to reflect that.

Discussion: None

Committee Actions: Approved unanimously. Effective Fall 2018

| | Proposed Action | Detailed Explanation | Reference # |
|-----------------|--|---|--------------------|
| Animation, B.S. | Program Change: Change to curriculum of existing major (including concentrations), minor, or certificate | The material in this prospective new course used to be taught in <i>ANIM 4400: Animation Seminar I</i> . Due to the increase in overall student enrollment for the Animation program, <i>ANIM 4400</i> will now be at capacity (or overloaded) for student enrollment. This allows much less time to lecture and properly critique student work. We are removing some of the content taught in <i>ANIM 4400</i> , the creation of self-marketing materials, and creating a brand new class to house said material. This will ease the strain currently being felt in <i>ANIM 4400</i> , at the same time giving students the education they need. NOTE: The forms attached also represent changes approved in Feb. 2017 in which <i>ANIM 4400: Seminar I</i> and <i>ANIM 4410: Animation Seminar II</i> credit hours were raised from 3 to 4 credit hours each. | 5 |

Discussion: None

Committee Actions: Approved unanimously. Effective Fall 2018

Animation, B.S.

Program Change: Change to curriculum of existing major (including concentrations), minor, or certificate

Remove *EMC 3060: Writing for Interactive Experiences* and *JOUR 2710: Media Writing* from the list of options for Animation students to choose for the College of Media and Entertainment writing core. *EMC 3020: Screenwriting I* will now be the only option. *EMC 3020: Screenwriting I* has always been the preferable course in the list of options in the College of Media and Entertainment writing core for Animation students. It is even listed as the "recommended" course on the academic map. In past years, there had never been enough sections offered semester to semester. When the Animation curriculum was created years ago, it was decided to give students alternative writing courses to choose from in case they couldn't get into *EMC 3020* in a timely fashion. Now, *EMC 3020* will consistently have multiple sections being offered every semester.

6

Discussion: None

Committee Actions: Approved unanimously. Effective Fall 2018

Animation, B.S.

Program Change: Change to curriculum of existing major (including concentrations), minor, or certificate

Replace *EMC 1080: Post-Production I* with *EMC 1060: Basic Video Production* as a required course for all Animation majors. Justification: Last spring, Animation faculty submitted a proposal to replace *EMC 2130: Single Cam I* with *EMC 1080: Post-Production I* (approved Feb. 14, 2017 by UCC). The Animation faculty have since come to realize that the content of the new course, *EMC 1060: Basic Video Production*, is a much better fit for our students. It has even been unofficially referred to as "2130-lite." *EMC 1060: Basic Video Production* will be a suitable replacement for Animation student's needs.

7

Discussion: None

Committee Actions: Approved unanimously. Effective Fall 2018

New Business: A time change was proposed by the committee chair. All undergraduate curriculum meetings will take place in LIB 475 at 1:00 p.m., beginning with the January 2018 meeting.

Committee Actions: Approved unanimously. None opposed.

Adjournment: