



## Russell Jason Irvin

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March 24, 2022

MTSU Team:

I am excited to be submitting my application for Assistant Vice President for University Police and Chief of Police. With my extended Law Enforcement experience, I feel I have the right skill set to excel in this role. In my 25 years working for the Chattanooga Police Department I have worked in a variety of units and bureaus. I have extensive training in investigations, safety, security, crime prevention and leadership. I have worked criminal investigations encompassing all major crimes during my career, including homicide, sex crimes, robbery and property crimes. I spent almost (7) years working in Professional Standards (Internal Affairs) as a lead investigator, supervising sergeant and commander over the unit.

In addition to investigation, I also have a strong background in training and recruiting. I was our departments GDI (General Department Instructor) during my time as the Director of Training. I was then promoted to Captain where I oversaw Training, Recruiting and Administrative Support Services. As the Administrative Support commander, I had the additional opportunity to supervise budget/finance, technology, property division and records.

In 2017, I was promoted to Assistant Chief over Special Operations and Administrative Support. Over the last 4 ½ years I have been responsible for this bureau. My focus is not only to ensure our budget is completed but I also oversee SWAT, K9, EOD, HNT, Training/Recruiting and our departments Real Time Crime Center.

With more than 25 years experience in Law Enforcement I have developed a strong repertoire of successful leadership and skills. I believe these skills make me an excellent candidate for this opportunity. I am strongly committed to continued growth and confident I would be able to be successful at meeting and exceeding all the listed requirements for this position.

Thank you for your consideration, I look forward to hearing from you about this opportunity.

Sincerely,

Jason Irvin

*Jason Irvin*



# Russell Jason Irvin

ASSISTANT POLICE CHIEF



Ooltewah, TN



[Redacted]



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## Profile

Highly skilled and educated Police Officer with outstanding professional experience, including demonstrated success in criminal justice field, both professionally and academically.

## Education

### MS - Criminal Justice

University of Tennessee - Chattanooga - 2008

### BS - Criminal Justice, Cum Laude

University of Tennessee - Chattanooga - 1995

## Honors, Awards, & Special Training

- FBI National Academy - Session 259
- LEIC Command Leadership Training-Univ. of TN
- ROCIC Domestic Terrorism and Hate Crimes
- POST Rules Training, Certification -GDI of Training, & Certified Police Instructor
- Univ. of TN Command Level Leadership Training
- TBI Human Trafficking Training
- RCTA Officer Involved Shootings, Mexican Cartels Training, Documenting Use of Force, Body Language Interpretation, Advanced Interview & Interrogation
- Letters of Commendation in Personnel File
- TLETA Instructor Development School
- AELE Lethal and Less Lethal Force Training
- MTAS Training through University of Tennessee
- Blood Stain Analysis School
- Supervisor leadership school
- PATC Homicide Investigation School

## Work Experience

### Chattanooga Police Department

#### Assistant Police Chief, 2017- present

- Responsible for SWAT, HNT, K9, EOD, Traffic, Training, Recruiting, & CIT supervision
- Oversees admin and support services including Real Time Crime Center, Technology, Records, Budget and Finance
- Acting Deputy Chief and Chief of Police as needed

#### Director of Training/Lieutenant, 2015 - 2017

- Increased levels of professionalism within the department by improving job knowledge, ability, and skills of all personnel.
- Provided consistency of training throughout the department.
- Enabled all members to more effectively, and efficiently serve the public, and carry out assigned duties and increase productivity.

#### Internal Affairs Sergeant/Lieutenant Supervisor, 2011 - 2015

- Gathered and assessed information involving citizen complaints, police involved shootings and in-custody deaths
- Managed caseload and case tracking systems while discerning policy violations and recommended discipline
- Produced monthly reports to immediate supervisor and Chief Of Police

#### Sector Patrol Supervisor (Alpha Team), 2009 - 2010

- Managed up to (12) Officers on three separate shifts on patrol duties
- Performed Officer inspections, evaluations and scheduling
- Evaluated and approved reports and all related paperwork for submission
- Responded to calls assigned to officers to evaluate their field performance

#### Internal Affairs Sergeant/Supervisor, 2007 - 2009

- Gathered and assessed information involving citizen complaints, police involved shootings and in-custody deaths
- Managed caseload and case tracking systems while discerning policy violations and recommended discipline
- Produced monthly reports to immediate supervisor and Chief Of Police

#### Property Crimes Investigator, 2005 - 2007

- Responsible for investigating all robberies occurring within assigned sector.
- Developed materials to assist District Attorney with prosecution
- Presented cases in court as prosecution witness

#### Major Crimes Investigator, 2001 - 2005

- Lead investigator, solving cases related to homicide, suicide, rape, serious assaults and kidnapping
- Supported cases through District Attorneys Office and post conviction
- Gave detailed testimony during trial, maintained relationships with victims, other Law Enforcement agencies and investigators

#### Property Crimes Investigator, 2000 - 2001

- Responsible for investigation all robberies within assigned sector.
- Developed evidence, witness statements and confessions to assist District Attorney with prosecution
- Presented case in court as prosecution witness

#### School Resource Officer 1999 - 2000

- Provided law enforcement and police services to the school, school grounds and areas adjacent to the school
- Developed detailed safety plan for school by assisting school administrators in emergency crisis planning and building security matters

#### Patrolman, Chattanooga Police Department, 1997 - 1999